

**Office of the City Manager**

City of Richland Hills, Texas

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Curtis Hawk, City Manager  
**Date:** December 3, 2013  
**Subject:** Presentation of Department Reports

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**City Council Action Requested:**

There is no action requested for this item and there is no planned discussion. Staff will answer any questions that you have about the monthly reports, which are attached for your review.

We are transitioning to a new format for the monthly reports. Many of the Departments are using that format in the attached reports. However, some Departments are still finalizing their new reports. By next month all reports should be consistent and using the new format.

**Background Information:**

N/A

**Attachments:**

Departmental Monthly Reports

**Office of Finance/Accounting**

**City of Richland Hills, Texas**

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Barbara Mann, Director of Finance  
**Date:** November 19, 2013  
**Subject:** October Financial Reports

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### **City Council Action Requested:**

No action requested.

### **Background Information:**

The revenue and expense report indicates year to date totals and percentage of total budget for general and revenue funds as of October 31, 2013. The investment reports indicates schedule of investments and cash in depository bank.

### **Board/Citizen Input:**

N/A

### **Financial Impact:**

N/A

### **Staff Contacts:**

Barbara Mann, Director of Finance  
817-616-3815  
[bmann@richlandhills.com](mailto:bmann@richlandhills.com)

### **Attachments:**

October, 2013 financial reports.

## Revenue and Expense Summary

	Total Budget	Cur Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
<b>General Fund (100)</b>					
<b>Revenue</b>					
Taxes	\$ 4,427,312.00	\$ 225,935.67	\$ 225,935.67	\$ 4,201,376.33	5%
Fines & Forfeitures	\$ 417,629.00	\$ 23,897.41	\$ 23,897.41	\$ 393,731.59	6%
Licenses & Permits	\$ 102,170.00	\$ 17,499.73	\$ 17,499.73	\$ 84,670.27	17%
Service Charges	\$ 277,314.00	\$ 17,578.12	\$ 17,578.12	\$ 259,735.88	6%
Miscellaneous	\$ 189,362.00	\$ 3,041.75	\$ 3,041.75	\$ 186,320.25	2%
Other Sources	\$ 2,067,191.00	\$ 172,265.91	\$ 172,265.91	\$ 1,894,925.09	8%
<b>Total Revenues</b>	<b>\$ 7,480,978.00</b>	<b>\$ 460,218.59</b>	<b>\$ 460,218.59</b>	<b>\$ 7,020,759.41</b>	<b>6%</b>
<b>Expenditures</b>					
Municipal Court	\$ 216,038.00	\$ 24,281.97	\$ 24,281.97	\$ 191,756.03	11%
Administration	\$ 1,069,748.00	\$ 73,803.71	\$ 73,803.71	\$ 995,944.29	7%
Police	\$ 2,605,173.00	\$ 293,972.11	\$ 293,972.11	\$ 2,311,200.89	11%
Fire	\$ 1,619,908.00	\$ 183,805.90	\$ 183,805.90	\$ 1,436,102.10	11%
Street	\$ 168,680.00	\$ 13,064.23	\$ 13,064.23	\$ 155,615.77	8%
Library	\$ 319,324.00	\$ 33,601.67	\$ 33,601.67	\$ 285,722.33	11%
Recreation	\$ 35,278.00	\$ 2,199.79	\$ 2,199.79	\$ 33,078.21	6%
Parks/Grounds	\$ 63,200.00	\$ -	\$ -	\$ 63,200.00	0%
Community Develop	\$ 425,667.00	\$ 40,667.63	\$ 40,667.63	\$ 384,999.37	10%
Animal Control	\$ 148,092.00	\$ 19,548.08	\$ 19,548.08	\$ 128,543.92	13%
Legislative	\$ 180,702.00	\$ 25,255.63	\$ 25,255.63	\$ 155,446.37	14%
Economic Dev	\$ 6,110.00	\$ -	\$ -	\$ 6,110.00	0%
Capital Projects	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	0%
Shared Services	\$ 658,196.00	\$ 40,680.84	\$ 40,680.84	\$ 617,515.16	6%
Transfers	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	0%
<b>Total Expenditures</b>	<b>\$ 7,572,616.00</b>	<b>\$ 750,881.56</b>	<b>\$ 750,881.56</b>	<b>\$ 6,821,734.44</b>	<b>10%</b>
<b>Total Fund</b>	<b>\$ (91,638.00)</b>	<b>\$ (290,662.97)</b>	<b>\$ (290,662.97)</b>	<b>\$ 199,024.97</b>	
<b>Revenue Fund (200)</b>					
<b>Revenue</b>					
Water	\$ 2,312,984.00	\$ 197,784.83	\$ 197,784.83	\$ 2,115,199.17	9%
Sewer	\$ 1,503,368.00	\$ 128,074.91	\$ 128,074.91	\$ 1,375,293.09	9%
Miscellaneous	\$ 439,443.00	\$ 163,488.84	\$ 163,488.84	\$ 275,954.16	37%
<b>Total Revenues</b>	<b>\$ 4,255,795.00</b>	<b>\$ 489,348.58</b>	<b>\$ 489,348.58</b>	<b>\$ 3,766,446.42</b>	<b>11%</b>
<b>Expenditures</b>					
Transfers/Debt Svc	\$ 1,726,802.00	\$ 78,086.83	\$ 78,086.83	\$ 1,648,715.17	5%
Water Service	\$ 1,194,147.00	\$ 9,978.34	\$ 9,978.34	\$ 1,184,168.66	1%
Wastewater Service	\$ 1,025,318.00	\$ 40,922.93	\$ 40,922.93	\$ 984,395.07	4%
<b>Total Expenditures</b>	<b>\$ 3,946,267.00</b>	<b>\$ 128,988.10</b>	<b>\$ 128,988.10</b>	<b>\$ 3,817,278.90</b>	<b>3%</b>
<b>Total Fund</b>	<b>\$ 309,528.00</b>	<b>\$ 360,360.48</b>	<b>\$ 360,360.48</b>	<b>\$ (50,832.48)</b>	

# *City of Richland Hills*

Fiscal Year 2013-2014

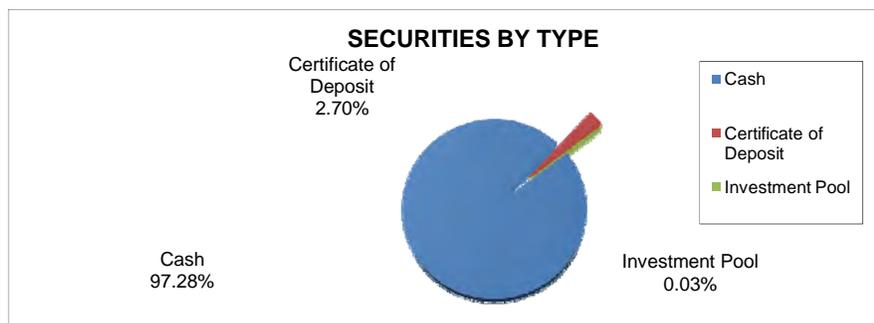
## *Treasury Investment Report*

October 31, 2013

**Investment Report  
City of Richland Hills, Texas  
October 31, 2013**

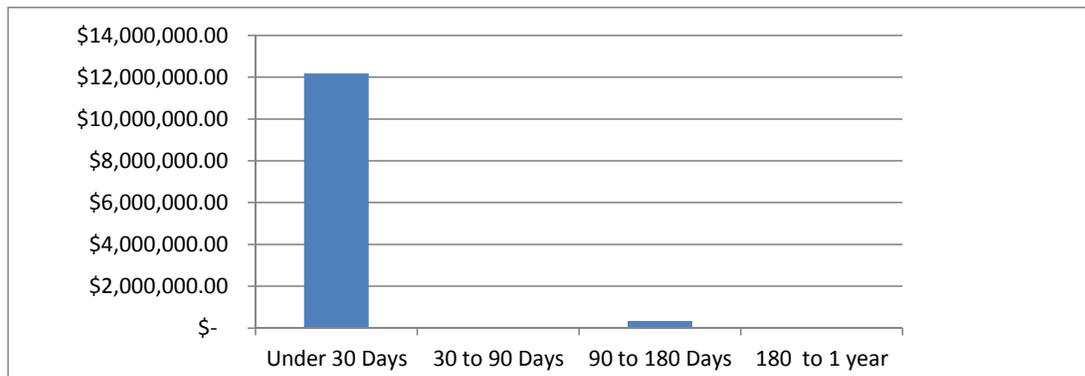
**Safety - Securities by Type**

Security Type	Book Value	Percent
Cash	\$ 12,180,380.36	97.28%
Certificate of Deposit	\$ 337,490.47	2.70%
Investment Pool	\$ 3,618.63	0.03%
<b>Total</b>	<b>\$ 12,521,489.46</b>	<b>100.00%</b>



