



CITY OF RICHLAND HILLS, TEXAS

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

ZONING BOARD OF ADJUSTMENT SUMMARY MINUTES SEPTEMBER 19, 2013

1. CALL TO ORDER

- a. 7:00 p.m.
- b. Attendees
 - i. Members Present –Plowman, Kinnaird, Mathew, Hill
 - ii. Members Absent – Kuhn
 - iii. Staff – Karla Wright, Planning and Community Development/Secretary
Drew Larkin, City Attorney
Scott Mitchell, Director of Neighborhood Services

Quorum was established and the meeting was called to order.

2. APPROVAL OF JUNE 20, 2013 REGULAR MEETING MINUTES

A motion was made by Member Hill and seconded by Member Mathew to approve the June 20, 2013, Regular Meeting Minutes.

The motion carried by a vote of 4 – 0.

3. EXECUTIVE SESSION

No Executive Session at this time.

4. **ZBA 21-13 3616 Jonette Drive - consider a request for a special exception to allow for an alternative size for a carport exceeding the maximum required length by 13 feet for carports constructed in a residential district. The property, zoned Single Family Residential (R-1), is located at 3616 Jonette Drive.**

- a. **Hold Public Hearing on ZBA 21-13, 3616 Jonette Drive.**
- b. **Take Action on ZBA 21-13, 3616 Jonette Drive.**



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Erica Craycraft with Freese and Nichols gave a staff report and stated that with no complaints from the adjacent property owners, she recommend granting a special exception for the structure with the dimensions indicated by the applicant.

A motion was made by Member Hill and seconded by Member Kinnaird to approve the special exception for 3616 Jonette Drive.

The motion carried by a vote of 4 – 0.

5. ADJOURNMENT

There being no further business to come before the Board, Chairman Plowman declared the meeting adjourned at 7:11 p.m.

ATTEST:

Jerry Plowman, Zoning Board of Adjustment Chairman