

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: August 5, 2014
Subject: Monthly Reports

Council Action Requested:

No action requested – Discussion only

Background Information:

Attached are the monthly Departmental Reports. Over the past several months, they have been streamlined to be more concise while striving to maintain the appropriate level of information. If you have any questions regarding the reports, please contact myself or the appropriate Department Head.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Eric Strong
City Manager
estrong@richlandhills.com

Attachments: N/A

Finance

Fiscal Year 2013-2014, Period Ending 06/2014

Revenue and Expense Summary

	Total Budget	Cur Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (100)					
Revenue					
Taxes	\$ 4,427,312.00	\$ 234,652.80	\$ 3,843,388.42	\$ 583,923.58	87%
Fines & Forfeitures	\$ 417,629.00	\$ 28,437.02	\$ 309,603.91	\$ 108,025.09	74%
Licenses & Permits	\$ 102,170.00	\$ 17,664.73	\$ 156,171.29	\$ (54,001.29)	153%
Service Charges	\$ 277,314.00	\$ 19,481.25	\$ 158,952.75	\$ 118,361.25	57%
Miscellaneous	\$ 189,362.00	\$ 3,811.59	\$ 28,263.51	\$ 161,098.49	15%
Other Sources	\$ 2,067,191.00	\$ 172,265.91	\$ 1,550,393.19	\$ 516,797.81	75%
Total Revenues	\$ 7,480,978.00	\$ 476,313.30	\$ 6,046,773.07	\$ 1,434,204.93	81%
Expenditures					
Municipal Court Administration	\$ 216,038.00	\$ 17,615.81	\$ 183,095.91	\$ 32,942.09	85%
Police	\$ 1,109,748.00	\$ 84,163.25	\$ 843,766.47	\$ 265,981.53	76%
Fire	\$ 2,605,173.00	\$ 156,939.33	\$ 1,745,350.34	\$ 859,822.66	67%
Street	\$ 1,619,908.00	\$ 116,577.38	\$ 1,251,405.14	\$ 368,502.86	77%
Library	\$ 168,680.00	\$ 13,040.45	\$ 123,095.02	\$ 45,584.98	73%
Recreation	\$ 319,324.00	\$ 23,399.89	\$ 233,501.04	\$ 85,822.96	73%
Parks/Grounds	\$ 35,278.00	\$ 6,958.02	\$ 31,925.76	\$ 3,352.24	90%
Community Develop	\$ 53,200.00	\$ 3,532.62	\$ 27,004.98	\$ 26,195.02	51%
Animal Control	\$ 413,667.00	\$ 35,170.55	\$ 310,119.60	\$ 103,547.40	75%
Legislative	\$ 148,092.00	\$ 9,573.37	\$ 103,944.74	\$ 44,147.26	70%
Economic Dev	\$ 180,702.00	\$ 15,533.17	\$ 135,616.42	\$ 45,085.58	75%
Capital Projects	\$ 3,110.00	\$ 25.00	\$ 25.00	\$ 3,085.00	1%
Shared Services	\$ 50,000.00	\$ 1,500.00	\$ 24,675.00	\$ 25,325.00	49%
Transfers	\$ 643,196.00	\$ 41,911.49	\$ 448,861.68	\$ 194,334.32	70%
Total Expenditures	\$ 7,572,616.00	\$ 526,099.13	\$ 5,462,545.90	\$ 2,110,070.10	72%
Total Fund	\$ (91,638.00)	\$ (49,785.83)	\$ 584,227.17	\$ (675,865.17)	
Revenue Fund (200)					
Revenue					
Water	\$ 2,312,984.00	\$ 183,336.89	\$ 1,457,530.10	\$ 855,453.90	63%
Sewer	\$ 1,503,368.00	\$ 122,391.96	\$ 1,109,530.70	\$ 393,837.30	74%
Miscellaneous	\$ 439,443.00	\$ 108,284.69	\$ 354,923.64	\$ 84,519.36	81%
Total Revenues	\$ 4,255,795.00	\$ 414,013.54	\$ 2,921,984.44	\$ 1,333,810.56	69%
Expenditures					
Transfers/Debt Svc	\$ 1,726,802.00	\$ 78,086.83	\$ 854,221.88	\$ 872,580.12	49%
Water Service	\$ 1,194,147.00	\$ 80,972.24	\$ 587,783.72	\$ 606,363.28	49%
Wastewater Service	\$ 1,025,318.00	\$ 34,051.69	\$ 532,753.55	\$ 492,564.45	52%
Total Expenditures	\$ 3,946,267.00	\$ 193,110.76	\$ 1,974,759.15	\$ 1,971,507.85	50%
Total Fund	\$ 309,528.00	\$ 220,902.78	\$ 947,225.29	\$ (637,697.29)	

