

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Linda Cantu, City Secretary  
**Date:** February 25, 2014  
**Subject:** Minutes 2-18-2014

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### **City Council Action Requested:**

Consider approval of February 18, 2014 City Council Meeting Minutes

### **Background Information:**

Attachment - Minutes

### **Board/Citizen Input:**

N/A

### **Financial Impact:**

N/A

### **Staff Contacts:**

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**MINUTES OF  
RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 18, 2014**

**Roll Call:**

**Council present:**

**Council Absent:**

Bill Agan, Mayor  
Roland Goveas, Place 1  
Toya Norton, Place 2  
Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Place 5

Curtis Hawk, City Manager  
Eric Strong, Asst. City Manager  
Linda Cantu, City Secretary  
Betsy Elam, City Attorney

**WORK SESSION** – Mayor Agan called to Order at 6:00 P.M.

1. Executive Session: Mayor Agan announced an Executive Session at 6:02 P.M. Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.

**MOTION:** A motion was made by Councilmember Williams, and seconded by Councilmember Goveas to adjourn to executive session.

2. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

Mayor Agan reconvened the meeting into open session at 6:25 P.M.

No action from Executive Session.

3. Discussion of items listed on tonight's City Council Agenda.

City Manager Hawk briefed Council on Schedule I, Ordinance No. 1194-11, PPFCA Series 2011, and Schedule I, Ordinance No. 1236-12, PPFCA Series

2012. The proposed revision to the list of items to be purchased with the PFFCO funds as set out in Resolution No. 424-14, would take personal property capital items budgeted to be purchased from the General Fund and the Enterprise Fund and have them purchased instead from the PFFCO funds, thereby saving approximately the same amount of the undesignated PFFCO balance in the General Fund and Enterprise Fund.

Scott Mitchell, Neighborhood Services Director, briefed Council on the 2011 Edition of the National Electrical Code and the 2012 International Swimming Pool and Spa Code. The 2011 National Electrical Code is being brought forward again to remedy some minor issues that were identified in the last codification.

In addition, the Fire Department is requesting that Chapter 38 be amended establishing the 2012 International Fire Code, with amendments, as the Fire Code for the City of Richland Hills.

Eric Strong, Asst. City Manager, briefed Council Members on the process of notification to the public of the Joint Public Hearing on the Zoning Ordinance and Comprehensive Plan. State law allows City Council to prescribe the type of notice to be given regarding this joint public hearing. Staff's recommendation is to provide notice in a newspaper of general circulation (Star Telegram) within the municipality before the fifteenth (15th) day before the public hearing and also through an insert in water bill mailings, which will go out in late February and early March.

Mayor Agan announced a brief recess at 6:48 P.M.

## **REGULAR SESSION – 7:00 P.M.**

### **CALL TO ORDER**

### **INVOCATION/PLEDGES OF ALLEGIANCE**

The invocation was given by Mayor Agan.

Councilmember Toya Norton led the Pledge of Allegiance to the United States and Texas flags.

### **1. PRESENTATIONS AND APPEARANCES-**

Chief Childress introduced newly hired Police Officer Kelly Steeger. The official swearing in ceremony will be conducted Thursday, Feb. 27.

Chief Childress also introduced Teresa Koontz, who was hired as a second Crime Victims Liaison.

- A. Presentations – Chief Childress presented a Life Saving Award to Police Sergeant Kirk Hamm. Sergeant Hamm performed an act of bravery in saving a man’s life last September. The citation reads: *“On September 20, 2013, while in route to a call, Sergeant Kirk Hamm observed a vehicle accident in an adjacent city. Smoke was emanating from the vehicle. Sergeant Hamm immediately went to the scene to assist. Due to the amount of smoke, he was unable to determine if the vehicle was still occupied. Even though he could not see an occupant and did not know if/when the vehicle might explode or burst into flames, Sgt. Hamm disregarded his own safety, entered the vehicle, found the unconscious driver and pulled him from the vehicle as flames engulfed the interior. His actions saved the drivers life.”*

Mayor Agan read a proclamation honoring City Manager Curtis Hawk recognizing him for his service to the City of Richland Hills. Mr. Hawk announced his last day with the city as February 28, 2014.

- B. Citizens Appearances/Public Comments – None at this time.

## 2. **CONSENT AGENDA –**

- A. Approval of February 4, 2014 Minutes.

**Motion:** A motion was made by Council Member Lopez, and seconded by Council Member Williams to move Item #4C under Consent Agenda Items. Motion carried by a vote of 5-0. **Res. No. 424-14**

**Motion:** A motion was made by Council Member Williams, and seconded by Council Member Norton to approve all consent items. Motion carried by a vote of 5-0.

## 3. **PUBLIC HEARINGS AND OTHER RELATED ITEMS –**

- A. No items for consideration

## 4. **ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS-**

- A. Ordinance adopting International Electrical Code and the International Swimming Pool and Spa Code. **Ordinance No. 1262-14**

**Motion:** A motion was made by Council Member Goveas, and seconded by Council Member DeSoto to approve. Motion carried by a vote of 5-0.

**B. Ordinance adopting International Fire Code. Ordinance No. 1263-14**

**Motion:** A motion was made by Council Member Norton, and seconded by Council Member DeSoto to approve. Motion carried by a vote of 5-0.

**C. Resolution authorizing use of PPFCO funds for acquisition of real property.**

Resolution was approved under consent items.

**5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS-**

A. None at this time.

**6. OTHER ITEMS FOR CONSIDERATION –**

A. Consideration regarding the type of notice to be provided for a joint public hearing on the Zoning Ordinance and Comprehensive Plan.

**Motion:** A motion was made by Council Member Williams, and seconded by Council Member Norton to schedule the joint public hearing for March 18, with the following notifications sent to residents: insert in the water bill mail-out, notification posted to the city website and email blast to residents. Motion carried by a vote of 5-0.

**7. REPORTS & DISCUSSION ITEMS-**

A. Discussion of 2014 Annual City Events

Eric Strong, Asst. City Manager announced the annual Easter Egg Hunt will take place April 12, 10 A.M. at Kate Baker Park.

The July 4<sup>th</sup> parade and Christmas tree lighting event will be discussed at a later date.

B. Presentation of Monthly Departmental Reports

Councilmember Williams requested all Department Managers use consistent dates when preparing their monthly reports.

**8. COMMUNITY INTEREST ITEMS-**

Council Member Williams announced the February Lunch Bunch was well attended. The next lunch is scheduled for March 14<sup>th</sup>.

Council Member Norton stated the Bridal Show that was held at the La Quinta and Comfort Suites Hotels was a success. Ms. Norton requested a representative from the City to be present at next year's Bridal Show to promote the city.

**9. EXECUTIVE SESSION**

A. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) and 418.106(d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

There was no Executive Session at this time.

City Manager Hawk expressed his thanks to the Council Members and staff.

Mayor Agan and Council Members expressed their thanks to Mr. Hawk for his service to the city for the past eighteen months.

**10. ADJOURNMENT**

Council Member Norton motioned the meeting adjourned, seconded by Council Member Goveas.

There being no further business to come before the City Council, Mayor Bill Agan declared the meeting adjourned at 8:02 P.M.

**ATTEST**

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Linda Cantu  
City Secretary

**APPROVED**

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Bill Agan  
Mayor