



# CITY OF RICHLAND HILLS, TEXAS

## PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

### **CITY OF RICHLAND HILLS PLANNING & ZONING COMMISSION REGULAR MEETING MINUTES JANUARY 13, 2014**

#### **1. CALL TO ORDER**

- a. 6:30 p.m.
- b. Attendees
  - i. Members Present –Norton, Baker, Campbell, Knowlton, Skier
  - ii. Members Absent-
  - iii. Alternates Present-
  - iv. Staff – Scott Mitchell, Director of Planning & Zoning

#### **2. ROLL CALL AND DETERMINATION OF A QUORUM**

Chairman Norton, constituting a quorum, at which time the following business was transacted:

#### **3. APPROVAL OF THE SEPTEMBER 9, 2013 REGULAR MEETING MINUTES**

A motion was made by Member Skier, and seconded by Member Knowlton to approve the September 9, 2013, regular meeting minutes.

Motion carried by a vote of 5-0.

#### **APPROVAL OF THE DECEMBER 19, 2013 REGULAR MEETING MINUTES**

A motion was made by Member Knowlton, and seconded by Member Campbell to approve the December 19, 2013, regular meeting minutes.

Motion carried by a vote of 5-0.

#### **4. ELECTION OF BOARD OFFICERS CHAIR**

Nomination of Member Campbell by Member Skier, and seconded by Member Knowlton, for the Chair. Motion carried by a vote of 5-0.

#### **VICE-CHAIR**

Nomination of Member Skier by Member Campbell, and seconded by Member Knowlton for Vice-Chair. Motion carried by a vote of 5-0.

Nomination of Member Baker by Member Knowlton – Member Baker declined.



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**5. PUBLIC HEARINGS**

No public hearings scheduled.

**6. PUBLIC COMMENTS**

No public comments were made.

**7. EXECUTIVE SESSION**

No Executive Session

**8. SET THE DATE AND TIME OF THE NEXT COMMISSION MEETING FOR FEBRUARY 10, 2014 AT 6:30 P.M.**

**9. ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourn at 6:35 p.m.

**ATTEST:**

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**Planning and Zoning Commission Chairman**