Finance

Fiscal Year 2013-2014 Period Ending 06/2014

Capital Projects Report

Fund	Department	Project	Budget	Expenses	Balance
Enterprise	Water	Equipment	\$ 56,500.00	\$ 36,292.63	\$ 20,207.37
Enterprise	Wastewater	BFC Lift Station	\$ 3,000,000.00	\$ 681,766.11	\$ 2,318,233.89
Enterprise	Drainage	Matthews Interceptor/Kingsbury bypass	\$ 3,000,000.00	\$ 1,044,363.21	\$ 1,955,636.79
General	Administration	Utility Billing Office Remodel	\$ 11,085.00	\$ 7,537.73	\$ 3,547.27
General	Fire	Building Remodel	\$ 25,000.00	\$ 15,515.37	\$ 9,484.63
General	Fire	Equipment	\$ 17,300.00	\$ 16,155.31	\$ 1,144.69
General	Animal Svcs	Building Improvements	\$ 21,094.00	\$ -	\$ 21,094.00
CCPD	Police	Building Improvements	\$ 40,000.00	\$ 20,993.67	\$ 19,006.33
CCPD	Police	Equipment	\$ 74,976.00	\$ 67,077.64	\$ 7,898.36
CCPD	Police	Vehicles	\$ 39,268.00	\$ 12,083.00	\$ 27,185.00
PPFCO	Various	Equipment	\$ 227,000.00	\$ 33,333.86	\$ 193,666.14
Total			\$ 6,512,223.00	\$ 1,935,118.53	\$ 4,577,104.47

City of Richland Hills

Fiscal Year 2013-2014

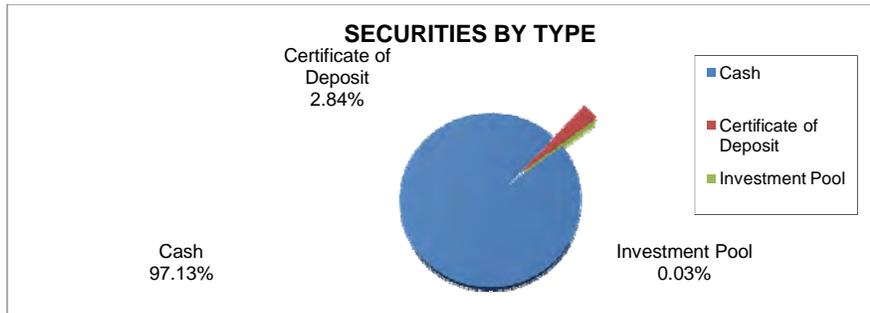
Treasury Investment Report

June 30, 2014

**Investment Report
City of Richland Hills, Texas
June 30, 2014**

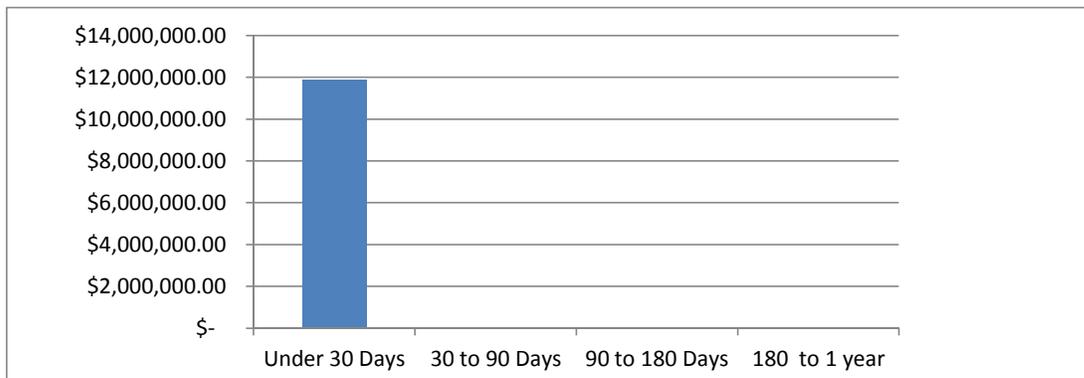
Safety - Securities by Type

Security Type	Book Value	Percent
Cash	\$ 11,551,574.75	97.13%
Certificate of Deposit	\$ 337,531.10	2.84%
Investment Pool	\$ 3,618.63	0.03%
Total	\$ 11,892,724.48	100.00%



