

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: March 18, 2014
Subject: Monthly Reports

Council Action Requested:

No action requested – Discussion only

Background Information:

Attached are the monthly Departmental Reports. Over the past several months, they have been streamlined to be more concise while striving to maintain the appropriate level of information. If you have any questions regarding the reports, please contact myself or the appropriate Department Head.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Eric Strong
City Manager
estrong@richlandhills.com

Attachments: N/A

Finance

Fiscal Year 2013-2014, Period Ending 02/2014

Revenue and Expense Summary

	Total Budget	Cur Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (100)					
Revenue					
Taxes	\$ 4,427,312.00	\$ 396,796.05	\$ 2,691,404.25	\$ 1,735,907.75	61%
Fines & Forfeitures	\$ 417,629.00	\$ 50,621.05	\$ 177,200.77	\$ 240,428.23	42%
Licenses & Permits	\$ 102,170.00	\$ 15,569.75	\$ 64,842.81	\$ 37,327.19	63%
Service Charges	\$ 277,314.00	\$ 2,078.55	\$ 57,845.05	\$ 219,468.95	21%
Miscellaneous	\$ 189,362.00	\$ 2,940.26	\$ 12,113.18	\$ 177,248.82	6%
Other Sources	\$ 2,067,191.00	\$ 172,265.91	\$ 861,329.55	\$ 1,205,861.45	42%
Total Revenues	\$ 7,480,978.00	\$ 640,271.57	\$ 3,864,735.61	\$ 3,616,242.39	52%
Expenditures					
Municipal Court	\$ 216,038.00	\$ 17,794.13	\$ 100,144.69	\$ 115,893.31	46%
Administration	\$ 1,069,748.00	\$ 125,307.69	\$ 447,357.31	\$ 622,390.69	42%
Police	\$ 2,605,173.00	\$ 156,627.35	\$ 1,046,052.66	\$ 1,559,120.34	40%
Fire	\$ 1,619,908.00	\$ 113,118.47	\$ 714,455.77	\$ 905,452.23	44%
Street	\$ 168,680.00	\$ 12,139.00	\$ 64,934.77	\$ 103,745.23	38%
Library	\$ 319,324.00	\$ 20,798.66	\$ 129,067.62	\$ 190,256.38	40%
Recreation	\$ 35,278.00	\$ 2,312.17	\$ 14,380.33	\$ 20,897.67	41%
Parks/Grounds	\$ 63,200.00	\$ 738.84	\$ 17,995.23	\$ 45,204.77	28%
Community Develop	\$ 425,667.00	\$ 37,184.03	\$ 235,784.08	\$ 189,882.92	55%
Animal Control	\$ 148,092.00	\$ 10,509.59	\$ 56,926.94	\$ 91,165.06	38%
Legislative	\$ 180,702.00	\$ 10,389.84	\$ 74,370.88	\$ 106,331.12	41%
Economic Dev	\$ 6,110.00	\$ -	\$ -	\$ 6,110.00	0%
Capital Projects	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	0%
Shared Services	\$ 658,196.00	\$ 37,160.29	\$ 220,845.97	\$ 437,350.03	34%
Transfers	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	0%
Total Expenditures	\$ 7,572,616.00	\$ 544,080.06	\$ 3,122,316.25	\$ 4,450,299.75	41%
Total Fund	\$ (91,638.00)	\$ 96,191.51	\$ 742,419.36	\$ (834,057.36)	
Revenue Fund (200)					
Revenue					
Water	\$ 2,312,984.00	\$ 147,307.19	\$ 805,549.93	\$ 1,507,434.07	35%
Sewer	\$ 1,503,368.00	\$ 120,203.25	\$ 620,970.73	\$ 882,397.27	41%
Miscellaneous	\$ 439,443.00	\$ (73,781.60)	\$ 208,157.99	\$ 231,285.01	47%
Total Revenues	\$ 4,255,795.00	\$ 193,728.84	\$ 1,634,678.65	\$ 2,621,116.35	38%
Expenditures					
Transfers/Debt Svc	\$ 1,726,802.00	\$ 78,086.83	\$ 390,434.15	\$ 1,336,367.85	23%
Water Service	\$ 1,194,147.00	\$ 62,404.18	\$ 325,135.05	\$ 869,011.95	27%
Wastewater Service	\$ 1,025,318.00	\$ 81,125.85	\$ 321,660.80	\$ 703,657.20	31%
Total Expenditures	\$ 3,946,267.00	\$ 221,616.86	\$ 1,037,230.00	\$ 2,909,037.00	26%
Total Fund	\$ 309,528.00	\$ (27,888.02)	\$ 597,448.65	\$ (287,920.65)	

