

**RICHLAND HILLS CITY COUNCIL
JOINT MEETING WITH P&Z AND
REGULAR MEETING AGENDA
NOVEMBER 18th, 2014
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the council will generally consider the items on the agenda in the order shown below, the Council may elect to re-order items in order to accommodate the needs of the council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

JOINT MEETING WITH PLANNING AND ZONING – 6:00 P.M. OR IMMEDIATELY FOLLOWING THE CRIME CONTROL AND PREVENTION DISTRICT MEETING

1. Conduct Joint Public Hearing for a Specific Use Permit (SUP) for Lot 1B, Block 64 of Richland Hills Addition to allow for a licensed child care facility. The property is zoned Professional Office (P), and is located at 3921 Oxley Drive.
2. Planning and Zoning consideration of recommendation to the City Council for a request for a Specific Use Permit (SUP) for Lot 1B, Block 64 of Richland Hills Addition to allow for a licensed child care facility.
3. City Council consideration of a request for a Specific Use Permit (SUP) for Lot 1B, Block 64 of Richland Hills Addition to allow for a licensed child care facility.

CITY COUNCIL WORK SESSION – 6:00 PM OR IMMEDIATELY FOLLOWING THE JOINT MEETING WITH PLANNING AND ZONING COMMISSION

1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.
2. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.
3. Discussion of Items listed on tonight's City Council Agenda

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

- A. Presentation of 5 year service award to Christi Garcia, Crime Victim Liaison Coordinator with the Richland Hills Police Department
- B. Citizen Appearances/Public Comments.
(Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.)

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the consent agenda items, unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Approval of minutes of November 4th, 2014 Regular City Council Meeting.
- B. Approval of Ordinance updating the supervision of the Animal Control Division.

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

- A. None at this time

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. Consideration of resolution awarding bid for the CDBG 40th Year Program

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- A. Consideration of award of Annual Health Insurance Bid.
- B. Consideration of an interlocal agreement with T

6. OTHER ITEMS FOR CONSIDERATION

- A. Discussion regarding Future Park Plans and accessory buildings in Parks.

7. REPORTS & DISCUSSION

- A. Update on Annual Christmas Event
- B. Presentation of Monthly Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that *“a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.”* The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city.

9. EXECUTIVE SESSION

- A. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 14th **day of November, 2014 by 12:00 p.m.**, on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas.

Cathy Bourg

Cathy Bourg
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements at the meeting, please notify the City Secretary 48 hours in advance of the meeting so that reasonable accommodations can be made. City of Richland Hills (817) 616-3810.

EXECUTIVE SESSION: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, executive session may be held under one or more of Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 413.183 (f) and 418.106 (d) & (e), either at the end of the Regular Session or at any time during the meeting on any item on the agenda if a need arises for the City Council to seek advice from the City Attorney or otherwise convene in closed session as permitted by such sections of the Open Meetings Act. The City Council may take action on any agenda item listed for executive session consideration upon reconvening in open session. Please refer to agenda for the items posted. The sections referenced above are generally described as follows:

Section 551.071: Consultation with Attorney

The City Council may conduct a private consultation with its attorney when the City Council seeks the advice of its attorney concerning any item on this agenda, about pending and contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.

1. Property located at 3271 Matthews Drive.

Section 551.072: Deliberation regarding real property:

The City Council may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property.

2. Property located at 3271 Matthews Drive.
3. Property located at 3829 Airline Drive

Section 551.073: Deliberation regarding Prospective Gift or Donation

The City Council may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the City.

Section 551.074: Deliberation regarding Personnel Matters

The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officers, including the City Manager, City Secretary, City Attorney, Municipal Judge, and non-advisory city boards and commission members. A complete list of the city boards and commissions and the membership of those boards and commissions is on file in the City Secretary's Office.

Section 551.076: Deliberation regarding Security Devices

The City Council may deliberate the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.087: Deliberation regarding Economic Development Negotiations

The City Council may discuss or deliberate regarding commercial or financial information received from a business prospect that the city seeks to have locate, stay or expand in or near the city and which the City is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect; particularly, discussion with economic development specialist regarding potential economic incentive agreement for development of real property.

