

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Linda Cantu, City Secretary
Date: March 26, 2014
Subject: Minutes 3-4-2014

City Council Action Requested:

Consider approval of March 4, 2014 City Council Meeting Minutes

Background Information:

Attachment - Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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**MINUTES OF
RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
MARCH 4, 2014**

Roll Call:

Council Present

Bill Agan, Mayor

Roland Goveas, Place 1
Toya Norton, Place 2
Robert DeSoto, Place 3
Beverly Williams, Place 4
Edward Lopez, Place 5

Eric Strong, City Manager
Linda Cantu, City Secretary
Betsy Elam, City Attorney

WORK SESSION – 6:00 P.M.

1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418-106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.

A motion was made by Councilmember Williams, and seconded by Councilmember Goveas to adjourn to Executive Session.

2. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

Mayor Agan reconvened the meeting at 6:29 P.M. No action taken from Executive Session.

3. Discussion of Items listed on tonight's City Council Agenda.

City Manager Strong stated there is a joint public hearing scheduled for March 18th on the proposed zoning ordinance. In order to call that public hearing, an ordinance is submitted for approval tonight.

Following that public hearing, Planning and Zoning Commission can make recommendations to Council. Council Members are able to act on the recommendations. The legal publication for the public hearing has been placed in the local newspaper, and notifications have been sent to residents in the water bills.

Staff would recommend the City Attorney's office review the ordinance before final approval.

City Manager Strong updated Council on the notifications to the public of the zoning ordinance and comprehensive plan. Mr. Strong stated a joint work session was held. Residents have been notified of the zoning ordinance, with some feedback received from residents.

City Attorney's office is currently working on the code enforcement ordinance.

Project updates will be added to future agendas.

According to TxDOT, the Green Ribbon project will be bid out in two or three weeks. There will be improved changes to the Baker Boulevard medians in the near future.

Construction work is being done on Popplewell Street; therefore the street will be temporarily closed until completion of the work.

Consultants with Schrickel Rollins & Associates, will be on hand for a Parks Planning study and tour of the city parks on Saturday, March 29. The first tour will begin at 10:00 A.M., at Rosebud and Creek Trail Parks. At 11:30 A.M., the consultants will go to Kate Baker and Windmill Parks.

Staff encourages residents to go to the various Parks to meet with the consultants and staff to give their input on what they would like to see or envision in the parks.

The Community Center study organizational meeting is scheduled for March 6th.

CodeRED calling system is ready. Staff is working on a list of types of situations to put on the calling list.

A work management system has been installed on the city website so residents can report problems in the city: pot holes, code violations, or any city issues that residents would like addressed.

At this time, Mayor Agan recessed the meeting for a five minute break.

REGULAR SESSION – 7:02 P.M.

CALL TO ORDER

INVOCATION/PLEDGES OF ALLEGIANCE

The invocation was given by Mayor Agan.

Councilmember DeSoto led the Pledge of Allegiance to the United States and Texas flags.

1. PRESENTATIONS

- A. Presentation of 10 year Service Award to Alicia St. Cyr, and 15 year Service Award to Rhonda G. Tipton, Library Specialist.

The presentations were postponed at this time and will be presented at a future meeting.

- B. Presentation of FY 2012-2013 Annual Economic Development Report.

City Manager Strong briefed Council on the report. Following the difficult years experienced in 2010 and 2011, Richland Hills has continued to experience a very strong recovery over the past two years. All indicators point toward continued growth in property and sales tax, which will be a great benefit to the local economy. The amount and quality of business development in the community over the past year is extremely encouraging, and it is expected that development will continue on a positive growth trend for the foreseeable future.

- C. Citizen Appearances/Public Comments-

Rosie Letz, 3804 Norton, reported a large amount of furniture and debris in front of a house on Norton.

Staff is aware of this property. The landlord/owner is working to get this issue resolved.

2. CONSENT AGENDA

- A. Approval of February 18, 2013 Regular City Council Minutes.

MOTION: A motion was made by Councilmember Williams, and seconded by Councilmember Goveas to table. Motion carried by a vote of 5-0.

- B. Ordinance allowing for Joint Public Hearing of Planning and Zoning Commission and City Council.

MOTION: A motion was made by Councilmember Goveas, and seconded by

Councilmember Norton to approve. Motion carried by a vote of 5-0.

3. PUBLIC HEARINGS AND OTHER RELATED ITEMS

A. None at this time.

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

A. None at this time.

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

A. None at this time.

6. OTHER ITEMS FOR CONSIDERATION

A. Approval of expenditure of funds to relocate CVL Program.

Barbara Childress, Police Chief, briefed Council on the CVL (Crime Victim's Liaison) program. During the budget process, \$40,000 was budgeted for the renovations to 6718 Baker Blvd. in order to relocate the CVL program at that location. Issues were encountered that would have made a full renovation of the building cost prohibitive. Staff has looked at options, and determined that a partial renovation is still a viable option as a short term solution. Operating the building as a storefront will only require renovation of the front office area and not the warehouse area. This will keep the cost at a minimum while providing adequate work space. The estimated costs for the renovation total \$18,104.

The building would be available to the other quad cities that work with the CVL program; Richland Hills, North Richland Hills, Haltom City and Watauga.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Lopez to approve for the amount not to exceed \$22,000. Motion carried by a vote of 5-0.

7. REPORTS & DISCUSSION ITEMS

A. Update on amendments to Code of Ordinance, including Zoning Ordinance, Code Enforcement Ordinances and Comprehensive Plan.

On February 25th the Planning and Zoning Commission and City Council held a joint work session to go over both the proposed comprehensive plan and zoning ordinance. Minor modifications were requested. Those updates will be posted to the city website.

Notice of the proposed meeting on March 18th has been published in the newspaper, mailed out notices in water bills, and posted on the website.

Staff requested the City Attorney to review the Code enforcement issues regarding rental properties.

B. Update on ongoing City Projects, including:

- a. Green Ribbon Project
- b. Popplewell Reconstruction
- c. Parks Planning Study
- d. Community Center Study
- e. Code Red Calling System
- f. Citizen Request Work Order System

Residents will have the opportunity to view a page on the city website to review updates on city projects, and to report pot holes, or other violations in the city.

8. COMMUNITY INTEREST ITEMS

Councilmember Williams announced the next Lunch Bunch is scheduled for March 14.

9. EXECUTIVE SESSION-

- A. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Goveas to adjourn.

10. **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Bill Agan declared the meeting adjourned at 8:14 P.M.

ATTEST

APPROVED

Linda Cantu
City Secretary

Bill Agan
Mayor