Finance

Fiscal Year 2013-2014 Period Ending 02/2014

Capital Projects Report

Fund	Department	Project	Budget	Expenses	Balance
Enterprise	Water	Equipment	\$ 56,500.00	\$ -	\$ 56,500.00
Enterprise	Wastewater	BFC Lift Station	\$ 3,000,000.00	\$ 6,918.10	\$ 2,993,081.90
Enterprise	Drainage	Matthews Interceptor/Kingsbury bypass	\$ 3,000,000.00	\$ 213,994.21	\$ 2,786,005.79
General	Administration	Utility Billing Office Remodel	\$ 6,085.00	\$ 4,810.00	\$ 1,275.00
General	Fire	Building Remodel	\$ 25,000.00	\$ -	\$ 25,000.00
General	Fire	Equipment	\$ 17,300.00	\$ 8,951.81	\$ 8,348.19
General	Animal Svcs	Building Improvements	\$ 21,094.00	\$ -	\$ 21,094.00
CCPD	Police	Building Improvements	\$ 40,000.00	\$ -	\$ 40,000.00
CCPD	Police	Equipment	\$ 74,976.00	\$ 4,180.00	\$ 70,796.00
CCPD	Police	Vehicles	\$ 39,268.00	\$ 11,783.00	\$ 27,485.00
PPFCO	Various	Equipment	\$ 227,000.00	\$ 33,333.86	\$ 193,666.14
Total			\$ 6,507,223.00	\$ 283,970.98	\$ 6,223,252.02

City of Richland Hills

Fiscal Year 2013-2014

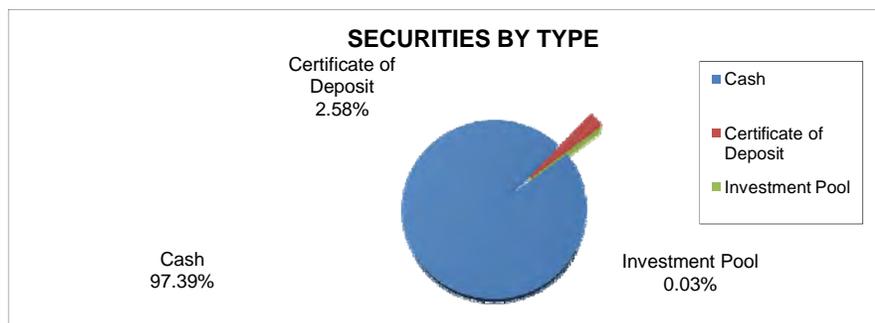
Treasury Investment Report

February 28, 2014

**Investment Report
City of Richland Hills, Texas
February 28, 2014**

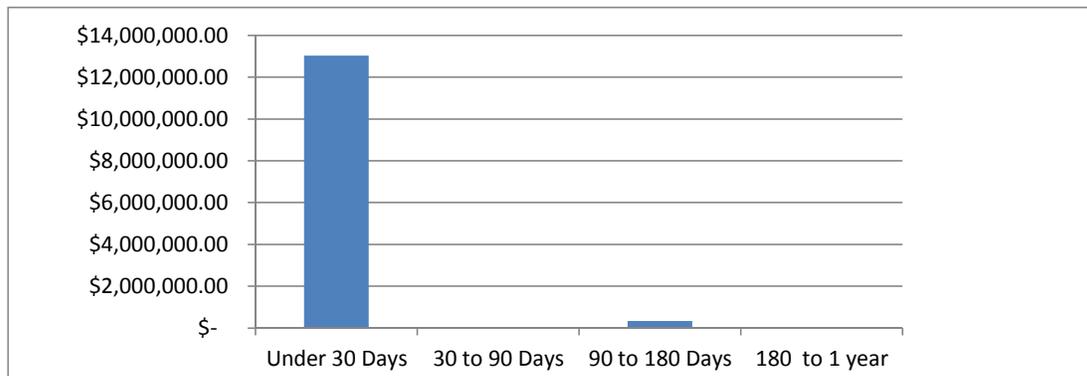
Safety - Securities by Type

Security Type	Book Value	Percent
Cash	\$ 12,728,000.56	97.39%
Certificate of Deposit	\$ 337,531.10	2.58%
Investment Pool	\$ 3,618.63	0.03%
Total	\$ 13,069,150.29	100.00%



