

Mar. 19, 2013
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Memorandum

To: City Manager Curtis Hawk
From: Linda Cantu, City Secretary
Date: March 13, 2013
Subject: March 19, 2013 City Council Agenda

1. March 5, 2013 Minutes

Attachments: Minutes

Staff contact:

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**MINUTES OF
RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
MARCH 5, 2013**

Mayor Bill Agan called the Regular City Council meeting to order at 7:00 p.m., in the Council Chambers of the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas.

Bill Agan	Mayor
Roland Goveas, Place 1 Toya Norton, Place 2 Robert DeSoto, Place 3 Beverly Williams, Place 4 Edward Lopez, Place 5	Council Members
Curtis Hawk Linda Cantu Betsy Elam	City Manager City Secretary City Attorney

with the following members absent: None, constituting a quorum, at which time the following business was transacted:

CALL TO ORDER

INVOCATION/PLEDGES OF ALLEGIANCE

The invocation was given by Mayor Agan.

Councilmember Goveas led the Pledge of Allegiance to the United States and Texas flags.

1. PRESENTATIONS

- A. Proclamation – Recognize Richland Middle School for being named a recipient of the 2013 Read Right Award of Excellence.

Mayor Agan presented a proclamation to a student and several Richland Middle School teachers, as the school was recognized for being named a recipient of the 2013 Read Right Award of Excellence.

B. Presentations – None at this time.

C. Citizen Appearances/Public Comments- None

2. CONSENT AGENDA

A. Approval of February 19, 2013 Minutes.

City Manager Hawk requested the February 19, 2013 Minutes tabled until the March 19, 2013 Regular City Council meeting.

MOTION: A motion was made by Councilmember Williams, and seconded by Councilmember Norton to table. Motion carried by a vote of 5-0.

B. Ratify Crime Control Prevention District Budget request as approved by Board of Directors on March 5, 2013.

MOTION: A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve the Crime Control Prevention District Budget. Motion carried by a vote of 5-0.

3. PUBLIC HEARINGS AND OTHER RELATED ITEMS

A. Conduct public hearing and consider amendments to the FY2012-13 Annual Budget.

City Manager Hawk stated when the current budget was approved, there were several items for which appropriations were knowingly delayed until after the budget approval, since the scope of the projects and the associated costs had not yet been determined. This included the City-County street reconstruction; the Baker Boulevard Improvements Project; and the cost for the development of the new Comprehensive Plan and Zoning Ordinance.

The FY 2012-13 Annual Budget approved on September 4, 2012, did not include an appropriation from the issuance of \$415,000 for the 2012 Public Property Financial Contractual Obligation Acquisition Fund, which was also approved by Council on Sept.

4, 2012, but for which the bonds did not close until October 4, 2012. The tax rate adopted with the budget included the rate necessary to make the annual payments.

The budget adopted on Sept. 4, 2012, also did not include funding of \$38,037 from the Tocker Grant awarded to the Library on Nov. 19, 2012. The revenue and associated expenditures are included in these proposed amendments to the adopted budget.

The proposed budget amendment includes \$45,000 for the engineering contract for design of the electrical system for the levee pump station; \$65,000 in the Facilities Improvement Fund to account for emergency repairs to the Police facility, and for security for City Hall and Community Center in the amount of \$40,000; an allocation of \$35,000 from the General Fund Balance for participation in the Tarrant County Home Investment Partnership Program; and an allocation of \$39,340 for the new web site design.

The Community Development Department has the largest departmental variance or change in expenditures. Changes include \$170,000 for Comprehensive Plan; \$49,423 for the on-call planning services; \$15,000 to fund anticipated expenses for code violations paid by the City, \$35,000 participation Tarrant County Home Investment Program; \$67,418 for inspection and plan review services; \$22,731 Part Time/Temporary to be used by off duty firefighters, working part-time in the capacity of code enforcement officers, in order to enhance code enforcement activities.

Also proposed amendment includes the Animal Control Department of \$17,747 to upgrade a part-time shelter position to a full-time animal control officer position.

With these items for consideration, Mayor Agan opened the Public Hearing.