Section 418.183(f): Texas Disaster Act

The City Council may deliberate information: (1) for purposes of preventing, investigating, or responding to an act of terrorism or related criminal activity and involving emergency response providers, their staffing, contact information and tactical plans; (2) that relates to the risk or vulnerability of persons or property, including infrastructure, to an act of terrorism; (3) that relates to the assembly of an explosive weapon, the location of a material that may be used in a chemical, biological or radioactive weapon, or unpublished information pertaining to vaccines or devices to detect biological agents or toxins; (4) that relates to details of the encryption codes or security keys for a public communication system; (5) that relates to a terrorism-related report to an agency of the United States; (6) that relates to technical details of particular vulnerabilities of critical infrastructure to an act of terrorism; (7) that relates to information regarding security measures or security systems intended to protect public and private property from an act of terrorism; or (8) any other topic subject to discussion in closed session pursuant to the Texas Disaster Act.

Section 418.106(d) & (e): Local Meetings to Discuss Emergency Management Plans regarding Pipeline Safety

The City Council may discuss emergency management plans providing for disaster mitigation, preparedness, response and recovery in executive session when those plans contain sensitive information relating to critical infrastructure or facilities, and the safety or security of the infrastructures or facilities could be jeopardized by disclosure of the emergency management plan.

November 12, 2014

City of Richland Hills

Planning & Zoning Commission and City Council

Request for an SUP to allow a Licensed Child Care Center at 3921 Oxley Drive

Overview

The applicant has requested a Special Use Permit (SUP) to allow a Licensed Child Care Center in the Professional Office district. The Zoning Ordinance defines a Licensed Child Care Center as follows:

Per the definition of the Department of Family and Protective Services (DFPS) or as amended by the DFPS, an operation providing care for seven or more children younger than 14 years old for less than 24 hours per day at a location other than the permit holder's home.

This use requires a parking ratio of 1 space per 8 pupils plus 1 space per employee. The applicant has not provided a number of pupils or employees at this time, however the only parking appears to be in the driveway.

Recommendation

We recommend denial of the SUP request. The proposed site plan provides two (2) parking spaces, which likely does not meet the parking requirement. The applicant should provide the total number of pupils and employees, along with a site plan drawn to scale that provides the required amount of parking. An alternative is for the applicant to evaluate the possibility of off-site parking or mixed use shared parking (See (B)(1) and (B)(2) of the Parking Ordinance). If there is an excess number of parking spaces in a neighboring use, the City may approve parking to be located elsewhere.

Note that for SUPs, the Planning & Zoning Commission and City Council are authorized to impose conditions beyond what is required by the zoning district. Although we recommend denial, if the Commission/Council approves this request, we recommend that additional conditions for masonry fencing and landscaping be imposed.

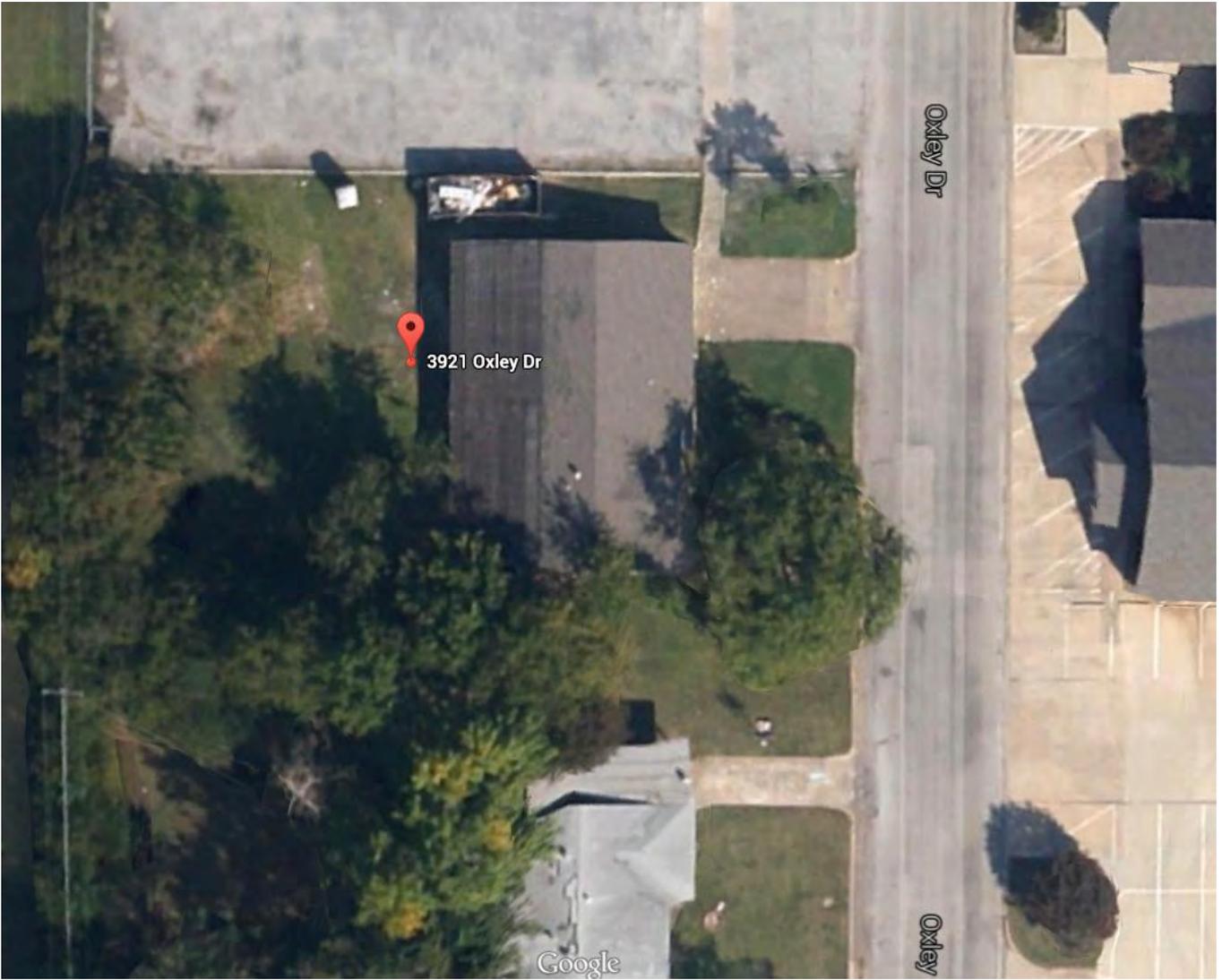
Please contact me if you have any questions.