**Liquidity - Securities by Maturity Date**

	Book Value	Percent
Under 30 Days	\$ 12,183,998.99	97.30%
30 to 90 Days	\$ -	0.00%
90 to 180 Days	\$ 337,490.47	2.70%
180 to 1 year	\$ -	0.00%
<b>Total</b>	<b>\$ 12,521,489.46</b>	<b>100.00%</b>



**Investment Report  
City of Richland Hills, Texas  
October 31, 2013**

**Weighted Average Days to Maturity**

<b>Portfolio</b>	<b>Current Month</b>
General	64
Revenue	84
	<hr/>
Total Average Maturity Days	74

**Investment Report  
City of Richland Hills, Texas  
October 31, 2013**

**PURCHASES**

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Texpool					\$ -	\$ -
Total Purchases	10/31/2013				<u>\$ -</u>	<u>\$ -</u>

**SALES**

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Total Sales	10/31/2013				<u>\$ -</u>	<u>\$ -</u>

**Investment Report  
City of Richland Hills, Texas  
October 31, 2013**

**RECONCILIATION**

	Par Value	Purchase Value
Prior Month Ending Balance	\$ 12,265,099	\$ 12,265,099.27
Current Month Purchases	\$ -	\$ -
Current Month Sales	\$ -	\$ -
Change	<u>\$ 256,390</u>	<u>\$ 256,390.19</u>
Total	<u><u>\$ 12,521,489</u></u>	<u><u>\$ 12,521,489.46</u></u>

This report is in full compliance with the investment policy and strategy as established for the Investment Portfolio and the Public Funds Investment Act (Chapter 2256.023)

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Director of Finance

**Investment Report  
City of Richland Hills, Texas  
October 31, 2013**

**Inventory/Holdings**

Description	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
<b>General Fund Portfolio</b>									
CD	07-07-13	01-07-14	0.050%	\$ 162,490	\$ 162,490.47	\$ 162,490.47	\$ 162,490.47	\$ 162,490.47	\$ 162,490.47
Texpool	10-31-13	10-31-13		\$ 2,194	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90
<b>Total General Portfolio</b>				<b>\$ 164,684</b>	<b>\$ 164,684.37</b>				
<b>Revenue Fund Portfolio</b>									
CD	07-27-13	01-27-14	0.050%	\$ 175,000	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
Texpool	10-31-13	10-31-13		\$ 1,275	\$ 1,274.63	\$ 1,274.63	\$ 1,274.60	\$ 1,274.63	\$ 1,274.63
<b>Total Revenue Fund Portfolio</b>				<b>\$ 176,275</b>	<b>\$ 176,274.63</b>	<b>\$ 176,274.63</b>	<b>\$ 176,274.60</b>	<b>\$ 176,274.63</b>	<b>\$ 176,274.63</b>
<b>Drainage Utility Fund Portfolio</b>									
Texpool	10-31-13	10-31-13		\$ 150	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10
<b>Total Drainage Utility Fund Portfolio</b>				<b>\$ 150</b>	<b>\$ 150.10</b>				
<b>Depository Bank</b>									
<b>Cash Depository Bank</b>				<b>\$ 12,180,380.36</b>					
<b>Total Depository Bank</b>				<b>\$ 12,180,380.36</b>					
<b>Total Portfolio (All Funds)</b>				<b>\$ 12,521,489.46</b>	<b>\$ 12,521,489.46</b>	<b>\$ 12,521,489.46</b>	<b>\$ 12,521,489.43</b>	<b>\$ 12,521,489.46</b>	<b>\$ 12,521,489.46</b>