Liquidity - Securities by Maturity Date

	Book Value	Percent
Under 30 Days	\$ 11,892,724.48	100.00%
30 to 90 Days	\$ -	0.00%
90 to 180 Days	\$ -	0.00%
180 to 1 year	\$ -	0.00%
Total	\$ 11,892,724.48	100.00%



**Investment Report
City of Richland Hills, Texas
June 30, 2014**

Weighted Average Days to Maturity

Portfolio	Current Month
General	6
Revenue	26
	<hr/>
Total Average Maturity Days	16

**Investment Report
City of Richland Hills, Texas
June 30, 2014**

PURCHASES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Texpool					\$ -	\$ -
Total Purchases	6/30/2014				\$ -	\$ -

SALES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Total Sales	6/30/2014				\$ -	\$ -

Investment Report
City of Richland Hills, Texas
June 30, 2014

RECONCILIATION

	Par Value	Purchase Value
Prior Month Ending Balance	\$ 11,926,000	\$ 11,925,999.67
Current Month Purchases	\$ -	\$ -
Current Month Sales	\$ -	\$ -
Change	<u>\$ (33,275)</u>	<u>\$ (33,275.19)</u>
Total	<u>\$ 11,892,724</u>	<u>\$ 11,892,724.48</u>

This report is in full compliance with the investment policy and strategy as established for the Investment Portfolio and the Public Funds Investment Act (Chapter 2256.023)

Director of Finance

**Investment Report
City of Richland Hills, Texas
June 30, 2014**

Inventory/Holdings

Description	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
General Fund Portfolio									
CD	01-26-35	07-07-14	0.050%	\$ 162,531	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10
Texpool	06-30-14	06-30-14		\$ 2,194	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90
Total General Portfolio				\$ 164,725	\$ 164,725.00				
Revenue Fund Portfolio									
CD	01-27-14	07-27-14	0.050%	\$ 175,000	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
Texpool	06-30-14	06-30-14		\$ 1,275	\$ 1,274.63	\$ 1,274.63	\$ 1,274.60	\$ 1,274.63	\$ 1,274.63
Total Revenue Fund Portfolio				\$ 176,275	\$ 176,274.63	\$ 176,274.63	\$ 176,274.60	\$ 176,274.63	\$ 176,274.63
Drainage Utility Fund Portfolio									
Texpool	06-30-14	06-30-14		\$ 150	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10
Total Drainage Utility Fund Portfolio				\$ 150	\$ 150.10				
Depository Bank									
Cash Depository Bank				\$ 11,551,574.75					
Total Depository Bank				\$ 11,551,574.75					
Total Portfolio (All Funds)				\$ 11,892,724.48	\$ 11,892,724.48	\$ 11,892,724.48	\$ 11,892,724.45	\$ 11,892,724.48	\$ 11,892,724.48

Bank Account Balances

001 General Fund	\$ 778,369.09
002 Revenue Account	\$ 1,787,410.74
006 Law Enforcement Fund	\$ 4,969.33
007 Parks and Beautification Fund	\$ 26,872.18
010 2001 Cert of Obliga I&S	\$ 1,006.48
012 Oil & Gas Lease Project Fund	\$ 351,696.36
051 Utility Systems Rev Bonds, Reserve	\$ 37,468.53
022 Drainage Utility Fund	\$ 1,695,066.54
024 Municipal Court Building Security	\$ 1,125.39
025 Road and Street Improvement Fund	\$ 101,677.99
026 Richland Hills Development Corp	\$ 393,613.84
065 Crime Control District	\$ 336,284.23
071 2007 Revenue Bonds I&S	\$ 77,675.01
072 2007 Revenue Bonds Construction	\$ 374.07
076 2007 PPFco I&S	\$ 160,084.01
077 Hotel Occupancy Tax	\$ 191,274.64
084 Drainage I&S	\$ 8,199.50
86 PPFco Acquisitions	\$ 24,760.46
87 2011 PPFco I&S	\$ 7,716.69
88 Ent Improvement Project Fund	\$ 676,740.58
91 2012 PPFco ACQ	\$ 161,602.02
92 2011 CO I&S	\$ 321,034.29
93 2012 PPFco I&S Fund	\$ 21,995.12
94 2013 CO Construction Fund	\$ 4,289,782.48
95 2013 CO I&S Fund	\$ 94,775.18
	\$ 11,551,574.75

