



CITY OF RICHLAND HILLS, TEXAS

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF RICHLAND HILLS PLANNING & ZONING COMMISSION REGULAR MEETING MINUTES SEPTEMBER 9, 2013

1. CALL TO ORDER

- a. 6:30 p.m.
- b. Attendees
 - i. Members Present –Norton, Baker, Campbell, Knowlton
 - ii. Members Absent-Skier
 - iii. Alternates Present- Hudson, LaPointe
 - iv. Staff – Karla Wright, Secretary
Curtis Hawk, City Manager
Scott Mitchell, Director of Planning & Zoning

2. ROLL CALL AND DETERMINATION OF A QUORUM

Chairman Norton, constituting a quorum, at which time the following business was transacted:

3. APPROVAL OF THE JUNE 10, 2013 REGULAR MEETING MINUTES

A motion was made by Member Campbell, and seconded by Member Baker to approve the June 10, 2013, regular meeting minutes.

Motion carried by a vote of 4-0.

4. PUBLIC HEARINGS

RP 11-13 2625 Handley Ederville Rd. –Public hearing to discuss and consider making a recommendation to the City Council for a replat of lots 23, 24, a portion of lots 25, 26, 27, 28, 29, 30, 31 and 43, a portion of 20.5 RR ROW and a portion of the Burns Street Right-of-Way of the Richland Industrial Park to create two commercial lots being 25R and 29R. The 8.209-acre property, zoned Light Industrial District (I-1), is located at 2625 Handley Ederville Road and Burns Street.

Chairman Norton opened the public hearing.

Erica Craycraft, representative with Freese & Nichols gave a staff report recommending approval **but would like to note one item for the City's consideration.** The replat will make the lot not buildable due to its small dimensions.



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Carrie Caloway, Stateside Right of Way Director, gave a staff report and asked for approval of the replat.

Chris Baker, property owner, gave a staff report and explained that he would not be building on the lot at anytime and asked for the replat to be approved.

There being no one else to speak, Chairman Norton closed the public hearing.

Member Norton made a motion, and seconded by Member Knowlton for recommendation to the City Council.

The motion carried by a vote of 4-0.

5. PUBLIC COMMENTS

No public comments were made.

6. EXECUTIVE SESSION

No Executive Session

7. SET THE DATE AND TIME OF THE NEXT COMMISSION MEETING FOR OCTOBER 7, 2013.

8. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourn at 6:50 p.m.

ATTEST:

Planning and Zoning Commission Chairman