

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: May 20, 2014
Subject: Appointment to Boards and Commissions

City Council Action Requested:

Consider appointment to various Boards, Commissions and Committees

Background Information:

Each May, members of the City Council have an opportunity to appoint members to various boards and commissions. The boards that need to have appointments made are the Planning and Zoning Commission and Zoning Board of Adjustments. The Planning and Zoning Commission has historically made their appointments by “place”. This means that the Councilmember in Place 1 appoints the P&Z member in Place 1, and so on. At this time, only the newly elected/re-elected officials need to make an appointment to P&Z.

The Zoning Board of Adjustment has historically not been appointed by place, but rather appointed by the Council as a whole. At this time, the entire ZBA needs to be re-appointed or have new members appointed. On Friday, May 16th, we sent a letter to all of the ZBA informing them that if they are interested in being considered for reappointment to please notify us. Since they will not have had much time before the council meeting to notify us, Council might consider delaying these appointments until a future Council meeting.

The current makeup of the Boards is as listed below. You can reappoint the person already serving (if it isn't vacant), or choose to appoint someone new. As a final side note to all of this, Council created the Building Board of Appeals, which currently has no appointments. Eventually, we will need appointments to that Board as well.

Planning and Zoning Commission

Place 1- Athena Campbell (Not up for appointment at this time)

Place 2- Doug Knowlton (Seat to be appointed by Councilmember Barrette)

Place 3- David Baker (Not up for appointment at this time)

Place 4- Kyle LaPointe (Seat to be appointed by Councilmember Williams)

Place 5- Lisa Skier (Not up for appointment at this time)

Alternate 1 – Vacant (Can be appointed by anyone)

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ZBA

Ron Hill

Vacant

Rocky Kinnaird

Ricky Head

Sanjay Mathew

Alternate 1 – Chantele Hancock

Alternate 2 - Vacant

Chantele Hancock was appointed as an Alternate, but she works evenings and is not able to attend the meetings.

Board/Citizen Input: N/A

Staff Contacts:

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