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time

Citation Summary		
	Current Month	YTD Total
Violations Filed	288	2546
Completed –Paid Fine	2	43
Completed – Before Judge	162	1252
Completed – Other	119	1177
Warrants Issued	155	1383
Warrants Cleared	117	1163
Total Number Outstanding Warrants	129	664
Total Value of Outstanding Warrants	\$46,626.90	\$271,713.36
Total Fees Collected	\$42,830.47	\$451,760.46

June 2014 Marshal's Activity Report

Warrant Service	31
Arrests	13
Bank Details	14
Traffic Stops	5
Warrants Cleared	119
Total Violators With Warrants	70
Total Amount Collected	\$34,026.65
Warrants Issued	149
Insurance Verifications	4
Time Served Verifications	3
Vehicles Inspected	2
Baliff Hours	9
Training	0
Citations/Summons/Subpoenas	5
Prisoner Transfers	6
Total Hours for Prisoner Transfers	7
Total Miles Driven for Transfers	87

**During some warrant services, payment arrangements were made and doesn't show in the arrest field.

Richland Hills Public Library



Setting up the screen for “Park in the Dark”

This summer we had 265 people attend four movie nights.

Library		
	June 2014	YTD Total
Patron Visits	9,578	41,256
New Library Cards	70	274
Items Checked Out	3,152	19,862
In-House Materials Used	303	1,732
Reference Questions Answered	225	1,367
Items borrowed from MetrOPAC	355	2,746
Items loaned to MetrOPAC	1,254	8,913
Hours of Public Computer Usage	673	4,730
Number of Public Computer Sessions	817	5,976
Number of PC Assistance Given by Staff	101	862
Wireless Usage Hours	11	186
Program attendance for Children	347	655
Program attendance for Adults	21	130
New Materials Processed	222	1,585

Revenues		
	June 2014	YTD Total
Library Fines, Fees and Prints	244.02	1,254.15

Notes:

There are 85 children registered in the 2014 “Fizz, Boom, Read” summer reading club. Miss Susanna’s neighborhood will resume as soon as the summer reading club ends.

Fire

- The fire department responded to a structure fire in North Richland Hills on Honey Lane on June 4th. Due to other calls and training the Richland Hills firefighters were first on scene and used the DSPA to suppress the fire found on their arrival. Fire was held to the living room of the home. There were no structure fires in the City of Richland Hills during the month.
- On June 16th the fire department fell one firefighter short with the resignation of a probationary firefighter. The individual was having a difficult time adjusting to operating under emergency conditions and left to pursue other career options. Another firefighter submitted his resignation effective July 9th. That individual is leaving for a position with another fire department in the area. An job posting was posted on the Texas Commission on Fire Protection website as well as the city's website. Applications are due in on July 11th for possible replacements.
- One of the most important positions on an emergency scene is the Incident Commander. This position is normally filled by the Shift Commander or Officer in Charge during each shift. The Shift Commander's responsibilities are to establish the strategies to take care of the emergency at hand whether it's a fire, an EMS call or any other type of incident public safety officers may respond to. A program was developed to certify fire officers in incident command specifically to improve the coordination of resources and safety of firefighters on emergency scenes. Over the last year the three department Battalion Chiefs completed the online training of the program and in June participated in the practical exercise in Haltom City. Haltom City, North Richland Hills and Watauga are all sending their command officers through the training to improve the emergency scene operations between the four communities. Haltom City sent two members to Phoenix to be trained as trainers which allows them to certify our members in the training. This training Haltom City is providing is available in only a few locations in the country and normally cost \$1,000 per person. Our three firefighters who normally fill the role as Officer in Charge when the Battalion Chief is off will attend the training in August.
- Battalion Chief Richard Berkobien attended the 2nd year of the Texas Fire Chief's Academy during the month. The academy, started by the Texas Fire Chiefs Association approximately ten years ago brings chief officers from throughout the state together spanning a two year period for instruction, discussions and projects to assist fire chiefs or aspiring fire chiefs to lead fire organizations.
- The city's Quint, the fire apparatus with an aerial ladder and fire pump, has been placed on a used fire truck website with an asking price of \$350,000. Although there has been some interest and question about the truck there has been no buyer asking to view the truck. Multiple fire apparatus vendors have been notified of our interest in a demo or stock truck in the event the Quint is sold.

Service Calls		
	Current Month	YTD Total
Fire Calls	4	39
Emergency Medical Calls	69	668
Hazardous Conditions – No Fire	9	53
Public Assistance	13	126
Good Intent (No Service Rendered)	11	127
False Alarm	12	93
Total Calls	118	993

Automatic / Mutual Aid		
	Current Month	YTD Total
Haltom City		
Aid Received	5	26
Aid Given	11	48
Hurst		
Aid Received	2	20
Aid Given	1	8
NRH		
Aid Received	5	76
Aid Given	4	59
Other (Fort Worth or other NEFDA Depts.)		
Aid Received	0	6
Aid Given	0	4

Fire Prevention / Public Education Activities		
	Current Month	YTD Total
Fire Inspections – Initial	19	99
Fire Inspections – Re-inspections	20	35
Fire Permit Inspections (alarm, sprinkler,...)	5	64

Police

Department Narrative of Significant Actions, Results, and Pending Items:

Patrol and CID had a very busy, almost overwhelming month, due to the number of offenses, seriousness and/or complexity of the offense and being short staffed on patrol and CID. Reported crimes involved burglaries of houses, cars and businesses; criminal mischiefs, thefts, Agg. Assaults with serious bodily injury, robbery, and a major fraud case that is international in nature. The Texas Rangers have adopted this case for us, and we are assisting them. This also involved searching for the body of a deceased female that one of the suspects (an Ayrian Brotherhood member) said had been dumped on one of our easements. Cadaver dogs were brought in in an attempt to locate. Found a rib bone, but not sure if human or animal. It has been submitted to a forensic anthropologist for testing.

Officers caught burglars in the act at a couple of locations. One was a string of vehicles that had been burglarized; one was a vacant building where suspects were stealing copper. Also had a criminal mischief episode involving 21 vehicles. Arrested/charged both subjects that were involved. Two of the aggravated assaults were domestic violence; one involved a male striking then throwing a knife at a female. Knife lodged in her head; the other family violence involved a male choking a female into unconsciousness. Another agg. assault involved a robbery/assault between druggies that started at a residence and ended up at McDonalds. Last involved a serious beating of mother by son and wife. Mother is disabled. Bad situation. All of these were cleared by arrest.

Other cleared cases included Evading Arrest, Resisting Arrest, two thefts, Endangering a Child (Sexual Abuse that parent is not reporting), Deadly Conduct, and some DWI and drug arrests.

A radKIDS class was held last week with twenty to twenty five kids attending. Very good class.

Service Calls		
	Current Month	YTD Total
Citizen Calls	429	2308
911 Calls	39	237
Officer Initiated	891	5575
Total Calls	1359	8120

Part 1 Offenses		
	Current Month	YTD Total
Murder	0	0
Rape	0	0

Robbery	1	3
Aggravated Assault	4	7
Burglary	4	41
Theft	19	77
Motor Vehicle Theft	4	17
Total	32	145

Crashes & Injuries		
	Current Month	YTD Total
Crash Reports	5	43
Injuries	1	20

Criminal Investigations		
	Current Month	YTD Total
Assigned Cases – Active	15	48
Closed Cases	0	3
Unfounded	1	4
Suspended	3	23
Exceptionally Cleared	2	25
Arrest – Case Filed	9	30
Arrest – Case Not Filed	1	14
Total Assigned Cases	31	147

Animal Control Monthly Report

Date: June 2014

Calls		
	Current Month	YTD Total
Impounded Animals	56	393
Dogs	30	212
Cats	26	181
Livestock	0	1
Wildlife	3	27
Other	0	11
Animal Bites	2	15
Warnings	12	101
Citations	0	11
Incident Reports	1	5
City License	10	110
Dead animals removed	6	96
Meet with citizen	38	241
Nuisance	18	223