Liquidity - Securities by Maturity Date

	Book Value	Percent
Under 30 Days	\$ 13,027,771.63	97.47%
30 to 90 Days	\$ -	0.00%
90 to 180 Days	\$ 337,531.10	2.53%
180 to 1 year	\$ -	0.00%
Total	\$ 13,365,302.73	100.00%



**Investment Report
City of Richland Hills, Texas
February 28, 2014**

Weighted Average Days to Maturity

Portfolio	Current Month
General	127
Revenue	147
	<hr/>
Total Average Maturity Days	137

Investment Report
City of Richland Hills, Texas
February 28, 2014

PURCHASES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Texpool					\$ -	\$ -
Total Purchases	11/30/2013				<u>\$ -</u>	<u>\$ -</u>

SALES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Total Sales	11/30/2013				<u>\$ -</u>	<u>\$ -</u>

**Investment Report
City of Richland Hills, Texas
February 28, 2014**

RECONCILIATION

	Par Value	Purchase Value
Prior Month Ending Balance	\$ 13,069,150	\$ 13,069,150.29
Current Month Purchases	\$ -	\$ -
Current Month Sales	\$ -	\$ -
Change	<u>\$ 296,152</u>	<u>\$ 296,152.44</u>
Total	<u><u>\$ 13,365,303</u></u>	<u><u>\$ 13,365,302.73</u></u>

This report is in full compliance with the investment policy and strategy as established for the Investment Portfolio and the Public Funds Investment Act (Chapter 2256.023)

Director of Finance

**Investment Report
City of Richland Hills, Texas
February 28, 2014**

Inventory/Holdings

Description	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
General Fund Portfolio									
CD	01-26-35	07-07-14	0.050%	\$ 162,531	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10
Texpool	02-28-14	02-28-14		\$ 2,194	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90
Total General Portfolio				\$ 164,725	\$ 164,725.00				
Revenue Fund Portfolio									
CD	01-27-14	07-27-14	0.050%	\$ 175,000	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
Texpool	02-28-14	02-28-14		\$ 1,275	\$ 1,274.63	\$ 1,274.63	\$ 1,274.60	\$ 1,274.63	\$ 1,274.63
Total Revenue Fund Portfolio				\$ 176,275	\$ 176,274.63	\$ 176,274.63	\$ 176,274.60	\$ 176,274.63	\$ 176,274.63
Drainage Utility Fund Portfolio									
Texpool	02-28-14	02-28-14		\$ 150	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10
Total Drainage Utility Fund Portfolio				\$ 150	\$ 150.10				
Depository Bank									
Cash Depository Bank				\$ 13,024,153.00					
Total Depository Bank				\$ 13,024,153.00					
Total Portfolio (All Funds)				\$ 13,365,302.73	\$ 13,365,302.73	\$ 13,365,302.73	\$ 13,365,302.70	\$ 13,365,302.73	\$ 13,365,302.73

Bank Account Balances

001 General Fund	\$ 942,474.64
002 Revenue Account	\$ 2,239,915.98
006 Law Enforcement Fund	\$ 4,966.45
007 Parks and Beautification Fund	\$ 26,856.65
010 2001 Cert of Obliga I&S	\$ 1,006.21
012 Oil & Gas Lease Project Fund	\$ 142,371.45
051 Utility Systems Rev Bonds, Reserve	\$ 37,446.85
022 Drainage Utility Fund	\$ 1,459,791.28
024 Municipal Court Building Security	\$ 1,125.06
025 Road and Street Improvement Fund	\$ 161,793.08
026 Richland Hills Development Corp	\$ 393,502.92
065 Crime Control District	\$ 387,970.81
071 2007 Revenue Bonds I&S	\$ 437.87
072 2007 Revenue Bonds Construction	\$ 373.95
076 2007 PPFco I&S	\$ 114,119.71
077 Hotel Occupancy Tax	\$ 194,878.45
084 Drainage I&S	\$ 8,197.18
86 PPFco Acquisitions	\$ 24,760.46
87 2011 PPFco I&S	\$ 10,768.68
88 Ent Improvement Project Fund	\$ 676,548.87
91 2012 PPFco ACQ	\$ 194,881.10
92 2011 CO I&S	\$ 111,712.24
93 2012 PPFco I&S Fund	\$ 24,275.04
94 2013 CO Construction Fund	\$ 5,843,412.11
95 2013 CO I&S Fund	\$ 20,565.96
	\$ 13,024,153.00