**Bank Account Balances**

001 General Fund	\$ 718,203.10
002 Revenue Account	\$ 1,526,719.08
006 Law Enforcement Fund	\$ 4,966.45
007 Parks and Beautification Fund	\$ 26,856.65
010 2001 Cert of Obliga I&S	\$ 1,006.21
012 Oil & Gas Lease Project Fund	\$ 118,580.06
051 Utility Systems Rev Bonds, Reserve	\$ 37,466.85
022 Drainage Utility Fund	\$ 1,496,207.84
024 Municipal Court Building Security	\$ 1,125.06
025 Road and Street Improvement Fund	\$ 1,242.08
026 Richland Hills Development Corp	\$ 393,502.92
065 Crime Control District	\$ 487,154.16
071 2007 Revenue Bonds I&S	\$ 437.87
072 2007 Revenue Bonds Construction	\$ 373.95
076 2007 PPFco I&S	\$ 114,119.71
077 Hotel Occupancy Tax	\$ 164,254.23
083 Drainage Construction	\$ 78,129.70
084 Drainage I&S	\$ 8,197.18
86 PPFco Acquisitions	\$ 24,760.46
87 2011 PPFco I&S	\$ 10,768.68
88 Ent Improvement Project Fund	\$ 682,656.38
91 2012 PPFco ACQ	\$ 201,941.77
92 2011 CO I&S	\$ 50,610.26
93 2012 PPFco I&S Fund	\$ 24,275.04
94 2013 CO Construction Fund	\$ 5,986,258.71
95 2013 CO I&S Fund	\$ 20,565.96
	<b>\$ 12,180,380.36</b>

Capital Projects Report					
Fund	Department	Project	Budget	Expenses	Balance
Enterprise	Water	Equipment	\$ 56,500.00		\$ 56,500.00
Enterprise	Wastewater	BFC Lift Station	\$ 3,000,000.00		\$ 3,000,000.00
Enterprise	Drainage	Matthews Interceptor/Kingsbury bypass	\$ 3,000,000.00		\$ 3,000,000.00
General	Administration	Utility Billing Office Remodel	\$ 6,085.00	\$ -	\$ 6,085.00
General	Fire	Building Remodel	\$ 25,000.00		\$ 25,000.00
General	Fire	Equipment	\$ 17,300.00		\$ 17,300.00
General	Animal Svcs	Building Improvements	\$ 21,094.00		\$ 21,094.00
CCPD	Police	Building Improvements	\$ 40,000.00		\$ 40,000.00
CCPD	Police	Equipment	\$ 74,976.00		\$ 74,976.00
CCPD	Police	Vehicles	\$ 39,268.00		\$ 39,268.00
PPFCO	Various	Equipment	\$ 227,000.00		\$ 227,000.00
Total			\$ 6,507,223.00	\$ -	\$ 6,507,223.00

# Library & Community Center

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Library courtyard renovation.

<b>Library</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Patron Visits	5,410	5,410
New Library Cards	63	63
Items Checked Out	2,739	2,739
In-House Materials Used	294	294
Reference Questions Answered	203	203
Items borrowed from MetrOPAC	362	362
Items loaned to MetrOPAC	1,162	1,162
Hours of Public Computer Usage	525	525
Number of Public Computer Sessions	770	770
Number of PC Assistance Given by Staff	178	178
Wireless Usage Hours	29	29
Program attendance for Children	92	92
Program attendance for Adults	8	8
New Materials Processed	250	250

<b>Community Center</b>		
Center Rentals	11	11
Number of Adult Enrichment Classes	81	81
Participants in Adult Enrichment Classes	548	548

<b>Revenues and Expenses</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Library Fines, Fees and Prints	407.63	407.63
Community Center Revenues	1,128.00	1,128.00
Pavilion Revenues	0	0
Adult Enrichment Revenues	61.00	61.00
<b>Total Revenues</b>	<b>1,596.63</b>	<b>1,596.63</b>
<b>Contract Labor Expenses</b>	<b>0</b>	<b>0</b>

## Fire

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- Fire Prevention Week ran from Oct 7<sup>th</sup> through the 12<sup>th</sup>. During the week and subsequent weeks department members participated in fire safety talks at Binion Elementary and Richland Elementary as well as several fire station tours.
- The first Citizen's Fire Academy in Richland Hills continued on Thursday evenings during the month with nine residents participating in the program. Graduation is scheduled for Thursday, November 21<sup>st</sup>.
- Annual fire inspections of commercial, industrial and institutional occupancies continued through the month
- Department participated in the Take Back the Drugs day on October 26<sup>th</sup>
- Annual hose testing was performed by department members

