Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council

From: Linda Cantu, City Secretary

Date: May 27, 2014

Subject: Minutes 5-20-2014

City Council Action Requested:

Consider approval of May 20, 2014 City Council Meeting Minutes

Background Information:

Attachment - Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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MINUTES OF
RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
May 20, 2014

ROLL CALL:

COUNCIL:

Bill Agan, Mayor
Roland Goveas, Place 1
Toya Norton, Place 2 (Outgoing Council Member)
Allison Barrette, Place 2 (Newly elected Council Member)
Robert De Soto, Place 3
Beverly Williams, Place 4
Edward Lopez, Place 5

Eric Strong, City Manager
Linda Cantu, City Secretary
Daniel Barrett, City Attorney

WORK SESSION – 6:27 PM

Mayor Agan called the Work Session to order at 6:27 p.m.

1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106(d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.

   Motion was made by Council Member Goveas and seconded by Council Member DeSoto to convene into executive session. Motioned passed 4-0.

2. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

3. Discussion of items listed on tonight's City Council Agenda.

   None at this time.

REGULAR SESSION – 7:18 PM

CALL TO ORDER – Mayor Agan called the meeting to order at 7:18 P.M.

At this time, Councilmember Goveas requested a ten minute break.

Mayor Agan recessed the meeting for a ten minute break.

Mayor Agan re-convened the meeting at 7:25 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE

The invocation was given by Mayor Agan.

Councilmember DeSoto led the Pledge of Allegiance to the United States and Texas flags.

1. **PRESENTATIONS**

   A. Citizen Appearances/Public Comments

   None

   B. Presentation of 10 year Service Award to Jerry Rampy.

   Mr. Rampy was not able to attend the meeting at this time.

2. **CONSENT AGENDA**

   A. Approval of minutes of April 6, 2014, Regular City Council and Joint meeting with Planning and Zoning Commission.

   MOTION: A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve. Motion carried by a vote of 4-0, with Councilmember Williams abstaining due to her absence.

3. **ELECTION AND RELATED ITEMS**

   A. Canvass votes and declare the results of the City of Richland Hills General Election held on May 10, 2014.

City Secretary Linda Cantu read the Official results of the General Election.

Mayor	**Votes cast**
Bill Agan Unopposed	247

Council Member, Place 2	
Allison Barrette	192
Lisa Skier	104

Council Member, Place 4	
Beverly Williams Unopposed	235

MOTION: A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve the results of the May 10, 2014 General Election. Motion carried by a vote of 5-0. **Ord. 1275-14**

B. Recognition of Outgoing Council Member Toya Norton.

Mayor Agan and Council Members recognized outgoing Council Member Toya Norton with a U.S. Flag that was flown over the U.S. Capital in her honor, accompanied by a certificate from Congressman Michael Burgess, and a crystal cake stand engraved with the city logo.

C. Presentation of Election Certificates to elected Mayor and Council Members and Administer Oath of Office.

City Secretary Linda Cantu, administered Oath of Office to Mayor Bill Agan, Council Member Allison Barrette, Place 2, and Council Member Beverly Williams, Place 4.

D. Election of Mayor Pro Tem

MOTION: A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to re-elect Council Member Edward Lopez as Mayor pro tem. Motion carried by a vote of 5-0.

4. PUBLIC HEARINGS AND OTHER RELATED ITEMS

None at this time.

5. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

A. Consider Resolution denying the rate increase requested by Atmos Energy Corporation.

MOTION: A motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to approve denying the requests. Motion carried by a vote of 5-0.

B. Consider Ordinance approving fee schedule for Emergency Medical Services

Fire Chief Bill Bell presented the proposed EMS Billing Schedule:

ALS1 Emergency Base rate	$1,600
ALS1 Non-Emergency Base Rate	$1,600
ALS Emergency Mileage	$16
ALS Non-Emergency Mileage	$16
ALS2 Emergency Base Rate	$1,700
BLS Emergency Base Rate	$1,450
BLS Non-Emergency Base Rate	$1,450
BLS Mileage	$16
BLS Non-Emergency Mileage	$16
Ambulance Wait Time (30 min)	$45
BLS Supplies – Routine Disposable	$75
ALS Supplies – Routine Disposable	$150
Extra Attend- 300+lb patient	$75
Oxygen, Administration & Supplies	$192
SCT Emergency Base Rate	$1,875
Treatment/No-Transport	$175

MOTION: A motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to approve. Motion carried by a vote of 5-0. **Ord. 1276-14**

6. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

None at this time.

7. OTHER ITEMS FOR CONSIDERATION

A. Consideration of Fire Department Equipment, including options for selling and replacing the primary Fire Engine (Quint).