Thank you,

Erica Craycraft, AICP

egc@freese.com

(214) 217-2377



Office of the City Secretary

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: November 18, 2014
Subject: Service Award

City Council Action Requested:

Presentation of 5 year Service Award to Christine Garcia, Crime Victim Liaison Coordinator with the Richland Hills Police Department.

Background Information:

Attachment – Bio and award certificate

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

Cathy Bourg, City Secretary
817-616-3810
cbourg@richlandhills.com

CHRISTINE GARCIA'S 5-YR BIO

Christi Garcia began her career with the City of Richland Hills police department in November 2009 as the Crime Victim Liaison (CVL) for the cities of Richland Hills, Watauga, and North Richland Hills. By law police departments must have a liaison to inform victims about their rights and any available State or local aid. Christi came to Richland Hills with at least 15 years' experience working with victims, including a year at the Fort Worth Rape Crisis Center and the city of Arlington police department.

Christi was promoted to CVL Coordinator when Haltom City joined the Crime Victims Liaison Project and a second CVL position was approved by our partner agencies the city council. Funding is also off-set by a state grant.

Ms. Garcia received a Bachelor of Arts Degree in Communications from the University of Texas at Arlington (UTA) in 1985 and has attended numerous schools and seminars related to her work. She was recognized as a "Hometown Hero" in 2011 by the Northeast Tarrant Chamber of Commerce and again in April 2014. In October 2014, she accepted the "Excellence in Victim Services Award" at The International Association of Chiefs of Police (IACP) Conference in Orlando, Florida. She has also received many accolades from victims, citizens, coworkers, and others regarding her tireless efforts seeking help for victims, her sincere compassion shown, and her willingness to respond to calls all hours of the day and night.

Christi is also the proud Mother of two beautiful and talented daughters, Alana and Emma.

Certificate of Service

Presented to

Christine Garcia

Crime Victim Liaison Coordinator

Police Department

in recognition and appreciation of

Five Years of Service

Presented this 18th Day of November, 2014



Eric Strong, City Manager

Bill Agan, Mayor

Office of the City Secretary

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: November 18, 2014
Subject: Minutes from the November 4, 2014 regular City Council meeting

City Council Action Requested:

Consider approval of the November 4, 2014 regular City Council meeting minutes.