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	YTD Total
Violations Filed	217	1412
Completed –Paid Fine	6	27
Completed – Before Judge	189	672
Completed – Other	110	717
Warrants Issued	223	845
Warrants Cleared	177	652
Total Number Outstanding Warrants	175	488
Total Value of Outstanding Warrants	\$63,991.08	\$194,003.48
Total Fines/Fees Collected	\$71,425.69	\$254,001.45

February 2014 Marshal's Activity Report

Warrant Service	89
Arrests	12
Bank Details	17
Traffic Stops	8
Warrants Cleared	177
Total Violators Who Paid Warrants	95
Total Amount Collected	\$61,319.11

**During some warrant services, payment arrangements were made and doesn't show in the arrest field.

PUBLIC WORKS

Streets & Drainage

	MONTH: FEB. 2014	FYTD
Street Repairs	2	14
Potholes Repaired	15	116
# Street Signs Replaced	5	62
Curb and Gutter Repair Hours	0	5
Hrs. Tree Trimming/Debris Haul Off	10	168
Drainage Ditches Cleaned-Hours	8	106
#Inlets Cleaned	24	136
Levee Maintenance Hours	49	291
# of After Hour Call Outs / Hrs.	3 / 13	20 / 81

Water Division

	MONTH: FEB. 2014	FYTD
# Water Main Repairs	5	7
Main Break Repairs – Hours	53	293.5
Water Leaks Repairs	15	68
Valve/Hydrant Maintenance Hours	36	300
Meter Reading/City Hall service calls-Hrs.	123	681
Well/Pump Maintenance Hours	39	226
# of After Hours Call-outs / Hours	5 / 30.75	35 / 216.75

Wastewater Division

	MONTH: FEB. 2014	FYTD
# Wastewater Main Repairs	2	9
Linear Feet of Wastewater Line Cleaned	14199	62755
Linear Feet of Wastewater Line Camera'd	4173	12881
# of After Hours Call Outs / Hours	2 / 10.5	25 / 108.5

PARKS

	MONTH: FEB. 2014	FYTD
# Hours Spent Mowing	0	166
# Hours Spent Trimming Trees/Brush	0	64
Park Maintenance Hours	74	179
Miscellaneous Service Hours	124	369

Fire

- All paramedics on the department completed, in house, a 16 hour Pre-Hospital Trauma Life Support (PHTLS) course provided by Tarrant County College. The cost of the course was obtained through a grant from the Texas Department of Public Health, State Health Services.
- Quint 291, the department's combination fire engine and ladder truck, that was out of service for the majority of January was back in service during the month of February.
- The Fire Department's record management system, Firehouse, is now on the cloud. Previously the Firehouse software was on each department computer with the historical data kept on a server. Firehouse is now accessed via the internet with the department's historical data maintained by Firehouse. Updates and maintenance is now performed by Firehouse personnel and not left to the fire department's members. The Firehouse program is now accessible to department members from any computer with internet access and not only the computers with the software installed.
- There were no structure fires in the city during the month of February but the department did respond to and provided fire suppression services to multi-alarm fires in North Richland Hills during the month of January.
- Department members who are part of the NEFDA Haz Mat Team attended the quarterly joint training with other NEFDA department members on the team.
- Firefighter/Paramedic Jason Miller, the department's Emergency Medical Coordinator, attended a two-week course at the National Fire Academy in Emmitsburg, Maryland. The course, Management of Emergency Medical Service, is provided at no cost to the city with the exception of the cost of food service for the two week period. The course, travel expense and lodging is provided by FEMA.

Service Calls		
	Current Month	YTD Total
Fire Calls	4	17
Emergency Medical Calls	50	362
Hazardous Conditions – No Fire	3	32
Public Assistance	8	76
Good Intent (No Service Rendered)	8	73
False Alarm	7	56
Total Calls	76	626

Automatic / Mutual Aid		
	Current Month	YTD Total
Haltom City		
Aid Received	-	5
Aid Given	5	25
Hurst		
Aid Received	-	10
Aid Given	-	3
NRH		
Aid Received	5	38
Aid Given	6	34
Other (Fort Worth or other NEFDA Depts.)		
Aid Received	-	3
Aid Given	1	2

Fire Prevention / Public Education Activities		
	Current Month	YTD Total
Fire Inspections – Initial	5	49
Fire Inspections – Re-inspections	1	35
Fire Permit Inspections (alarm, sprinkler,...)	2	4

