

**MINUTES OF THE  
RICHLAND HILLS DEVELOPMENT CORPORATION  
REGULAR MEETING  
August 20, 2013**

Director Bill Agan called the meeting to order at 5:30 p.m. in the Council Chambers at City Hall, 3200 Diana Drive, Richland Hills, Texas.

Members Present:            Bill Agan, Chair  
                                 Edward Lopez, Council Member  
                                 Roland Goveas, Council Member  
                                 David Ragan, Citizen Member  
                                 Athena Mathew, Citizen Member  
                                 Beverly Williams, Council Member

City Staff Present:         Curtis Hawk, City Manager  
                                 Eric Strong, Asst. City Manager  
                                 Linda Cantu, City Secretary/Secretary

Absent:                         Jorge Cisneros, Citizen Member

1.     **Call to Order**
2.     **Approve Minutes from September 25, 2012 meeting.**

**MOTION:**            Motion was made by Council Member Goveas, and seconded by Council Member Lopez to approve with correction to Item 4a. Motion carried by a vote of 5-0.

3.     **Consider adopting the future Community Activity and Conference Center as a project of the RHDC.**

City Council has made it a priority to acquire property within the Diana Drive mini-corridor, bonded by Rufe Snow on the west, Baker Blvd. on the north, Matthews Drive on the east, and the city property that fronts Rena on the south, with the express purpose of constructing a community activity and conference center in the vicinity of the existing Community Center/City Hall properties. There is one property still to be acquired and Council is actively pursuing the remaining parcel.

This type of project would be an eligible expenditure for Type B Sales Tax funds. If the RHDC desires to participate in this project, one of the necessary steps is to publicly declare its intent by adopting the future community activity and conference center as a project. There are still subsequent steps that would need to be taken at a future date regarding future construction. Adopting the project as a project of the

Corporation Board does not obligate the board to expend the funds, however, the proposed budget for FY 2013-14 has allocated \$120,000 to assist in acquiring the remaining property for this project if the RHDC votes to move forward.

**MOTION:** Motion was made by Citizen Member Ragan, and seconded by Council Member Goveas to approve. Motion carried by a vote of 5-0.

4. **Conduct a public hearing on the proposed FY 2013-14 Richland Hills Development Corporation Budget.**

- \$82,500 is set aside in the Economic Development Grants Budget. This is for both existing incentive agreements (ie Buyers Barricade, Family Dollar, etc) as well as potential future agreements that we might enter into in the coming year.
- \$21,500 is set aside for Park Improvements. This is carried over from the existing year budget. Even though it was originally budgeted this year, it was decided to hold off on spending the funds until next year so that we can develop a more comprehensive, long-term plan and vision for the park system.
- \$10,000 has been removed from Storefront Improvements that has been found in previous budgets. In staff's estimation, this was not having the desired effect and there is a better way to spend those funds on larger, more significant programs.
- \$59,800 was transferred to the General Fund to account for a portion of various administrative salaries.
- \$120,000 is allocated for Property Acquisition. This is set aside so that the Board can be in a position to decide if they want to move forward on participating in a future Community Activities Center that would likely be located directly north of City Hall

Mayor Agan opened the public hearing.

There being no one to speak, Mayor Agan closed the public hearing.

5. **Consider FY 2013-14 Richland Hills Development Corporation Budget.**

**MOTION:** Motion was made by Council Member Williams, and seconded by Citizen Member Ragan to approve. Motion carried by a vote of 5-0.

6. **Adjourn.**

No other business to discuss, Chair Agan adjourned the meeting at 5:55 p.m..

APPROVED:

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Bill Agan, Chair

ATTEST:

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Linda Cantu, Corporation Secretary