

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong
Date: January 7, 2014
Subject: Update on IT Projects

Council Action Requested:

No action requested, discussion item only

Background Information:

There are several Information Technology projects that are recently completed and still ongoing that I would like to brief you on. The first of the projects I want you to be aware of is the new website. The new site launched on December 7th, 2013. So far, all feedback we have received on the new site has been positive. We are still finding little glitches with the site and making modifications as we go, but overall, the site is a vast improvement over the previous site.

The second issue I want you to be aware of is our agreement with Swagit. Swagit is the company that live streams our City Council meetings. Recently, there have been some hardware failures with the system we use to stream the meetings. Swagit has attempted several solutions (all **without** charging us) in order to solve the hardware failures. Unfortunately, at this point, the only option to guarantee fixing the issue is replacing the system, which will cost \$2,900. We have already ordered the replacement, and installation will occur in the next several weeks.

I also want to discuss the possibility of live streaming other types of board meetings, primarily Planning and Zoning. This would be an annual cost of approximately \$1,500 (\$150 per meeting). The cost would be absorbed into our current budget.

Board/Citizen Input: N/A

Financial Impact: \$1,500 to broadcast P&Z meetings

Staff Contacts:

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Attachments: N/A