Background Information:

Attachment – November 4, 2014 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

Cathy Bourg, City Secretary
817-616-3810
cbourg@richlandhills.com

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
November 4, 2014
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor
Roland Goveas, Place 1
Allison Barrette, Place 2
Robert DeSoto, Place 3
Beverly Williams, Place 4
Edward Lopez, Place 5

Council Absent:

Staff

Eric Strong, City Manager
Cathy Bourg, City Secretary
Betsy Elam, City Attorney

WORK SESSION – Mayor Agan Called to Order – Time 6:00 p.m.

1. Presentation on Corp of Engineer Levee Maintenance and Responsibilities.

Curtis Hawk presented to council his research results regarding the history and maintenance responsibilities for the Corp of Engineer Levee in Richland Hills. The levee and channel property that is on the western boundary, belong to the City of Richland Hills. The City is the sole beneficiary of the levee and therefore responsible for the maintenance.

Garrett Speaker made comments regarding the levee, mineral rights, and water district.

Break: 6:50 p.m.

2. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.

None at this time.

3. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

None

4. Discussion of Items listed on tonight's City Council Agenda

No discussion.

REGULAR SESSION – Mayor, Bill Agan Called to Order – Time 7:00 p.m.

Invocation – Mayor Bill Agan

Pledge of Allegiance – Led by Councilmember Goveas

PRESENTATIONS

1A. Presentation of Award for Achievement for Excellence in Financial Reporting.

Mayor Bill Agan presented the Award for Achievement for Excellence in Financial Reporting to Barbara Mann, Finance Director.

1B. Citizen Appearances/Public Comments.

Oliver A. Pettit Jr., 7505 Hovenkamp Ave., Richland Hills petitioned the council for the authority to solicit donations for the purpose of constructing a log cabin on Kate Baker Park.

CONSENT AGENDA

2A. Approval of minutes of October 21, 2014 Regular City Council Meeting.

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember Goveas to approve the consent agenda item.

Motion carried by a vote of 5-0.

PUBLIC HEARING, MEETINGS, AND OTHER RELATED ITEMS

3A. None at this time.

ORDINANCES, RESOLUTIONS, AND OTHER RELATED ITEMS

4A. Consider Resolution 438-14, approving an Economic Development Program Agreement with 6 STONES MISSION NETWORK and adopting the Community Powered Revitalization "CPR" Program.

Eric Strong, City Manager presented to council Resolution 438-14, approving an Economic Development Program Agreement with 6 STONES MISSION NETWORK and adopting the Community Powered Revitalation "CPR" Program. The City will pay an annual fee of \$25,000 for administrative support and then up to \$25,000 for a portion of actual project costs.

Motion: Motion was made by Councilmember Barrette, and seconded by Councilmember DeSoto to approve.

Motion carried by a vote of 5-0.

4B. Consideration of Resolution 440-14, adopting a Civic Center Master Concept Plan.

Eric Strong, City Manager presented to council Resolution 440-14, adopting a Civic Center Master Concept Plan.

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve.

Motion carried by a vote of 5-0.

CONTRACTS, AGREEMENTS, BID AWARDS, AND OTHER RELATED ITEMS

5A. None at this time.

OTHER ITEMS FOR CONSIDERATION

6A. None at this time.

REPORTS AND DISCUSSION

7A. Discussion regarding scheduling of City Council meetings through January, 2015.

Eric Strong, City Manager discussed future City Council meetings. There is a need for a second meeting in November for the CCPD to canvass the election results, Council meeting to discuss health insurance, and a possible joint City Council and Planning and Zoning Commission meeting on November 18th. There will be one meeting in December and possibly one meeting in January.

COMMUNITY INTEREST ITEMS

8. Community Interest

- Police Chief Barbara Childress presented information regarding the Crime Victim Liaison Program. Chief Childress, Crime Victim Coordinator Christine Garcia and Sergeant Sheena Parsons attended the International Association of Chiefs of Police (IACP) Conference last week in Orlando, Florida. The Richland Hills Police Department received the IACP 2014 Excellence in Victim Services Award.
- Early Voting preliminary numbers are in and the Richland Hills CCPD Election numbers are 82% For and 18% Against
- Appreciation to Employee Veterans
 - Michael Irizarry Fire Department
 - Kelly Morris Public Works
 - Sergeant Kirk Hamm Police Department
 - Sergeant Sheena Parsons Police Department
 - Officer Edgar Pina Police Department
 - Officer Joe Batchelder Police Department
 - Officer Ashley Stringer Police Department
 - Officer Curtis Fisher Police Department
- Christmas Tree Lighting will be Friday, December 5th
- Lunch Bunch Thursday, November 13th Thanksgiving Dinner and Bingo
- Mayor Agan thanked those who participated in the Richland Hills Christian Church BBQ fundraiser

EXECUTIVE SESSION

9. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to convene into executive session.