Fire Chief Bill Bell presented the proposed replacement of Fire Apparatus:

- Purchase or lease new (demo or stock) custom fire engine, 1500 gpm (gallons per minute)
  Estimated cost $350,000
- Sell Quint- 2007 custom Quint, 75' aerial, 1500 gpm pump purchased in 2007 (delivery in 2008) at cost of $535,000, 15 yr. bond expiring 2022, current balance is $360,000 (annual payment towards bond approximately $49,000 per year)
  Estimated sale price $300,000 - $350,000
- Sell reserve engine – 2000 Freightliner Commercial Fire Engine, estimated $85,000-$115,000
- Purchase 5-7 year old custom fire engine as reserve engine, 1500 gpm
  Estimated cost $150,000

Additional recommendations for fire department fleet when Command Vehicle is replaced.

- Sell Command Vehicle, 2006 Ford F-250
  Estimated sale price $15,000 – 20,000
- Purchase walk around rescue squad (demo or stock) with small 500 gpm pump and 300 gallon water tank to become a combined Command Vehicle and rescue vehicle.

City Manager Strong advised there is no action needed at this time. This item will be on a future agenda for consideration.

B. Consideration of Appointments to Boards and Committees, including Zoning Board of Adjustments (ZBA) and Planning and Zoning Commission.

Currently only the two newly elected/re-elected Council members need to make appointments to Planning and Zoning Commission.

No appointments were made to P&Z at this time.

Staff recommended no action taken tonight regarding the ZBA board, to allow time for current members to respond to a letter sent requesting their interest in retaining their positions.

Mr. Strong stated the entire ZBA members are up for re-appointment or new appointments can be made. The ZBA members are appointed as a whole.

No appointments were made at this time.

8. REPORTS & DISCUSSION

A. Discussion Regarding Crime Control Prevention District Reauthorization

The Crime Control and Prevention District (CCPD) was created by referendum on November 8, 2005. An election to continue the CCPD for five (5) years was approved on May 8, 2010.

Staff would recommend to the CCPD board and to City Council that a referendum to continue the district be held on the November 4, 2014 uniform election date. Staff would also recommend that the ballot for the continuation referendum state that the district should be continued for (at a minimum) ten (10) years.

B. Update on Keep Richland Hills Beautiful Proposed transition to a standalone 501 C3

All necessary paperwork to transition Keep Richland Hills Beautiful (KRHB) to a 501 C3 organization has been given to the City Attorney to assist in the transition. The City Attorney's office is modeling the paperwork after Keep Texas Beautiful format and are now awaiting paperwork from the Secretary of State's office to ensure consistency of the two programs. As soon as that is confirmed, Council will be notified.

C. Discussion regarding possible future Road Projects with Tarrant County

The county's requirement for assisting different cities in using their street crews to reconstruct a street is the street has to be at least a collector street connecting to another collector or arterial street. The County does not reconstruct subdivision streets.

Project suggestions for FY 2014-2015 are:

Vance Road from Boulevard 26 south to Dover; and

Vance Road from Baker Boulevard north to Brooks

After discussion, Council was in agreement to approve the project starting at Vance Road from Boulevard 26 south to Dover.

D. Discussion regarding Public Notification Process for Newsletter, Events and other items

Currently the city uses the following means to send out notifications to residents:
Newsletter; website; cable channel; water bill; public meeting announcements; social media outlets; and email blasts.

Council members suggested separate mass mailings and contracting a door to door distributor.

City Manager Strong stated the newsletter may be done on a quarterly basis in the future.

E. Update on 4th of July Parade

Due to the construction on Mathews Drive, the parade route has changed. A map was distributed to Council highlighting the route that will start at Rufe Snow, to Allena, move to Faye Dr., onto Lavon Dr., continue to Mary Boaz to Allena and Germone, and end at Rufe Snow.

Monetary donations are over $3,000.00, plus donation of water.

F. Presentation of Monthly Department Reports

No comments regarding the reports.

9. COMMUNITY INTEREST ITEMS

The landscaping improvements currently underway on Baker Boulevard are a TxDOT project. Projected completion date is the end of June, 2014.

A Parks planning meeting is scheduled for Thursday, May 8th at the Community Center at 6:30 p.m. to receive input from residents.

Council members DeSoto and Williams announced the next Lunch Bunch as June 13th.

10. EXECUTIVE SESSION

A. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

No Executive Session at this time.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Barrette to adjourn.

11. ADJOURNMENT

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 8:37 p.m.

ATTEST

Linda Cantu
City Secretary

APPROVED

Bill Agan
Mayor