

Office of the City Secretary

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: October 21, 2014
Subject: Minutes from the September 16, 2014 regular City Council meeting

City Council Action Requested:

Consider approval of the September 16, 2014 regular City Council meeting minutes.

Background Information:

Attachment – September 16, 2014 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
September 16, 2014
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor
Roland Goveas, Place 1
Allison Barrette, Place 2

Beverly Williams, Place 4
Edward Lopez, Place 5

Council Absent:

Robert DeSoto, Place 3

Staff

Eric Strong, City Manager
Cathy Bourg, City Secretary
Betsy Elam, City Attorney

WORK SESSION – Mayor Agan Called to Order – Time 6:00 p.m.

1. Discussion of Items listed on tonight's City Council Agenda.

- 1A. James Williams, with Schrickel Rollins presented to council the 4 Park Master Plans Project for Creek Trail Park, Kate Baker Park, Rosebud Park, and Windmill Park. The presentation included a site analysis, park master plan, phasing plan, and an option of probable costs.
- 1B. Scott Sheppard, Executive Director of 6 Stones gave a presentation to council regarding a potential partnership for a community enhancement and property improvement program.
- 1C. Dr. Daryl Brown, Superintendent of the Birdville Independent School District gave a presentation to council regarding the BISD 2014 Bond Election.

Break 7:02

REGULAR SESSION – Mayor, Bill Agan Called to Order – Time 7:07 p.m.

Invocation – Councilmember Bill Agan

Pledge of Allegiance – Led by Councilmember Barrette

PRESENTATIONS

1A. Presentation by Schrickel Rollins regarding Parks Planning Study.

Presented during the work session.

1B. Presentation by 6 Stones regarding potential partnership for community enhancement and property improvement programs.

Presented during the work session.

1C. Presentation by Birdville Independent School District regarding 2014 Bond Election.

Presented during the work session.

1D. Citizen Appearances/Public Comments.

No speakers.

CONSENT AGENDA

2A. Approval of minutes of September 2, 2014 Regular City Council Meeting and September 9, 2014 Special City Council Meeting.

2B. Approve resolution 436-14 amending employee the Section 125 Flexible Spending Arrangements (FSA) terms.

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember Goveas to approve all consent agenda items.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

PUBLIC HEARING, MEETINGS, AND OTHER RELATED ITEMS

3A. None at this time.

ORDINANCES, RESOLUTIONS, AND OTHER RELATED ITEMS

4A. Ordinance 1282-14 amending the FY 2013-2014 annual budget and adopting the FY 2014-2015 annual budget.

Eric Strong, City Manager presented to council ordinance 1282-14, amending the FY 2013-2014 annual budget and adopting the FY 2014-2015 annual budget.

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Barrette to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

4B. Ordinance 1283-14 setting the 2014 Ad Valorem Tax Rate at \$0.528094, that will raise more taxes for maintenance and operations than last year's tax rate. The Tax Rate will effectively be raised by 2.609% and will raise taxes for maintenance and operations on \$100,000 home by approximately zero dollars.

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember Lopez to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

4C. Resolution 435-14 requesting that the Tarrant County Commissioners Court give primary consideration to residents of member cities of The T system when making future appointments to the Fort Worth T Transportation Authority Executive Board.

Eric Strong, City Manager presented to council Resolution 435-14 requesting that the Tarrant County Commissioners Court give primary consideration to residents of member cities of The T system when making future appointments to the Fort Worth T Transportation Authority Executive Board.

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

CONTRACTS, AGREEMENTS, BID AWARDS, AND OTHER RELATED ITEMS

5A. Consideration of Bid Award for Information Technology Services.

Eric Strong, City Manager presented to council four proposals for the Information Technology Services bid. After a review of all the proposals submitted, staff is recommending Versa Trust.

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Williams to award the Technology Services bid to Versa Trust.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

5B. Consideration of Interlocal Agreement with Texas Intergovernmental Employee Benefits Pool for renewal of Employee Health Insurance plan.

Eric Strong, City Manager presented to council an interlocal agreement with Texas Intergovernmental Employee Benefits Pool for the renewal of the Employee Health Insurance plan.

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

OTHER ITEMS FOR CONSIDERATION

6A. Consider appointments of board members and officers to boards and commissions.

Eric Strong, City Manager presented to council the appointments for boards and commissions.

The following appointments were made to the Animal Shelter Advisory Board:

- Place 1 – Dr. William Anderson (Licensed Veterinarian) – Reappointed
- Place 2 – Pam Burney (Animal Welfare Representative) – Reappointed
- Place 3 – Kay Fisk (Municipal Officer) – Appointed
- Place 4 – Elizabeth Jensen (Animal Control Officer) - Reappointed

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

The following appointments were made to the Planning and Zoning Commission:

- Place 4 – Kyle LaPointe – Reappointed

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember Goveas to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

The following appointments were made to the Richland Hills Development Corporation:

- Place 1 – Bill Agan, Mayor (Chair) – Reappointed
- Place 2 – Roland Goveas, Councilmember – Reappointed
- Place 3 – Beverly Williams, Councilmember – Reappointed

- Place 4 – Edward Lopez, Councilmember – Reappointed
- Place 5 – David Ragan, Citizenmember – Reappointed
- Place 6 – Athena Mathew, Citizenmember – Reappointed
- Place 7 – Jorge Cisneros, Citizenmember - Reappointed

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Lopez to approve.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

6B. Consideration of Community Activity Center proposed concept plans and funding.

Eric Strong, City Manager presented to council two concept plan options and funding for the proposed Community Activity Center. The concept plans were previously presented to council by representatives of Barker Rinker Seacat at the September 9, 2014 special council meeting. The larger concept plan being 42,788 SF with an estimated project cost of \$15,783,250 and the smaller concept plan being 33,700 SF with an estimated project cost of \$12,706,350. The recommendation from the Finance Committee is to continue with the smaller concept plan.

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Lopez to move forward with the small concept plan.

Motion carried by a vote of 4-0. Councilmember DeSoto absent.

REPORTS AND DISCUSSION

7A. Presentation of Monthly Department Reports.

No discussion.

COMMUNITY INTEREST ITEMS

8. Community Interest

- Jason Moore, Assistant to the City Manager briefed council on phase one of the installation of banners in Richland Hills
- Next Lunch Bunch – Thursday, October 9th Subway Sandwiches & Bingo
- Community Recycling Event – Saturday, September 20th from 9 a.m. to Noon
- Take Back Meds Program – Saturday, September 27th from 10 a.m. to 2 p.m.

EXECUTIVE SESSION

9. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

There was no need for executive session.

ADJOURNMENT

10. **A motion was made by Councilmember Goveas, and seconded by Councilmember Williams to adjourn.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:45 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor