

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: September 2, 2014
Subject: Minutes from the August 5, 2014 regular City Council meeting

City Council Action Requested:

Consider approval of the August 5, 2014 City Council meeting minutes.

Background Information:

Attachment – August 5, 2014 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
AUGUST 5, 2014
DRAFT MINUTES**

Roll Call:

Council present:
Bill Agan, Mayor

Council Absent:
Roland Goveas, Place 1

Allison Barrette, Place 2
Robert DeSoto, Place 3
Beverly Williams, Place 4
Edward Lopez, Place 5

Staff

Eric Strong, City Manager
Cathy Bourg, City Secretary
Betsy Elam, City Attorney

WORK SESSION – Mayor Agan Called to Order – Time 6:07 p.m.

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.**

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to convene into executive session.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

- 2. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.**

Mayor Bill Agan reconvened the meeting at 6:33 p.m.

No action taken from executive session.

- 3. Discussion of Items listed on tonight's City Council Agenda.**

Eric Strong, City Manager presented to council the following agenda items for discussion.

- 2C. Agreement with Xerox Corporation for copy machine leases and related services in the amount of \$76,562 over five years.
- 3A. Ordinance 1280-14 for the Water Conservation and Emergency Water Demand Management Plan for the City of Richland Hills.
- 5A. Consideration of the sale of the Fire Department Quint, for a price of \$330,000.
- 6B. Consideration of the Green Ribbon Project Grant from TxDOT in the amount of \$200,000 for FY 2014-2015. The scope of the project will be to finish the remaining medians along Baker Boulevard and focusing on the monument signs on the other end. The City would be responsible for engineering cost of up to \$32,000.
- 7A. FY 2013-2014 Projects Update
 - Police Consultant – Has helped with the CVL Program and developing SOP's. Project to wrap up in early November.
 - Police Department Voice Recorder System – Found new vendor for less than the budgeted amount of \$21,535.00.
 - Police Department Interview Room Camera System – Will be purchased by year end.
 - Converting Plans to Electronic Format.
 - Fire Inspection Record Program – Will be using Fire House Software for fire inspections. The main cost of the program was for the purchase of two iPads.

REGULAR SESSION – Mayor, Bill Agan Called to Order – Time 7:00 p.m.

Invocation – Mayor, Bill Agan

Pledge of Allegiance – Led by Councilmember Barrette

PRESENTATIONS

1A. Citizen Appearances/Public Comments.

Sherry Hopson, 2800 Faye Drive, Richland Hills addressed council regarding a sewer manhole in her yard; that she said looks awful and smells. Ms. Hopson also wanted to make council aware of a chain link fence blocking a road, unsafe equipment at the parks, need of playground equipment for younger age children, and code enforcement issues regarding a neighbors yard.

CONSENT AGENDA

**Items 5A and 6B moved to consent agenda.*

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember Lopez to move items 5A and 6B to the consent agenda.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

2A. Approval of minutes of July 15, 2014 Regular City Council meeting.

2B. Approval of quote for demolition of buildings located at 3280 Diana Drive, 3272 Diana Drive, 3271 Matthews and 6724 Baker Blvd., to Intercon Environmental, Inc., in the amount of \$68,374.00.

2C. Approval of agreement with Xerox Corporation for leased copiers and service in the amount of \$76,562 over five years.

Item was discussed during the work session, under item 3.

5A. Consider authorizing the sale of the Fire Department Quint for \$330,000.

Item was discussed during the work session, under item 3.

6B. Acceptance of a \$200,000.00 grant from TxDOT for the FY 2014-2015 Green Ribbon Project.

Item was discussed during the work session, under item 3.

Motion: Motion was made by Councilmember DeSoto, and seconded by Councilmember Barrette to approve all consent agenda items.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

PUBLIC HEARING, MEETINGS, AND OTHER RELATED ITEMS

3A. Conduct Public Hearing and consider ordinance 1280-14 adopting a Water Conservation Plan and Drought Contingency Plan.

Item was discussed during the work session, under item 3.

Mayor Agan opened the public hearing: Time 7:16 p.m.

No Speakers

Mayor Agan closed the public hearing: Time 7:16 p.m.

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to approve.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

ORDINANCES, RESOLUTIONS, AND OTHER RELATED ITEMS

4A. Consider ordinance 1281-14 adopting the amendment to Chapter 56, Article VI, Solicitors Ordinance, regulating soliciting.

Eric Strong, City Manager presented to council the amendments to Chapter 56, Article VI, Solicitors Ordinance, regulating soliciting.

Motion: Motion was made by Councilmember DeSoto, and seconded by Councilmember Williams to approve.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

CONTRACTS, AGREEMENTS, BID AWARDS, AND OTHER RELATED ITEMS

5A. Consider authorizing the sale of the Fire Department Quint for \$330,000.

**Moved to consent agenda*

OTHER ITEMS FOR CONSIDERATION

6A. Consider tax rate for the FY 2014-2015 Budget and consider setting a tax rate that exceeds the lower of the effective rate of rollback tax rate, and schedule dates for two public hearing on tax rate for FY 2014-2015.

Eric Strong, City Manager presented to Council the proposed FY 2014-2015 Annual Budget supported by the same \$.528094 tax rate as the current year.

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to consider setting the rate at \$.528094 for the FY 2014-2015 and to schedule two public hearing to be held on September 2, 2014 and September 9, 2014.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

6B. Consider acceptance of a \$200,000.00 grant from TxDOT for the FY 2014-2015 Green Ribbon Project.

**Moved to consent agenda*

REPORTS AND DISCUSSION

7A. Project Update on FY 2013-2014 Budget Projects.

Item was discussed during the work session, under item 3.

7B. Conduct Town Hall Meeting on the FY 2014-2015 Budget.

Eric Strong, City Manager presented to council updates to the FY 2014-2015 Budget.

- Fire Department gas fired floor heaters that keep the fire bays from freezing need replacement. This will be a cost of \$9,800 to replace all four heaters and \$8,000 to insulate the bay ceiling with foam, totaling \$17,800 for both.
- A bonus program for employees and how to structure. Employees who have worked a full year would be eligible for the same bonus amount to be determined by the council. If the council chooses to keep the same funding source as last year's longevity program, the amount would be \$600 per employee. Employees working a partial year would have a prorated bonus amount and part time employees would receive half of the bonus amount. If council chooses to approve the bonus program, a resolution adopting a policy for the program, will be presented at a meeting in September.

Town Hall meeting was opened

Travis Malone, 2641 Mimosa Park, recommended the crosswalks around schools and the entrances into the City be repainted with the white paint.

City Manager Strong announced there will be a more thorough presentation of the budget at the September meetings.

7C. Presentation of Monthly Department Reports.

No discussion

COMMUNITY INTEREST ITEMS

8. Community Interest

- Welcome City Secretary, Cathy Bourg
- Senior Lunch Bunch is being changed to the second Thursday of each month, with the next one being on August 14th. Hotdogs and nachos will be served and Costco will provide the cake.
- New City of Richland Hills office hours are working well and will continue. City offices are open Monday – Thursday from 7:30 a.m. to 5:30 p.m. and Friday from 7:30 a.m. to 11:30 a.m.

- There will be no second City Council meeting in August. There will be three meetings scheduled for the month of September.
- Wal-Mart update – project moving well, walls are up and Wal-Mart is planning to be open in early 2015.

EXECUTIVE SESSION

- 9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

There was no need for executive session.

ADJOURNMENT

- 10. A motion was made by Councilmember DeSoto, and seconded by Councilmember Barrette to adjourn.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:40 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor