

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Linda Cantu, City Secretary
Date: November 22, 2013
Subject: Minutes Nov. 5, 2013, Regular Meeting Minutes

City Council Action Requested:

Consider approval of Nov. 5, 2013, Regular Meeting Minutes

Background Information:

Attachment - Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

Linda Cantu, City Secretary
817-616-3810
lcantu@richlandhills.com

**MINUTES OF
RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
November 5, 2013**

Roll Call:

Council present:

Council Absent:

Bill Agan, Mayor
Roland Goveas, Place 1
Toya Norton, Place 2
Robert DeSoto, Place 3

Beverly Williams, Place 4

Edward Lopez, Place 5

Staff

Staff Absent:

Curtis Hawk, City Manager
Eric Strong, Asst. City Manager
Linda Cantu, City Secretary
Betsy Elam, City Attorney

WORK SESSION – 6:02 PM

City Manager Hawk requested Item #6C discussed at this time.

Asst. City Manager Eric Strong, and Jack Reeves, Independent Insurance Consultant, gave Council members an update on the insurance rates, and the possibility of bidding out the employee group health insurance. The city was notified of an increase imposed by the Patient Protection and Affordable Care Act.

1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Norton to adjourn into Executive Session at 6:15 p.m.

- 2. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session at 6:51 p.m.

No action from executive session.

- 3. Discussion of items listed on tonight's City Council Agenda.

Scott Mitchell, Neighborhood Services Director, briefed Council on the discovery of a rabid skunk found in the city. Residents need to be made aware that pets should be vaccinated. Discounted rabies shots are available at the Animal Shelter.

REGULAR SESSION – Mayor Agan Called to Order at 7:02 P.M.

City Manager Hawk recommended Item #6C included with Consent Agenda items, as it was discussed in the Work Session.

Invocation – Mayor Agan

Pledge of Allegiance, United States and Texas flags – Councilmember Norton.

1. PRESENTATIONS AND APPEARANCES

- A. Presentation of Service Awards –None at this time.
- B. Citizen Appearances/Public Comments –

Randy Sheridan, Pastor of Faith Creek Church, spoke regarding the limited parking spaces at the church. Pastor Sheridan also stated he will work with the Police Department for traffic assistance with any expected large events in the future.

2. CONSENT AGENDA

- A. Approval of the following Minutes:

October 1, 2013, City Council Meeting;

October 22, 2013, Special City Council Meeting;

October 22, 2013, 11:00 am Town Hall Meeting;
October 22, 2013, 7:00 pm Town Hall Meeting.

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to approve the minutes and to approve Item #6C Authorization to Seek Proposals for Employee Group Health Insurance. Motion carried by a vote of 4-0. Councilmember Williams absent.

3. PUBLIC HEARINGS AND OTHER RELATED ITEMS

None at this time.

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. Ordinance No. 1258-13, Amending Chapter 18, "Businesses" of the Richland Hills Code of Ordinances, Adding Article X, Regulation of Boarding Home Facilities.

Asst. City Manager Eric Strong, briefed Council on the boarding home facilities and the ability to regulate said facilities. The city has been researching what other cities have done to strengthen their respective policies and ordinances. The ordinance presented is based on the model standards that are proposed by Texas Health and Human Services.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Goveas to approve. Motion carried by a vote of 4-0. Councilmember Williams absent.

- B. Resolution No. 419-13 waiving lien fees on property at 3828 Ruth Road.

Asst. City Manager Strong briefed Council on the property at 3828 Ruth Rd. The City has levied \$26,423.56 in code violation liens against the property due to neglect. Mr. Strong stated the owner would like to sell. An individual has contacted the city regarding the property and has requested the city waive a portion of the liens. The individual is interested in building a single family residence.

Note: The correct Resolution No. 420-13

MOTION: A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve with three conditions: obtain a certificate of occupancy on the home that meets the requirements of the zoning ordinances of the

city; require owner to maintain the property; and take down two (2) trees that need to be removed. Motion carried by a vote of 4-0. Councilmember Williams absent.

5. **CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

A. Award Bid for BFC Sewer Main and Lift Station.

Michael Barnes, City Engineer, recommended Jackson Construction. Ltd., be awarded the base bid for BFC Sewer Main and Lift Station Project in the amount of \$2,760,754.50. Jackson Construction has been based in Fort Worth since 1973 and has an excellent reputation in the construction industry.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Norton to approve with change orders up to \$3,000,000 of the total construction cost. Motion carried by a vote of 4-0. Councilmember Williams absent.

6. **OTHER ITEMS FOR CONSIDERATION**

A. Consider City Council Adoption of new City Logo

Asst. City Manager Strong stated a new City logo has been requested by various members of City Council. Staff requested feedback from Council members regarding the proposed new logo.

Councilmember's recommend this item tabled to the next regular City Council meeting. In order to determine the look of the city logo, Council directed staff to put the proposed logo on sample letterhead, business cards, and other forms that identify the city.

B. Pending Economic Development Incentive Agreements

Asst. City Manager Strong, briefed Council on Advanced Glass and their desire to build a new facility on Baker Blvd. The business owner requested incentive agreement that will rebate 50% of general fund sales tax for five years, and a waiver of permit fees.

The city proposed to not waive third party fees that occurred, but anything above and beyond, the city would waive and rebate back to him. Advanced Glass has been in the city for many years.

Asst. City Manager Strong stated the agreement would state that Advanced Glass would not protest the value on the tax rolls to anything less than \$1,000,000, and the agreement would reflect the definition of facility that attaches the elevation.

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve with defined definition of facility as discussed. Motion carried by a vote of 4-0. Councilmember Williams absent.

C. Authorization to Seek Proposals for Employee Group Health Insurance.

Item approved under Consent Agenda.

7. REPORTS & DISCUSSION ITEMS

A. Update and Review, New Wal-Mart Neighborhood Grocery Store.

City Manager Hawk gave a brief history of the timeline in acquiring a grocery store in the city.

Former Mayor David Ragan, 7501 Bridges, spoke in regard to the hard work that has been done for many years to accomplish this. Mr. Ragan offered his support and congratulated Council and staff on getting a grocery store for the city.

B. Update of Christmas Event.

Eric Strong, Asst. City Manager, updated Council on the progress of the Christmas event. The parking was discussed and lighting around the buildings will be enhanced. A children's choir is scheduled along with other music. Santa will greet the children and refreshments will be served. The event is Friday, December 6th.

C. Amendments to Richland Hills Home Rule Charter.

City Manager Hawk addressed election sign regulations.

D. Alarm Ordinance.

Police Chief Barbara Childress, addressed the proposed Alarm Ordinance, stating 95% of the alarms in the city are false. Responding to these false alarms reduces the time police officers could be more effective in the

community. The purpose of an Alarm Ordinance is to provide standards and regulations which encourage the proper operation of alarm systems. Alarm ordinances significantly reduce false alarm responses, save tax dollars, enhance system operation and enhance officer safety.

Council Members requested additional information and the cost for this service. This item will be discussed at a future meeting.

E. Update on Comprehensive Plan Steering Committee.

Asst. City Manager Strong stated currently the committee is reviewing a draft of the Comprehensive Plan as well as a draft of a new Zoning Ordinance. A joint public hearing is scheduled for Dec. 3rd. with Planning and Zoning Commission. There will be a subsequent public hearing in early 2014 on the proposed zoning ordinance. Following the public hearings, Planning and Zoning will make a formal recommendation to the City Council and then Council will be able to act on the documents.

F. Update on Mosquito Abatement Program.

Updated information on the mosquito abatement was discussed in Work Session.

G. Update on traffic control problems on Faith Creek and Norton

Chief Childress addressed the lack of parking spaces at Faith Creek Church, giving some options regarding the overflow. Chief Childress also stated she spoke with Pastor Sheridan about future events that are planned and their need for Police assistance in controlling traffic.

Council Members also discussed traffic issues around the schools and lack of parking spaces.

H. Presentation of Department Reports.

No discussion at this time.

I. Videos for Website.

Asst. City Manager Strong, briefed Council Members on CGI Communications, a Community Video for the city website. The city would partner with CGI, making a series of up to three 60 second videos about the City of Richland Hills. The videos are free for the city and are funded through advertising.

8. COMMUNITY INTEREST ITEMS

Senior Lunch Bunch will be held on Friday, November 8;
Animal Control is hosting a shot clinic Nov. 14;
Volunteers are needed if anyone is interested in helping with the Christmas Tree Lighting event; and
Run for the Hills 5K event was very successful, with 80 participants.

9. EXECUTIVE SESSION-

A. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

No executive session at this time.

There being no more business to discuss, Councilmember Lopez moved to adjourn. Seconded by Councilmember DeSoto.

10. ADJOURNMENT

Mayor Bill Agan declared the meeting adjourned at 8:57 P.M.

ATTEST

APPROVED

Linda Cantu
City Secretary

Bill Agan
Mayor