Motion carried by a vote of 5-0. Time 7:42

ADJOURNMENT

10. **A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to adjourn.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 8:18 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: November 18, 2014
Subject: Ordinance regarding Animal Control Officers

Council Action Requested:

Approval of ordinance updating the supervision and pay of Animal Control Officers.

Background Information:

In the official ordinances of the city, it states that the Animal Control Officers shall be under the supervision of the Police Department and that their pay shall be set from time to time by the City Council. As you know, the Animal Control Officers no longer report to the PD, and the City Council does not set their pay, their supervisor does.

The attached ordinance allows for the supervision of the ACO's to be as designated by the City Manager and for their pay to be determined by their supervisor.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Eric Strong
City Manager
estrong@richlandhills.com

Attachments: Ordinance

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS AMENDING CHAPTER 6 “ANIMALS” BY AMENDING DIVISION 2, SECTION 6-46 “POSITION CONTINUED”; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Richland Hills City Council has determined that Animal Control Officers no longer report to the Police Department; and

WHEREAS, the City Council finds that this ordinance is in the best interests of the citizens of the City of Richland Hills.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS;

SECTION 1

Section 62-3 (5) is hereby amended by reading “The position of animal control officer of the city is hereby continued. All animal control staff shall be assigned to a department as determined by the City Manager, and the compensation of such employees shall be determined by the employee(s) supervisor.”

**SECTION 2
PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Richland Hills, Texas, as amended, except where the provisions of the is ordinance are in direct conflict with the provisions of such ordinances and such Code are hereby repealed.

**SECTION 3
PROVISIONS SEVERABLE**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph

or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 4
PUBLICATION**

The City Secretary of the City of Richland Hills is hereby directed to publish this ordinance to the extent required by law.

**SECTION 5
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON THIS _____ DAY OF _____, 2014.

THE HONORABLE MAYOR BILL AGAN

ATTEST:

CATHY BOURG, CITY SECRETARY

EFFECTIVE DATE: _____

APPROVED AS TO FORM AND LEGALITY:

BETSY ELAM, CITY ATTORNEY

Office of Neighborhood Services

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Scott Mitchell, Director of Neighborhood Services
Date: November 18, 2014
Subject: Award of 40th Year CDBG Contract Bid for Maple Park Drive / Elm Park Drive Sanitary Sewer Improvements

Council Action Requested:

Consider resolution accepting the bid submitted by Horseshoe Construction, Inc. for the amount of \$128,190.00 for the sanitary sewer improvements for Maple Park Drive and Elm Park Drive. By accepting this bid the city also resolves to pay an additional \$1,056.00 to cover the difference between the CDBG funding allocation and the actual bid amount.

Background Information:

At the direction of the City Council, staff submitted a proposal to Tarrant County for funding of sanitary sewer improvements funded through the 40th Year CDBG program. The project approved by the Council for submission was for repair/replacement of sanitary sewer lines on Maple Park Drive and Elm Park Drive. The 40th Year CDBG funding allocation for Richland Hills is \$127,134.00.

Five contract proposals were submitted, four of which met bid qualifications. The low bid was submitted by Horseshoe Construction, Inc. for the amount of \$128,190.00. This amount is \$1,056.00 above the amount allocated by the CDBG. The city has had previous positive experience with this contractor.

The city will also have to commit in this acceptance resolution an additional \$1,056.00 to offset the difference between the 40th Year CDBG funding allocation and the actual low bid cost of the project.

If approved, Tarrant County hopes to have pre-construction meetings early in December with actual construction beginning soon after the first of the year.

