



CITY OF RICHLAND HILLS, TEXAS

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

ZONING BOARD OF ADJUSTMENT SUMMARY MINUTES JUNE 20, 2013

1. CALL TO ORDER

- a. 7:00 p.m.
- b. Attendees
 - i. Members Present –Plowman, Kinnaird, Mathew, Hill
 - ii. Members Absent – Kuhn
 - iii. Staff – Karla Wright, Planning and Community Development/Secretary
Drew Larkin, City Attorney
Curtis Hawk, City Manager

Quorum was established and the meeting was called to order.

2. APPROVAL OF MAY 16, 2013 REGULAR MEETING MINUTES

A motion was made by Member Hill and seconded by Member Kinnard to approve the May 16, 2013, Regular Meeting Minutes.

The motion carried by a vote of 4 – 0.

3. EXECUTIVE SESSION

Chairman Plowman called Executive Session at 7:03 p.m.

Chairman Plowman reconvened at 7:17 p.m.

4. **ZBA 19-13 3801 Cagle Drive - consider a request for a special exception to allow for an alternative size for a carport exceeding the maximum required height by 4 feet for carports constructed in a residential district. The property, zoned Single Family Residential (R-1), is located at 3801 Cagle Drive.**

- a. **Hold Public Hearing on ZBA 19-13, 3801 Cagle Drive.**
- b. **Take Action on ZBA 19-13, 3801 Cagle Drive.**



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Mr. Hawk, City Manager, gave a staff report and refers to Freese/Nicholas recommendation letter stating if the special exception be granted; note that the structure must meet the side yard setback of fifteen feet from the property line along Evergreen Rd.

Mr. Small, 3801 Cagle Drive, gave a presentation showing pictures of his property and the other accessory structures already located in the rear yard. He explained all the improvements and upgrades that he has done to his property. He explained how he would construct the carport and the materials he would be using to raise the awning about four feet in height to accommodate for his RV.

A motion was made by Chairman Plowman to approve the special exception and he requested that he vote last, seconded by Member Kinnard.

Mathews	No
Hill	No
Kinnaird	Yes
Plowman	No

The motion failed by a vote of 3 – 1.

5. ADJOURNMENT

There being no further business to come before the Board, Chairman Plowman declared the meeting adjourned at 7:58 p.m.

ATTEST:

Jerry Plowman, Zoning Board of Adjustment Chairman