Police

Service Calls		
	Current Month	FYTD Total
Citizen Calls	314	627
911 Calls	32	61
Officer Initiated	813	1870
Total Calls	1159	2558

Part 1 Offenses		
	Current Month	FYTD Total
Murder	0	0
Rape	0	0
Robbery	0	2
Aggravated Assault	1	2
Burglary	6	13
Theft	11	28
Motor Vehicle Theft	1	5
Total	19	50

Crashes & Injuries		
	Current Month	FYTD Total
Crash Reports	4	13
Injuries	1	5

Criminal Investigations		
	Current Month	FYTD Total
Assigned Cases – Active	10	23
Closed Cases	0	0
Unfounded	1	1
Suspended	0	0
Exceptionally Cleared	2	2
Arrest – Case Filed	1	3
Arrest – Case Not Filed	3	3
Total Assigned Cases	17	32

Animal Control Monthly Report

Date: Feb, 2014

Calls		
	Current Month	YTD Total
Impounded Animals	46	175
Dogs	27	104
Cats	19	71
Livestock	0	0
Wildlife	1	18
Other	0	1
Animal Bites	1	9
Warnings	18	56
Citations	2	11
Incident Reports	0	2
City License	12	56
Dead animals removed	13	48
Meet with citizen	28	120
Nuisance	32	126

Dispositions		
	Current Month	YTD Total
Returned to Owner	11	41
Returned to Yard	4	26
Return to Wild	1	18
Euthanized	10	28
Rescued	0	44
Adopted	27	114
Other	3	13
Remaining in shelter	16	

Deposit	1126.00	5519.00
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City Engineer – Capital Improvements

Department Narrative of Significant Actions, Results, and Pending Items:

MATTHEWS DRAINAGE INTERCEPTOR			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Project will start at the cul de sac on Kings Court travel to Park Place turn west to Matthews then turn south on Matthews to intersect the sump area.	Const. anticipated to begin in July/August 2013. Const. time est. 8-10 months	Estimated \$1,500,000 Funded from the Drainage Utility Bond Fund.	Contractor has laid to Sta. 7+80 of 8X8 box culvert and poured approx. one half of the headwall.

BAKER BLVD. INTERSECTION IMPROVEMENTS			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Improvement of Baker Blvd. intersections at Handley Ederville, Vance/Ash Park, and Rufe Snow Dr. to include curb & gutter, overlay, sidewalks and right turn lanes.	Estimate project to be bid in late 2014 or early 2015.	Estimated \$3,550,530 Funded from a TxDOT grant, Tarrant County Road Bond Fund and the city.	Half has completed conceptual design of plans. Environ. Appl. Was submitted in Jan. 2014. Environmental report has been approved by TxDOT.

BFC MAIN SEWER LINE AND LIFT STATION			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Installation of approx. 4,500' of 6", 8", 12" and 15" sewer lines and installing a lift station.	Anticipate project bid July / Aug.'13 Const. time 8-12 months	Estimated \$3,000,000 Funded from Water & Sewer Bonds	Low Base bidder Jackson Constr. at \$2,760,754.50. Bore contractor started 1-13-2014. Contractor has Bored 200LF of 36" casing pipe to LS.

LEEVE PUMP STATION ELECTRICAL REPAIRS			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Replace electrical switch gear at the levee pump station.	CC approved switchgear replacement. 5/7/13 Advertise & receive bids July '13, award bids Aug.'13. Installation is scheduled for Nov. 2013	\$115,200 Funded from Drainage Utility Fund	The project was substantially complete on Wednesday, 2-12-2014. Power is on and pumps can be turned on. This project is substantially complete.

TXDOT SAFE ROUTES TO SCHOOL (SRTS) SIDEWALK PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Install sidewalks in areas near and adjacent to Richland Middle School (RMS); Jack Binion Elem. School (BES); Richland Elem. School (RES)	Construction began Sept.'12 Anticipated Completion: RMS-June '13 BES-June '13 RES -July '13	RMS - \$456,200.53 BES - \$520,842.52 RES - \$446,546.54 Funded by a TXDOT GRANT	RMS –100% comp. BES – 100% comp. RES – 99% comp. Anticipate substantial completion of RES in March 2013, NC

