Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council

From: Eric Strong, City Manager

Date: May 20, 2014

Subject: Mayor Pro Tem

City Council Action Requested:

Consider election of a Mayor Pro Tem

Background Information:

Every year following the election, the City Council is to select one of the members of the City Council to serve as Mayor Pro Tem for the coming year. This item is on the agenda so that the Council may consider who serves as Mayor Pro Tem for this upcoming year.

As you know, the Mayor Pro Tem fills in for the Mayor in instances where the Mayor is unavailable. This occasionally includes presiding over City Council meetings and representing the City at various events.

Board/Citizen Input:

N/A

Staff Contacts:

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