Board/Citizen Input: N/A

Financial Impact: \$1,056.00

Staff Contacts:

Scott Mitchell
Director of Neighborhood Services
smitchell@richlandhills.com

Attachments:

Recommendation letter from engineering consultant
Bid tabulation sheet
Resolution 432-14 approving the CDBG request

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING THE AWARD OF CONTRACT TO REPLACE SANITARY SEWER LINES IN THE AREAS OF ELM PARK DRIVE AND MAPLE PARK DRIVE AS PART OF THE 40 TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City of Richland Hills shares in a cooperative agreement with Tarrant County for essential Community Development Assistance Activities under Public Law 93-383, the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, a public hearing for the purpose of identifying and discussing Community Development Projects has been held by the Richland Hills City Council; and,

WHEREAS, after said public hearing and due consideration, the City Council determined that the following project was eligible for funding under this Act, and approved the filing of application for said funding:

APPROVE AWARD OF CONTRACT TO HORSESHOE CONSTRUCTION, INC. TO COMPLETE THE 40TH YEAR CDBG PROGRAM IMPROVEMENTS CONSISTING OF REPLACEMENT OF SANITARY SEWER LINES IN THE AREA OF ELM PARK DRIVE AND MAPLE PARK DRIVE FOR THE AMOUNT OF \$128,190 THAT INCLUDES A PLEDGE OF \$1,056 FROM THE CITY OF RICHLAND HILLS.

WHEREAS, it is understood that any funds not expended on the specifically approved projects will revert to the Community Development Contingency Fund, and should any repayment of funds be required by HUD due to ineligible or non-refundable projects, the City would be responsible for repayment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

The said 40th Year Community Development Block Grant Program for the City of Richland Hills be approved and endorsed.

PASSED AND APPROVED by City Council of the City of Richland Hills, Texas, by a vote of _ ayes, _ nays, and abstentions, on this the _____ day of _____, 2014.

APPROVED:

Bill Agan, Mayor

ATTEST:

Cathy Bourg, City Secretary

J. Richard Perkins, P.E.
1317 Nay Avenue
Edmond, Oklahoma 73034

November 12, 2014

Mr. Michael Barnes, P.E. City Engineer
City of Richland Hills
3200 Diana Drive
Richland Hills, Texas 76118

**Re: 40th Year CDBG Project, Maple Park
Drive / Elm Park Drive Sanitary Sewer
Improvements**

Dear Michael:

In accordance with your instructions, bids were received on the subject project today at the Tarrant County offices. Bids were received from five (5) contractors; however, one of the contractors did not sign two of the documents in the bid books thereby disqualifying his bid. The low bid of the four (4) qualified contractors was submitted by Horseshoe Construction, Inc. in the amount of **\$128,190.00**. The attached bid tabulation provides the unit prices and total amount bid by the four (4) qualified contractors.

Based on the fact that both the City and my firm have had previous good experience with the low bidder, I recommend award of the contract to Horseshoe Construction, Inc. in the amount of **\$128,190.00**. The CDBG allotment to the City for this project is \$127,134.00 discounting engineering/surveying fees. Therefore, the City will be required to pay the additional \$1,056.00 for the construction of the project. If this contract is awarded by the Richland Hills City Council, the resolution adopted by them should state that the City agrees to pay the additional amount of \$1,056.00.

Brad Hearne is desirous of getting this project under contract as soon as possible; therefore, if it is possible to get this item on the second City Council agenda in November, that would assist in getting the project under contract in that timeframe, hopefully scheduling a pre-construction conference for the project in the first week of December.

Mr. Michael Barnes, P.E., City Engineer
November 12, 2014
Page 2

Should you have any questions regarding this project or the enclosed bid tabulation, please advise.

Very truly yours,

J. Richard Perkins, P.E.

JRP/sap
Enclosure

xc: Mr. Brad Hearne, CD Program Manager

BID TABULATION REPORT													
CLIENT: Tarrant County / City of Richland Hills, Texas Maple Park Dr. / Elm Park Dr. Sanitary Sewer Improvements 40th Year Tarrant County CDBG Project				BIDDERS									
BID DATE: Wednesday, November 12, 2014 BID TIME: 9:30 AM				Horseshoe Construction, Inc.		Excel 4 Construction, LLC		Utilitex Construction, LLP		Leetech Energy Services, LLC			
ITEM NO.	DESCRIPTION OF ITEMS	QUANTITY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	Remove Exist. 4' Dia. SSMH & Construct 4' Dia. SSMH	4	EA	\$1,000.00	\$4,000.00	\$4,000.00	\$16,000.00	\$4,000.00	\$16,000.00	\$4,800.00	\$19,200.00		\$0.00
2	Construct New 4' Dia. SSMH (All Depths)	2	EA	\$6,500.00	\$13,000.00	\$3,500.00	\$7,000.00	\$3,850.00	\$7,700.00	\$4,200.00	\$8,400.00		\$0.00
3	Pipe Burst 6" VCP Sewer Pipe w/8" HDPE Sewer Pipe	1,862	LF	\$45.00	\$83,790.00	\$38.00	\$70,756.00	\$30.00	\$55,860.00	\$52.00	\$96,824.00		\$0.00
4	4" Short Sanitary Sewer Service Replacement	27	EA	\$900.00	\$24,300.00	\$600.00	\$16,200.00	\$1,500.00	\$40,500.00	\$500.00	\$13,500.00		\$0.00
5	Point Repair for Pipe Bursting	8	EA	\$50.00	\$400.00	\$2,500.00	\$20,000.00	\$2,000.00	\$16,000.00	\$1,200.00	\$9,600.00		\$0.00
6	Sawcut, Remove & Replace 6" HMAc Pavement	90	SF	\$30.00	\$2,700.00	\$12.00	\$1,080.00	\$15.00	\$1,350.00	\$12.00	\$1,080.00		\$0.00
TOTAL AMOUNT BID					\$128,190.00		\$131,036.00		\$137,410.00		\$148,604.00		\$0.00
Calendar Days Bid					90		90		90		90		90