Dispositions		
	Current Month	YTD Total
Returned to Owner	11	78
Returned to Yard	6	69
Return to Wild	5	30
Euthanized	13	59
Rescued	2	48
Adopted	31	240
Other	5	24
Remaining in shelter	41	

Deposit	\$339.00	\$9450.50
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Code Enforcement

Staff's primary focus this month included nuisance violations: High grass and weeds, Trash and Debris violations, and Inoperable Vehicles. Due to the influx of rain we sustained High Grass and Weeds became a priority concern.

Staff was directed to place an emphasis on Baker Blvd and proceed with a corridor sweep. There were multiple zoning violations present including, but not limited to screening, encroachment of Department of Transportation right of way, illegal automotive sales, also storage of vehicles awaiting repairs without proper screening, and signage issues.

Violations				
	Notices Issued	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	287*	282	2	7**
Building Violations	0	0	0	0
Zoning Issues	0	0	0	0

Vacant Buildings Summary	
Known Vacant Buildings	135
Registered Vacant Buildings	5

Code Officer Activity	
Hours Patrolling	75
Notices to Vacate	0
Actual Vacates	0
Multi-Family Inspections	0

* Notices issued do not reflect "stop and knock" and verbal notices of violations on site.

** Several properties are included in our current mowing cycle. These properties reflect homestead exemptions and are currently exempt from liens recordings.

Planning & Community Development

Department Narrative of Significant Actions, Results, and Pending Items:

- Permits and Registrations – YTD Contractors, 83 Plumbers registered that were Exempt from fees (-8,300.00)
- Other Permits – (Driveway Approach, ROW, Signs, Clean/Show, Ordinance Inspections)

Permits and Registrations				
	Monthly Total	YTD Total	Monthly Revenues	YTD Revenues
Building Permits	39	323	\$16,535.83	\$86,724.17
Other Permits	8	45	\$673.20	\$3,735.20
Garage Sale Permits	35	214	\$280.00	\$1,712.00
Contractor Registrations	24	173	\$1,600.00	\$9,000.00
Total Fees Collected			\$19,089.03	\$101,171.37

Bureau Veritas Inspections		
	Passed	Failed
Building Inspections	83	9
Other Inspections	5	

Certificate of Occupancy		
	Applied	Issued
Commercial	4	1
Residential	3	2
C.O. Fees Collected		\$700.00

Fees Paid		
	Month	YTD
Bureau Veritas	\$21,734.45	\$69,958.77
Freese Nichols (On Call Planning)		

Public Works

JUNE, 2014

Streets & Drainage		
	MONTH: JUNE 2014	FYTD
Street Repairs	21	68
Potholes Repaired	92	350
# Street Signs Replaced	1	71
Curb and Gutter Repair Hours	0	57
Hrs. Tree Trimming/Debris Haul Off	11	201
Drainage Ditches Cleaned-Hours	9	115
#Inlets Cleaned	0	206
Levee Maintenance Hours	8	318
# of After Hour Call Outs / Hrs.	1 / 2	26 / 93

Water		
	MONTH: JUNE 2014	FYTD
# Water Main Repairs	0	18
Main Break Repairs – Hours	0	437.5
Water Leaks Repairs	8	127
Valve/Hydrant Maintenance Hours	37	403
Meter Reading / City Work Orders Hours	110	1155
Well/Pump Maintenance Hours	62	381
# of After Hours Call-outs / Hours	2 / 16	55 / 351.25

Wastewater		
	MONTH: JUNE 2014	FYTD
# Wastewater Main Repairs	1	14
Linear Feet of Wastewater Line Cleaned	4713	82245
Linear Feet of Wastewater Line Camera	1169	16795
# of After Hours Call Outs / Hours	2 / 8	37 / 145

Parks		
	MONTH: JUNE 2014	FYTD
# Hours Spent Mowing	18	276
# Hours Spent Trimming Trees/Brush	11	100
Park Maintenance Hours	31	290
Miscellaneous Service Hours	143	658

City Engineer – Capital Improvements

Department Narrative of Significant Actions, Results, and Pending Items:

MATTHEWS DRAINAGE INTERCEPTOR			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Project will start at the cul de sac on Kings Court travel to Park Place turn west to Matthews then turn south on Matthews to intersect the sump area.	Const. anticipated to begin in July/August 2013. Const. time est. 8-10 months	Estimated \$1,500,000 Funded from the Drainage Utility Bond Fund.	Contractor has laid approx. 800' of 8X8 box culvert and approx. 921' of 6X6 box culvert. Contractor is currently at nearing Park Place Dr. Project is about 75% complete.