Service Calls		
	Current Month	YTD Total
Fire Calls	4	47
Emergency Medical Calls	88	750
Hazardous Conditions – No Fire	3	36
Public Assistance	27	123
Good Intent (No Service Rendered)	14	100
False Alarm	11	101
Total Calls	147	1157

Automatic / Mutual Aid		
	Current Month	YTD Total
Haltom City		
Aid Received	3	29
Aid Given	3	14
Hurst		
Aid Received	4	24
Aid Given	1	14
NRH		
Aid Received	7	93
Aid Given	5	46
Other (Fort Worth or other NEFDA Depts.)		
Aid Received	3	9
Aid Given	7	25

<b>Fire Prevention / Public Education Activities</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Fire Inspections – Initial	19	234
Fire Inspections – Re-inspections	9	29
Fire Permit Inspections (alarm, sprinkler,...)	2	33

## Planning & Community Development

Department Narrative of Significant Actions, Results, and Pending Items:

- Permits and Registrations – Contractors, 81 Plumbers registered that were Exempt from fees
- Other Permits – (Driveway Approach, ROW, Signs, Clean/Show, Ordinance Inspections

<b>Permits and Registrations</b>				
	<b>Monthly Total</b>	<b>YTD Total</b>	<b>Monthly Revenues</b>	<b>YTD Revenues</b>
Building Permits	42	358	\$6,215.50	\$57,355.15
Other Permits	6	60	\$430.00	\$3,229.00
Garage Sale Permits	49	299	\$392.00	\$2,392.00
Contractor Registrations	20	192	\$1,300.00	\$11,100.00
<b>Total Fees Collected</b>			<b>\$8,337.50</b>	<b>\$74,076.15</b>

<b>Bureau Veritas Inspections</b>		
	<b>Passed</b>	<b>Failed</b>
Building Inspections	26	4
Other Inspections	2	

<b>Certificate of Occupancy</b>		
	<b>Applied</b>	<b>Issued</b>
Commercial	3	2
Residential	8	2
C.O. Fees Collected		<b>\$1,100.00</b>

<b>Fees Paid</b>		
	<b>Month</b>	<b>YTD</b>
Bureau Veritas		<b>\$45,252.25</b>
Freese Nichols (On Call Planning)		

## Code Enforcement

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- 7608 Oxley- An administrative interior warrant was executed at this location due to health, life, and safety concerns. Property was currently without utilities (electrical). Richland Hills Police accompanied staff to ensure safety. A nuisance abatement was performed, due to repetitive contact/notice with property owner/occupants.
- 6715 Hovenkamp- An administrative interior warrant was executed at this location due to health, life and safety concerns. Occupant has been currently without utilities since 2008. Staff met with occupant, who at the time of inspection appeared to be somewhat delusional. Staff coordinated efforts, with Tarrant County MHMR, and Richland Hills Police to ensure occupant(s), and staff's safety. An interior inspection was performed by staff and an assessment of the occupant was conducted by MHMR representative. Staff found the property to be severely substandard.
- 625 NE Loop 820- A complaint was forwarded to staff, regarding possible activity of a homeless individual. Staff responded to the location and observed a gentleman residing in a tent. Staff contacted registered agent via e-mail. Staff spoke with property owner Les Jordan, and was informed the individual shall no longer be occupying the property and further incidents will be viewed as trespassing.

<b>Violations</b>				
	<b>Notices Issued</b>	<b>Compliance Obtained</b>	<b>Citations Issued</b>	<b>Abatement by City</b>
Nuisance Violations	53*	47	7	5
Building Violations	7	7	0	0
Zoning Issues	4	4	0	0

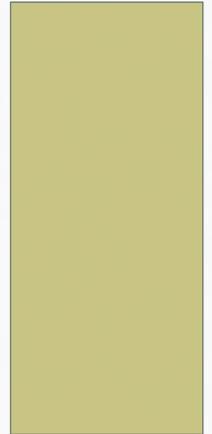
<b>Vacant Buildings Summary</b>	
Known Vacant Buildings	135
Registered Vacant Buildings	5

<b>Code Officer Activity</b>	
Hours Patrolling	75
Notices to Vacate	2
Actual Vacates	2
Multi-Family Inspections	0

\* Notices issued do not reflect “stop and knock” and verbal notices of violations on site.