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 40TH YR.			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Each year the city receives funding from CDBG Program. Staff selects projects to construct. This year the project selected was 1,645' of sewer line to be reconstructed in the Maple Park, Birch Park and Oak Park area.	The project application was approved and submitted in January 2014. The Commissioners Court approves each city's application for funding in May.	This is a 100% funding program from HUD. This year the city will receive between \$120,000 to \$140,000 for the proposed.	RH application was submitted in January 2014. In May CDBG personnel will inform the city when to start design on the project. It is anticipated to start construction in August –September 2014. NC

GREEN RIBBON APPLICATION			
TxDOT selected RH to receive \$250K grant for landscape improvements in Baker Blvd. medians	Plans complete in Dec.'13, const. complete by August , 2014	Consultant's design proposal of \$32K to be funded by council on 8-20-2013	Project design is completed and staff has received final plans and specifications. TxDOT has approved final plans, Bids will be received on April 8, 2014.

KINGSBURY DRAINAGE PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
The Kingsbury Interceptor, consists of 965 ' of 7'X6' conc. box culvert starting at Richland E. School to the intersection of Lavon and Matthews.	Halff Associates was selected to design the project. It is anticipated that the project will be receive bids in July /August depending on acquisition of easements.	Construction cost for the project is estimated at \$1,250,000.00. This is the last part of Phase II of the Master Drainage Plan.	The design of the project is approx. 60% complete. Anticipate to acquire all easements in April/May 2014.

CRS APPLICATION			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Voluntary application that will reduce flood insurance based on city's efficiency of applying FEMA's flooding requirements	Anticipate submitting application in December 2013	\$8,000 FY 2012-2013 Drainage Budget	FEMA has approved first step in process. FEMA's CVA visit was success. Recd. good report from FEMA who has identified over 1400 points for RH which means 10% reduction in insurance rates if approved. Anticipate approval in May 2014. Currently waiting on ISO visit to confirm number of points received by FEMA.

Library & Community Center



Richland Readers

Book Club hosted by

Richland Hills Public Library

Library		
	February 2014	YTD Total
Patron Visits	4,375	18,179
New Library Cards	23	137
Items Checked Out	1,854	11,487
In-House Materials Used	166	889
Reference Questions Answered	175	696
Items borrowed from MetrOPAC	257	1,377
Items loaned to MetrOPAC	971	4,202
Hours of Public Computer Usage	614	2,832
Number of Public Computer Sessions	753	3,025
Number of PC Assistance Given by Staff	91	508
Wireless Usage Hours	37	128
Program attendance for Children	22	202
Program attendance for Adults	7	54
New Materials Processed	138	712

Community Center		
Center Rentals	18	42
Number of Adult Enrichment Classes	64	171
Participants in Adult Enrichment Classes	451	1,431

Revenues and Expenses		
	February 2014	YTD Total
Library Fines, Fees and Prints	312.95	973.60
Community Center Revenues	1,911.00	7,389.87
Pavilion Revenues	0	0
Adult Enrichment Revenues	43.00	688.00
Total Revenues	2,352.02	3,948.65
Contract Labor Expenses	0	508.80

Code Enforcement

Violations				
	Notices Issued	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	44*	43	1	0
Building Violations	4	4	0	0
Zoning Issues	0	0	0	0

Vacant Buildings Summary	
Known Vacant Buildings	135
Registered Vacant Buildings	5

Code Officer Activity	
Hours Patrolling	75
Notices to Vacate	0
Actual Vacates	0
Multi-Family Inspections	0

*Notices issued do not reflect “stop and knock”, phone communications, and verbal notices of violations on site.

Planning & Community Development

Department Narrative of Significant Actions, Results, and Pending Items:

- Permits and Registrations – YTD Contractors, 34 Plumbers registered that were Exempt from fees (-3,400.00)
- Other Permits – (Driveway Approach, ROW, Signs, Clean/Show, Ordinance Inspections)

Permits and Registrations				
	Monthly Total	YTD Total	Monthly Revenues	YTD Revenues
Building Permits	35	163	\$8,179.50	\$31,751.71
Other Permits	7	27	\$810.00	\$2,291.00
Garage Sale Permits	9	89	\$72.00	\$712.00
Contractor Registrations	14	69	\$700.00	\$3,500.00
Total Fees Collected			\$9,761.50	\$38,254.71

Bureau Veritas Inspections		
	Passed	Failed
Building Inspections	47	7
Other Inspections	6	

Certificate of Occupancy		
	Applied	Issued
Commercial	9	5
Residential	3	
C.O. Fees Collected		\$1,200.00

Fees Paid		
	Month	YTD
Bureau Veritas	\$6,953.90	\$25,608.15
Freese Nichols (On Call Planning)		