BAKER BLVD. INTERSECTION IMPROVEMENTS			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Improvement of Baker Blvd. intersections at Handley Ederville, Vance/Ash Park, and Rufe Snow Dr. to include curb & gutter, overlay, sidewalks and right turn lanes.	Estimate project to be bid in late 2014 or early 2015.	Estimated \$3,550,530 Funded from a TxDOT grant, Tarrant County Road Bond Fund and the city.	Halff has completed conceptual design of plans. Environ. Appl. Was submitted in Jan. 2014. Expect approval of envirn. any day. Appraiser has been selected and approved. Will start appraisal process when TxDOT gives approval. Still waiting on TxDOT approval. NC

TXDOT SAFE ROUTES TO SCHOOL (SRTS) SIDEWALK PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Install sidewalks in areas near and adjacent to Richland Middle School (RMS); Jack Binion Elem. School (BES); Richland Elem. School (RES)	Construction began Sept. '12 Anticipated Completion: RMS-June '13 BES-June '13 RES -July '13	RMS - \$456,200.53 BES - \$520,842.52 RES - \$446,546.54 Funded by a TXDOT GRANT	RMS –100% comp. BES – 100% comp. RES – 100% All three projects are completed but still waiting on final payment from TxDOT for BES & RES. NC

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 40TH YR.			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Each year the city receives funding from CDBG Program. Staff selects projects to construct. This year the project selected was 1,645' of sewer line to be reconstructed in the Maple Park, Birch Park and Oak Park area.	The project application was approved and submitted in January 2014. The Commissioners Court approves each city's application for funding in May.	This is a 100% funding program from HUD. This year the city will receive between \$120,000 to \$140,000 for the proposed project.	RH application was submitted in January 2014. Staff is currently submitting an amendment to the original application for the purpose of exchanging Birch Park sewer line for Elm Park sewer line due to partial collapse of the Birch Park line. It is anticipated to start design in September/ October 2014.

BFC MAIN SEWER LINE AND LIFT STATION			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Installation of approx. 4,500' of 6", 8", 12" and 15" sewer lines and installing a lift station.	Anticipate project bid July / Aug.'13 Const. time 8-12 months	Estimated \$3,000,000 Funded from Water & Sewer Bonds	Low Base bidder Jackson Constr. at \$2,760,754.50. Bore contractor has completed bore and installed 18" PVC pipe in 36" steel casing pipe. Lift Station contractor has poured wet well concrete base/floor and is currently forming wet well walls. The first of two sections of the wet well walls have been poured(approx. 135 concrete)

GREEN RIBBON PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
TxDOT selected RH to receive \$250K grant for landscape improvements in Baker Blvd. medians	Plans complete in Dec.'13, const. complete by August , 2014	Consultant's design proposal of \$32K to be funded by council on 8-20-2013	Project design is completed and staff has received final plans and specifications. Staff receive bids on 4-8-2014 and award on 4-15-2014. Beverly Sue Global Services started project on Monday, 5-12-2014. Anticipate project to be completed late June or early July 2014. This project is substantially as of 7-18-2014. Contractor has three weeks to be make corrections such as replace dead plants, clean up, and other items on punch list he was given by the city on 7-18-2014.

KINGSBURY DRAINAGE PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
The Kingsbury Interceptor, consists of 965 ' of 7'X6' conc. box culvert starting at Richland E. School to the intersection of Lavon and Matthews.	Half Associates was selected to design the project. It is anticipated that the project will be receive bids in July /August depending on acquisition of easements.	Construction cost for the project is estimated at \$1,250,000.00. This is the last part of Phase II of the Master Drainage Plan.	The design of the project is approx. 90% complete. In process of acquiring easements from 7 different property owners. All property owners have agreed to a cost for their easement. Four (4) easements have been secured the other three(3) are in process.