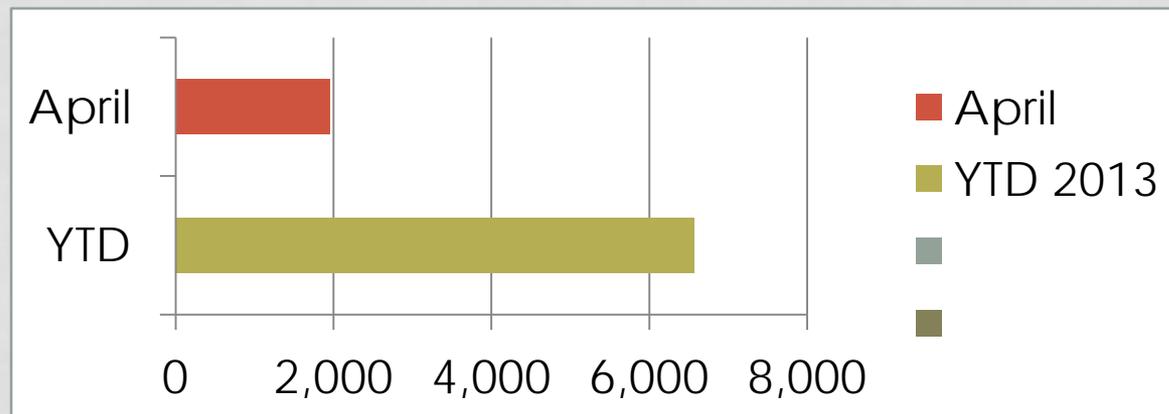
# POLICE REPORT 2013 MONTHLY/YTD

RICHLAND HILLS POLICE DEPARTMENT



# CALLS FOR SERVICE OCTOBER, 2013

	Month	YTD 2013
<b>Total Calls For Service</b>	<b>1,737</b>	<b>17,579</b>
Citizen Calls	651	5,166
911 Calls	115	1,161
Officer Initiated	1086	11,367





# PART II OFFENSES

	October	YTD		
Arson	0	0		
Simple Asslt.	6	68		
Harassment	2	7		
Forgery	1	6		
Vandalism	6	54		
Drug Viol.	3	12		
Fraud	0	20		
Kidnapping	0	0		
Sex Offenses	0	3		
Weapons	0	1		

(CONTINUED)

## PART II OFFENSES

	October	YTD		
Disorderly Conduct	0	10		
DWI	3	13		
Alcohol Viol	0	9		
Family Offense	3	26		
Runaway	4	7		
Trespass	1	1		
Other				

# ARREST

# ADULT

	October	YTD		
Felony	2	56		
Misdemeanor	19	178		
<b>Total</b>	<b>21</b>	<b>231</b>		

# ARREST

# JUVENILE

	OCTOBER	YTD		
Felony	0	0		
Misdemeanor	0	22		

# CRASH REPORTS & CITATIONS

	Crash Reports	Citations
<b>October</b>	6	289 ???
(Injury)	(3)	
<b>YTD</b>	78	910???
(Injury)	(37)	

# PROPERTY STOLEN

	OCTOBER	YTD	Same Time 2012
Prop. Stolen	\$13,257	\$306,233	\$366,007
Prop. Recovered	\$5,893	\$221,667	\$78,747
Net Loss for September	\$7,364	\$84,566	\$287,260
* Recovered in April; loss from a previous month.			

