

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Curtis E. Hawk, City Manager
Date: June 28, 2013
Subject: Amendment to Article VI, Chapter 10, "Boards, Committees, Commissions" of Richland Hills Municipal Code (City Code of Ordinances).

City Council Action Requested:

Consider Amendment to Article VI, Keep Richland Hills Beautiful Commission, Chapter 10, Code of Ordinances, including authorization to initiate process of transitioning Keep Richland Hills Beautiful from a City board to an independent Affiliate with Keep Texas Beautiful with status as non-profit, 501 (c) (3) corporation.

Background Information:

This item was discussed by Council at its May 21, 2013 meeting as part of the general discussion on several of the boards covered by Chapter 10 of the Code of Ordinances. The particular discussion on the Keep Richland Hills Beautiful Commission was centered on whether it should be included in the City Code as a City board or separated from the municipal organization to operate as an independent affiliate with Keep Texas Beautiful (KTB) and, with perhaps assistance from the City, established as a non-profit, 501 (c) (3) tax-exempt organization. No action was taken by Council at the May 21st meeting, and although it was on the agenda for the June 4th meeting, there was no discussion due to time constraints and it was deferred to the June 18, 2013 meeting.

Following discussion at the June 18th meeting Council directed the City Manager to bring the matter back to Council on July 2, 2013 to present details on the process to be followed in transitioning the Commission from a city board to an independent affiliate of KTB, and to report on the pros and cons of such a transition.

Memo to Council, Amending Chapter 10
July 2, 2013 Council Meeting
Page 2 of 2

Board/Citizen Input:

N/A

Financial Impact:

None at this time. There will be a cost to securing a 501 (c)(3) designation.

Staff Contacts:

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