

**Office of the City Secretary**

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Cathy Bourg, City Secretary  
Date: November 4, 2014  
Subject: Minutes from the October 21, 2014 regular City Council meeting

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**City Council Action Requested:**

Consider approval of the October 21, 2014 regular City Council meeting minutes.

**Background Information:**

Attachment – October 21, 2014 Draft Minutes

**Board/Citizen Input:**

N/A

**Financial Impact:**

N/A

**Staff Contacts:**

Cathy Bourg, City Secretary  
817-616-3810  
cbourg@richlandhills.com

**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
October 21, 2014  
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor  
Roland Goveas, Place 1  
Allison Barrette, Place 2  
Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Place 5

Council Absent:

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary  
Betsy Elam, City Attorney

**COMMUNITY MEETING – Mayor Agan Called to Order – Time 6:00 p.m.**

**1. Presentation by Barker Rinker Seacat regarding the Proposed Community Activity Center.**

Representatives with Barker Rinker Seacat gave a presentation to council and the community regarding the proposed Community Activity Center. The presentation included the following:

- Project Schedule to Date
- Vision Statement
- Primary Service Area
- Survey
- Goals
- Project Space Program
- Lobby lounge space
- Gymnasium
- Indoor running/walking track
- Weight room/cardiovascular equipment
- Aerobics/fitness space
- Arts & crafts
- Community room with kitchen
- Party rooms
- Children's indoor playground
- Child watch/babysitting

- Teen games / activity room
- Museum & gallery spaces
- Existing site
- Preferred option

Eric Strong, City Manager and representatives with Barker Rinker Seacat answered questions posed from the audience.

Break 6:55

**REGULAR SESSION – Mayor, Bill Agan Called to Order – Time 7:05 p.m.**

**Invocation – Mayor Bill Agan**

**Pledge of Allegiance – Led by Councilmember DeSoto**

### **PRESENTATIONS**

#### **1A. Citizen Appearances/Public Comments.**

No Speakers

#### **1B. Presentation of 5 year service award to Edgar Pina, Police Officer with the Richland Hills Police Department.**

Mayor Bill Agan presented a 5 year service award to Police Officer Edgar Pina.

#### **1C. Presentation on Corp of Engineer Levee maintenance and responsibilities.**

Item will be presented at a future council meeting.

### **CONSENT AGENDA**

#### **2A. Approval of minutes of September 16, 2014 Regular City Council Meeting.**

#### **2B. Approve of Ordinance 1284-14, amending Chapter 62 "Sign Code" by amending article I, section 62-3 (5) "Exempt Signs" by removing "1. Political signs that are located on developed property zoned R-1L, R-1, R-2, R-3 and R4, shall not exceed eight square feet in effective area per side. 2. Signs erected on property zoned C-1, C-2, I-1 or I-2 shall not exceed 32 square feet in effective area per side" and by adding "Political signs shall not exceed 36 square feet".**

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember Williams to approve all consent agenda items.

Motion carried by a vote of 5-0. Councilmember DeSoto abstained from the approval of the minutes.

**PUBLIC HEARING, MEETINGS, AND OTHER RELATED ITEMS**

**3A. None at this time.**

**ORDINANCES, RESOLUTIONS, AND OTHER RELATED ITEMS**

**4A. Consider Resolution 438-14, approving an Economic Development Program Agreement with 6 STONES MISSION NETWORK and adopting the Community Powered Revitalization "CPR" Program.**

Eric Strong, City Manager presented to council Resolution 438-14, approving an Economic Development Program Agreement with 6 STONES MISSION NETWORK and adopting the Community Powered Revitalization "CPR" Program.

Council directed staff to organize a committee and bring back additional information. No action was taken at this time.

**CONTRACTS, AGREEMENTS, BID AWARDS, AND OTHER RELATED ITEMS**

**5A. None at this time.**

**OTHER ITEMS FOR CONSIDERATION**

**6A. Consider appointments of board members and officers to boards and commissions.**

Eric Strong, City Manager presented to council the appointments for boards and commissions.

No action taken on the Animal Shelter Advisory Board. This item will be brought back to council at a future meeting.

The following appointment was made to the Planning and Zoning Commission:

- Place 2 – Doug Knowlton– Reappointed

**Motion:** Motion was made by Councilmember Barrette, and seconded by Councilmember Goveas to reappoint Doug Knowlton to the Planning and Zoning Commission.

Motion carried by a vote of 5-0.

**6B. Consider update to Employee Handbook.**

Eric Strong, City Manager presented to council updates to the Employee Handbook.

**Motion:** Motion was made by Councilmember Williams, and seconded by Councilmember Goveas to approve the recommendations to the Employee Handbook recommended by staff and to remove Good Friday from the official holiday schedule.

Motion carried by a vote of 5-0.

**REPORTS AND DISCUSSION**

**7A. Consider the draft Resolution 439-14, for the 2014/2015 Green Ribbon Grant Local Project Advance Funding Agreement (LPAFA) as requested by TxDOT and a design update for the project.**

Eric Strong, City Manager presented to council the draft resolution 439-14, for the 2014/2015 Green Ribbon Grant Local Project Advance Funding Agreement (LPAFA).

Jason Moore, Assistant to the City Manager presented to council plant options and design ideas for the Phase 2 Green Ribbon Project. Council expressed their preference as option B.

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve the LPAFA.

Motion carried by a vote of 5-0.

**7B. Presentation of Monthly Department Reports.**

Eric Strong, City Manager discussed a map of code violation notices submitted for the week of October 6<sup>th</sup>. The map indicated the location of minor nuisance violations, moderate housing violations, and substandard housing findings.

**COMMUNITY INTEREST ITEMS**

**8. Community Interest**

- Texas Night Out Block Parties were a great success
- Next Lunch Bunch on November 13<sup>th</sup> and a Thanksgiving Dinner will be served
- Richland Hills Christian Church BBQ fundraiser October 26<sup>th</sup>

**EXECUTIVE SESSION**

9. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

**Motion:** Motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to convene into executive session.

Motion carried by a vote of 5-0. Time: 8:05

There was no action taken from executive session.

**ADJOURNMENT**

10. **A motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to adjourn.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 8:20 p.m.

**ATTEST**

**APPROVED**

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Cathy Bourg, City Secretary

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Bill Agan, Mayor