# CRIMINAL INVESTIGATIONS

Category	OCTOBER 2013	YTD 2013
Assign. Cases – Active	9	36
Closed Cases	1	3
Unfounded	1	19
Suspended	0	70
Exceptionally Cleared	3	119
Arrest – Case Filed	6	104
Arrest – Case Not Filed	0	12
Total Assigned Cases	20	214

## Municipal Court

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Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

<b>Citation Summary</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Violations Filed	350	350
Completed –Paid Fine	2	2
Completed – Before Judge	135	135
Completed – Other	143	143
Warrants Issued	194	194
Warrants Cleared	110	110
Total Number Outstanding Warrants	173	173
Total Value of Outstanding Warrants	\$64,732.80	\$64,732.80
Total Fines/Fees Collected	\$43,383.16	\$43,383,16

## City Engineer – Capital Improvements

Department Narrative of Significant Actions, Results, and Pending Items:

<b>MATTHEWS DRAINAGE INTERCEPTOR</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Project will start at the cul de sac on Kings Court travel to Park Place turn west to Matthews then turn south on Matthews to intersect the sump area.	Const. anticipated to begin in July/August 2013. Const. time est. 8-10 months	Estimated \$1,500,000 Funded from the Drainage Utility Bond Fund.	Contractor has completed 90% of 24" sewer line and aerial crossing and 50% of rip rap

<b>BAKER BLVD. INTERSECTION IMPROVEMENTS</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Improvement of Baker Blvd. intersections at Handley Ederville, Vance/Ash Park, and Rufe Snow Dr. to include curb & gutter, overlay, sidewalks and right turn lanes.	Estimate project to be bid in late 2014 or early 2015.	Estimated \$3,550,530 Funded from a TxDOT grant, Tarrant County Road Bond Fund and the city.	Half is continuing final design of plans. Will install C&G between Kingsbury and Rufe Snow (north side only) at TxDOT's request.

<b>BFC MAIN SEWER LINE AND LIFT STATION</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Installation of approx. 4,500' of 6", 8", 12" and 15" sewer lines and installing a lift station.	Anticipate project bid July / Aug.'13 Const. time 8-12 months	Estimated \$3,000,000 Funded from Water & Sewer Bonds	Low Base bidder Jackson Constr. at \$2,760,754.50. Held preconst. meeting on 11-12-2013 with all concerned and will issue NTP for 12-2-2013

<b>LEEVE PUMP STATION ELECTRICAL REPAIRS</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Replace electrical switch gear at the levee pump station.	CC approved switchgear replacement. 5/7/13 Advertise & receive bids July '13, award bids Aug. '13. Installation is scheduled for Nov. 2013	\$115,200 Funded from Drainage Utility Fund	Contract awarded to KST Electric. Meeting with KST, consultant and city on Dec. 2, 2013 to discuss installation of equipment

<b>TXDOT SAFE ROUTES TO SCHOOL (SRTS) SIDEWALK PROJECT</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Install sidewalks in areas near and adjacent to Richland Middle School (RMS); Jack Binion Elem. School (BES); Richland Elem. School (RES)	Construction began Sept.'12 Anticipated Completion: RMS-June '13 BES-June '13 RES -July '13	RMS - \$456,200.53 BES - \$520,842.52 RES - \$446,546.54 Funded by a TXDOT GRANT	RMS –100% comp. BES – 100% comp. RES – 99% comp. Anticipate substantial completion of RES in Dec. 2013

<b>DRAINAGE GIS PHASE III</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Enhance GIS database, update storm water datasets, update the web map viewer, provide for a drainage/flood issue reporting system for viewers	Public web map up by end of May '13. Anticipate Phase III completion July 2013	\$15,000 FY 12-13 Drainage Budget	Phase III completed, placed on RH web site for use by staff. Waiting on new web site before use by public.

<b>CRS APPLICATION</b>			
Voluntary application that will reduce flood insurance based on city's efficiency of applying FEMA's flooding requirements	Anticipate submitting application in December 2013	\$8,000 FY 2012-2013 Drainage Budget	FEMA has approved first step in process. FEMA's CVA visit was success. Recd. good report from FEMA who has identified over 1400 points for RH which means 15% reduction in insurance rates if approved.

<b>GREEN RIBBON APPLICATION</b>			
TxDOT slected RH to receive \$250K grant for landscape improvements in Baker Blvd. medians	Plans complete in Dec.'13, const. complete by August , 2014	Consultant's design proposal of \$32K to be funded by council on 8-20-2013	Draft LPAFA approved 9-17-2013. Consultant submitted 90% plans to TxDOT for approval in Nov. 2013. Anticipate TxDOT approval in Dec. 2103.