There being no one to speak, Mayor Agan closed the Public Hearing.

MOTION: A motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to approve the changes to the FY 2012-13 Budget. Motion carried by a vote of 5-0.

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

A. No items for consideration.

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

A. Approve bid award for the CDBG 38th Year Project.

Michael Barnes, Public Works Director briefed Council Members on the bids presented for the 38th Year Project. The City's current funding limit is \$104,350.

After reviewing the Bid Tabulation Report and discussion regarding the significant difference in the Base Bid B totals from last year to this year, and questions on the Overlay work on various streets, Councilmember's recommended this item tabled until they are furnished with more information regarding the changes.

MOTION: A motion was made by Councilmember Goveas, and seconded by Councilmember Lopez to table this item. Motion carried by a vote of 5-0.

6. OTHER ITEMS FOR CONSIDERATION

- A. Consider appointments to various boards, commissions and committees.

There were no appointments or resignations.

- B. Presentation and consideration of request by Special Events Committee for funding a July 4th concert.

City Manager Hawk briefed Council Members regarding the proposal from the Special Events Committee for a July 4th concert. A total of \$26,000 was approved in the FY 2012-13 Annual Budget for Special Events, to be funded from the Hotel Occupancy Tax (HOT) Fund, and another \$3,000 for Holiday Events to be funded from the General Fund.

The specific events to be funded from the HOT Fund includes the Northeast Chamber July 4th Fireworks event (\$8,000); the Master Works Concert Series (\$5,000), the Holiday Tree Lighting (\$7,500), the Park in the Dark event (\$1,500), and the July 4th parade (\$4,000).

In lieu of the Master Works Concert Series, the Committee has proposed using the \$5,000 to fund a single concert in conjunction with the July 4th parade. The Committee's proposal is to engage the Zack King band for \$4,325 to perform a 2-hour concert to be held at 10:30 in the morning of July 4th, following the July 4th parade. That would leave a total of \$675 in the Concert Series budgeted amount, plus \$1,849.15 in the General Fund Holiday Events account and \$1,068 in the HOT Fund budgeted for the Holiday Tree Lighting event, for the remaining event discussed during the budget preparation – the annual Easter Egg Hunt.

MOTION: A motion was made by Councilmember Lopez, and seconded by

Councilmember Goveas to approve the 4th of July concert immediately following the parade. Motion carried by a vote of 5-0.

7. REPORTS & DISCUSSION ITEMS

A. Discussion of Possible Amendments to Richland Hills Home Rule Charter.

Council Members agreed to meet thirty (30) minutes prior to the next regularly scheduled City Council meeting to discuss possible amendments to the Home Rule Charter.

B. Receive report from the Richland Hills Police Department regarding Annual Contact Report (2012).

City Manager Hawk stated he would like to schedule Dr. del Carmen to present the racial profiling report at the next regularly scheduled City Council meeting. Council Members were given a copy of the report prior to March 1, 2013.

City Manager Hawk will schedule Dr. del Carmen to present the 2012 Annual Contact Report at the next regularly scheduled City Council meeting.

8. COMMUNITY INTEREST ITEMS

Councilmember Williams mentioned the upcoming senior luncheon scheduled for Friday, March 8, to be held at the Community Center.

Councilmember DeSoto reminded everyone of the Community Easter Egg Hunt scheduled for Saturday, March 23, to be held at Rosebud Park, at 11 A.M.

Councilmember Norton briefed Council Members on the And One Basketball event held at the Middle School, and announced the Bridal Show scheduled for March 9-10, at the La Quinta Hotel in the city.

9. EXECUTIVE SESSION- Mayor Agan announced an Executive Session at 8:22 p.m.

- A. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any

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time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

Mayor Agan reconvened the meeting in open session at 9:08 p.m.

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to authorize the City Manager to proceed with acquisition of property as discussed in Executive Session. Motion carried by a vote of 5-0.

10. **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Bill Agan declared the meeting adjourned at 9:10 P.M.

ATTEST

APPROVED

Linda Cantu
City Secretary

Bill Agan
Mayor