



CITY OF RICHLAND HILLS, TEXAS

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

ZONING BOARD OF ADJUSTMENT SUMMARY MINUTES APRIL 18, 2013

1. CALL TO ORDER

- a. 7:00 p.m.
- b. Attendees
 - i. Members Present –Kinnaird, Mathew, Kuhn, Hill, Plowman
 - ii. Members Absent –
 - iii. Staff – Karla Wright, Planning and Community Development/Secretary
Drew Larkin, City Attorney
Curtis Hawk, City Manager

Quorum was established and the meeting was called to order.

2. APPROVAL OF FEBRUARY 11, 2013 REGULAR MEETING MINUTES

A motion was made by Member Kinnard and seconded by Member Hill to approve the February 11, 2013, Regular Meeting Minutes.

The motion carried by a vote of 5 – 0.

3. EXECUTIVE SESSION

No Executive Session

4. ZBA 18-12 3540 Holder Street - consider a request for a special exception to allow for an alternative size for a carport exceeding the maximum required length by 20 feet and the maximum required height by 4 feet for carports constructed in a residential district. The property, zoned Single Family Residential (R-1), is located at 3540 Holder Street.

- a. Hold Public Hearing on ZBA 18-12, 3540 Holder Street.
- b. Take Action on ZBA 18-12, 3540 Holder Street.

Mr. Hawk, City Manager gave a staff report at this time outlining the events that have taken place in order to get to this point where Mr. Tolar could build the carport. The following handouts were given to all the Board Members at this time:



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ZBA Application, Schedule with dates for all the ZBA meetings and deadlines for all applications.

Mr. Dale Tolar explained the reason he needed the carport, he also wanted the Board Members to know that he would be pulling all the necessary building permits that was required by the City.

A motion was made by Member Mathew and seconded by Member Kuhn to approve the special exception.

The motion carried by a vote of 5 – 0.

5. SET THE DATE AND TIME OF THE NEXT REGULAR SCHEDULED COMMISSION MEETING

There being no further business to come before the Board, Chairman Plowman declared the meeting adjourned at 7:10 p.m.

ATTEST:

Jerry Plowman, Zoning Board of Adjustment Chairman