



# CITY OF RICHLAND HILLS, TEXAS

## PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

### ZONING BOARD OF ADJUSTMENT SUMMARY MINUTES MAY 16, 2013

#### 1. CALL TO ORDER

- a. 7:00 p.m.
- b. Attendees
  - i. Members Present –Kinnaird, Mathew, Kuhn, Hill, Plowman
  - ii. Members Absent –
  - iii. Staff – Karla Wright, Planning and Community Development/Secretary  
Drew Larkin, City Attorney  
Curtis Hawk, City Manager

Quorum was established and the meeting was called to order.

#### 2. APPROVAL OF APRIL 18, 2013 REGULAR MEETING MINUTES

A motion was made by Member Hill and seconded by Member Kinnard to approve the April 18, 2013, Regular Meeting Minutes.

The motion carried by a vote of 5 – 0.

#### 3. EXECUTIVE SESSION

Chairman Plowman called Executive Session at 7:09 p.m.

Chairman Plowman reconvened at 7:20 p.m.

#### 4. **ZBA 19-13 3801 Cagle Drive - consider a request for a special exception to allow for an alternative size for a carport exceeding the maximum required height by 4 feet for carports constructed in a residential district. The property, zoned Single Family Residential (R-1), is located at 3801 Cagle Drive.**

- a. **Hold Public Hearing on ZBA 19-13, 3801 Cagle Drive.**
- b. **Take Action on ZBA 19-13, 3801 Cagle Drive.**



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A motion was made by Chairman Plowman and seconded by Member Kuhn to table the item until further information was provided by the applicant.

The motion carried by a vote of 5 – 0.

**5. SET THE DATE AND TIME OF THE NEXT REGULAR SCHEDULED COMMISSION MEETING FOR JUNE 20, 2013**

There being no further business to come before the Board, Chairman Plowman declared the meeting adjourned at 7:45 p.m.

ATTEST:

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**Jerry Plowman, Zoning Board of Adjustment Chairman**