

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Linda Cantu, City Secretary  
**Date:** January 17, 2014  
**Subject:** Minutes

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### **City Council Action Requested:**

Consider approval of December 3, 2013, Joint City Council/P&Z minutes.

### **Background Information:**

Attachment - minutes

### **Board/Citizen Input:**

N/A

### **Financial Impact:**

N/A

### **Staff Contacts:**

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**MINUTES OF  
RICHLAND HILLS CITY COUNCIL  
SPECIAL JOINT CITY COUNCIL & PLANNING AND ZONING COMMISSION  
MEETING  
DECEMBER 3, 2013**

**Council Present**

Bill Agan, Mayor

Roland Goveas, Place 1  
Toya Norton, Place 2  
Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Place 5

**Planning & Zoning Commission**

Stacy Norton  
David Baker  
Athena Campbell  
Doug Knowlton  
Lisa Skier  
Roy Hudson  
Kyle La Pointe

**Staff**

Curtis E. Hawk, City Manager  
Eric Strong, Asst. City Manager  
Linda Cantu, City Secretary  
Betsy Elam, City Attorney

**1. PUBLIC HEARINGS AND OTHER RELATED ITEMS**

- A. The City Council and Planning and Zoning Commission to conduct a public hearing relative to the proposed Comprehensive Plan as recommended by the Comprehensive Plan Steering Committee.

Erica Craycroft, representative with Freese and Nichols, gave a presentation of the Comprehensive Plan.

Introduction to Comprehensive Planning

A city's comprehensive plan can generally be defined as a long-range planning tool intended to be used by municipal staff, decision-makers, and citizens to direct the growth and physical development of a community for 10 years, 20 years, or an even longer period of time. This 2014 Comprehensive Plan will consist of three basic parts:

- Visioning
- Recommendations
- Implementation

Planning tools – three key tools for managing land development in Texas

- Comprehensive Plan
- Zoning Regulations
- Subdivision Regulations

Next Big Things

- 1) Update Zoning Ordinance
- 2) Town Center Area
- 3) TRE station area
- 4) Grocery store (*in progress*)
- 5) Big Fossil Creek Trail parks
- 6) Pedestrian connections

There were some questions regarding total undeveloped land in the city, and the locations of these lots.

The largest sections of developable land are along Baker Blvd., on the south side of Windmill Park, Big Fossil Creek area, and the triangular area where Wal-Mart is locating.

Mayor Agan opened the public hearing at this time.

Stacy Norton, Chair, Planning and Zoning, opened the Planning and Zoning public hearing.

There being no one to speak, Mayor Agan closed the public hearing.

Stacy Norton, Chair, P&Z, closed the Planning and Zoning public hearing.

**MOTION:** A motion was made by Councilmember DeSoto and seconded by Councilmember Lopez to adjourn. Motion carried by a vote of 5-0.

**MOTION:** A motion was made by Member Campbell, and seconded by Member Skier to adjourn the P&Z public hearing.

**ADJOURNMENT**

There being no further business to come before the City Council and Planning and Zoning Commission, the meeting adjourned at 7:27 P.M.

**ATTEST**

**APPROVED**

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Linda Cantu  
City Secretary

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Bill Agan  
Mayor