

**Office of the City Manager**

City of Richland Hills, Texas

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Eric Strong, City Manager  
**Date:** June 17, 2014  
**Subject:** Ordinance Updating Library Fees

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### **City Council Action Requested:**

Consider Ordinance updating various library fees

### **Background Information:**

Our Librarian, Lisa Wood has requested that we consider updating several of our fees in the library in order to be more appropriately charging for some of the services. In essence, the changes she is requesting are as follows:

1. Add a fee for the cost of color copies. Technically, the current ordinance only has one copy charge fee, which is for Black and White copies. We would like a slightly increased fee for the color copies.
2. Change the structure for fees for lost library cards. Currently, the fee escalates every time someone loses a card (the first fee is \$1.00, the 2<sup>nd</sup> is \$2.00, etc). Based on current practices used at the library, we no longer have an issue with repeatedly lost cards.
3. We no longer purchase vertical files and VHS tapes, so we are proposing consolidating fines and fees for items.
4. Elimination of renting the meeting room. In the last year, we received rental revenues of \$15.00 for the meeting room. We would request that we redirect all public room rentals to the Community Center rather than the library and reserve the library meeting room exclusively for city uses.

**Board/Citizen Input:** N/A

**Staff Contacts:**

Eric Strong, City Manager  
817-616-3806  
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Attachments: Ordinance

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS AMENDING THE FEE SCHEDULE FOR VARIOUS LIBRARY FEES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATIN AS REQUIRED BY LAW; PROVIDING FOR PUBLICLICATION IN PAMPHLET FORM; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the city Council for the City of Richland Hills, Texas, deems it advisable and necessary to revise the fee schedule for various library fees in order to better reflect the actual expenses incurred by the City in providing such services; and

**NOW, THEREFORE**, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS;

**SECTION 1  
AMENDMENT OF FEE SCHEDULE**

The fees set forth below are hereby adopted and shall amend Appendix A of the Richland Hills City Code:

Section 70-132: Library fines, fees and charges

Service	Fee
Color prints	\$0.25 per page
Lost/Replacement Library Card	\$1.00
Fines – Books, audio books, Music CD’s, paperback books, periodicals	\$0.15 per day per item, up to a maximum of \$5.00
Fines – DVD’s	\$1.00 per day up to a maximum of \$10.00
Replacement cost of lost or damaged materials	Cost of item plus \$3.00 processing fee

Item 8 is hereby eliminated in its entirety and the meeting room will no longer be rentable.

**SECTION 2**

**PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Richland Hills, Texas, as amended, except where the provisions of the ordinance are in direct conflict with the provisions of such ordinances and such Code are hereby repealed.

**SECTION 3  
PROVISIONS SEVERABLE**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 4  
PUBLICATION**

The City Secretary of the City of Richland Hills is hereby directed to publish this ordinance to the extent required by law.

**SECTION 5  
PUBLICATION IN BOOK OR PAMPHLET FORM**

The City Secretary of the City of Richland Hills is hereby authorized to publish this ordinance and the exhibits to this ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this ordinance and the exhibits to this ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

**SECTION 6  
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

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THE HONORABLE MAYOR BILL AGAN

ATTEST:

\_\_\_\_\_  
LINDA CANTU, TRMC, CITY SECRETARY

EFFECTIVE DATE: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

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BETSY ELAM, CITY ATTORNEY