RESOLUTION NO. 432-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING AND ENDORSING THE 40th YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Richland Hills shares in a cooperative agreement with Tarrant County for essential Community Development Assistance Activities under Public Law 93-383, the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, a public hearing for the purpose of identifying and discussing Community Development Projects has been duly held by the Richland Hills City Council; and,

WHEREAS, after said public hearing and due consideration, the City Council determined that the following project was eligible for funding under this Act, and approved the filing of application for said funding:

REPLACE 1645 LINEAR FEET OF SANITARY SEWER LINES, RECONNECT SEWER SERVICE AND REPLACE TWO 4' MANHOLES IN THE AREAS OF 3100 blk. ELM PARK; 7100 blk. MAPLE PARK DR; portion of 7100 blk. OAK PARK DR.

WHEREAS, it is understood that any funds not expended on the specifically approved projects will revert to the Community Development Contingency Fund, and should any repayment of funds be required by HUD due to ineligible or non-refundable projects, the City would be responsible for repayment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

The said 40th Year Community Development Block Grant Program for the City of Richland Hills be approved and endorsed.

PASSED AND APPROVED by City Council of the City of Richland Hills, Texas, by a vote of 3 ayes, 0 nays, and 0 abstentions, on this the 1st day of July, 2014.

APPROVED:

Bill Agan
Bill Agan, Mayor

ATTEST:

Linda Cantu
Linda Cantu, City Secretary



Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: November 18, 2014
Subject: Award of Group Employee Health Insurance Plan

Council Action Requested:

Consideration regarding awarding Group Health Insurance plan.

Background Information:

The employee Health Insurance Plan is set to renew on January 1st, 2015. In preparation for this, staff has worked with our Insurance Broker to prepare and bid out the health plan. We received bids on Monday, November 10th.

We received numerous bids, but only two were competitive. The two that were given serious consideration was the Texas Municipal League (TML) bid and the Blue Cross Blue Shield (BCBS) bid. As you will recall, the TML plan is our current plan. They have given us a 3% increase over last year. The BCBS bid was \$12 per month, per employee more. This amounts to approximately \$10,000 more per year for the BCBS plan. The plans are remarkably similar. Each one has some minor benefits over the other, but given that there is no clear and definitive superior plan, staff recommends that Council award the bid to TML, as they are the low bidder.

A bid tabulation which shows a summary of the basic features of each plan is attached to this memo.

Board/Citizen Input: N/A

Staff Contacts:

Eric Strong
City Manager
estrong@richlandhills.com

Attachments: Bid Tab



Medical Insurance

	CURRENT	OPTION 1	OPTION 2
Plan Design	P85-150-30-MAC \$30 80%	\$1,500 DED 80% PLAN RM16	\$1,000 DED 80% Plan RM11
	<u>In-Network</u>	<u>In-Network</u>	<u>In-Network</u>
Lifetime Maximum	Unlimited	Unlimited	Unlimited
Calendar Year Deductible	\$1,500 (2 X Family)	\$1,500 Individual \$4,500 Family	\$1,000 Individual \$3,000 Family
Co-Insurance Percentage	80%	80%	80%
Max Out of Pocket (includes deductible)	\$4,500 (2 X Family)	\$4,500 Individual \$13,500 Family	\$5,000 Individual \$15,000 Family
Doctor Office Visit Copay			
Office Visit Copay	\$30 PC	\$30 PC	\$30 PC
Coverage included in Copay	Office Visit, Non-Complex Lab & X-Ray, Wellness No Charge	Office Visit, Non-Complex Lab & X-Ray, Wellness No Charge	Office Visit, Non-Complex Lab & X-Ray, Wellness No Charge
Preventive Care	No Charge	No Charge	No Charge
ER Costs Including Facility and Physician			
ER Cost (includes Facility / Physician)	\$100 Copay	Facility: 80% after \$100 Copay Physician: 80% of allowable amt. after calendar year deductible	Facility: 80% after \$100 Copay Physician: 80% of allowable amt. after calendar year deductible
Urgent Care			
Urgent Care Costs	\$30 Copay or deductible & coinsurance	\$55 Copay	\$55 Copay
Pharmacy Plan			
Copay	\$0 \$9.00 \$10 \$38 \$60 120	\$20 \$35 \$50	\$20 \$35 \$50
Additional RX Notes	Specialty Drugs: Biotech Rx: \$100 Biosimilar Rx: \$75 <i>mail order only</i>	*Mandatory Generic	*Mandatory Generic
Mail In Copay	\$25 \$95 150 \$300	\$20 \$35 \$50 30-day supply Blue Choice	\$20 \$35 \$50 30-day supply Blue Choice
Network	UnitedHealthCare Choice Plus	Blue Choice	Blue Choice
	Renewal Rates	Mthly Premium Rates	Mthly Premium Rates
Employee Only	\$500.37	\$511.60	\$530.59
Spouse Add-on	\$604.17	\$617.72	\$640.63
Child(ren) Add-on	\$380.28	\$388.83	\$403.25
Spouse + Child(ren) Add-on	\$1,044.87	\$1,098.61	\$1,139.37

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: November 18, 2014
Subject: Interlocal Agreement with the Fort Worth Transportation Authority

Council Action Requested:

Consideration regarding approving interlocal contract with the Fort Worth Transportation Authority for street repairs and modifications.

Background Information:

Each year we enter into an agreement with the Fort Worth Transportation Authority for a program of repairing various streets. As you are aware, ½ cent of our sales tax goes to the Transportation Authority. Each year, they give us back an equivalent of 15% of what they collect from the sales tax in our city. For this past year, the amount is equal to \$133,480.

Once we receive the funds, we then use the money to repair or replace various streets in the City. We have tentatively discussed using these funds this year for replacement of a portion of Vance, from Blvd. 26 to Brooks. Final decisions on exact street repair locations will be made by the transportation committee and the City Council.

Board/Citizen Input: N/A

Financial Impact: \$133,480

Staff Contacts: Eric Strong
City Manager
estrong@richlandhills.com

Attachments: Interlocal Agreement

CONTRACT FOR STREET MODIFICATION AND ALTERATION

BETWEEN

THE CITY OF RICHLAND HILLS

AND

THE FORT WORTH TRANSPORTATION AUTHORITY

Effective October 1, 2014

Contract No. _____

CONTRACT FOR STREET MODIFICATION AND ALTERATION

BETWEEN

THE CITY RICHLAND HILLS

AND

THE FORT WORTH TRANSPORTATION AUTHORITY

October 22, 2014

This Agreement is made by and between the City of Richland Hills, Texas hereinafter referred to as "CITY", and the FORT WORTH TRANSPORTATION AUTHORITY, hereinafter referred to as "The T". It is made between two governmental subdivisions of the State of Texas pursuant to the Interlocal Cooperation Act, Article 791.001, et seq., of the Texas Government Code.

1. The purpose of this Contract is to enhance the quality of transportation services and certain public thoroughfares within the boundaries of CITY for the benefit of the citizens of the CITY and the riders of the transportation system operated by The T, and to do so in an efficient and economical manner.

2. The CITY and The T both recognize that each, individually, has the legal authority to modify and alter public streets and thoroughfares within the boundaries of CITY in carrying out their respective purposes, and that such actions are a governmental function. Further, each party, individually, has the legal authority to carry out the street modifications and alterations within the boundaries of CITY which are of the type described in Section 3 of this Contract.

3. Effective October 22, 2014, and for the twelve month period from October 2014 through September 30, 2015 (hereinafter referred to as the "year"), CITY and The T agree to implement a regular program of street modifications consistent with and limited by the powers of The T to provide public transportation and general transportation services as set out in Chapter 452 Texas Transportation Code (hereinafter referred to as the "program"). The T hereby agrees to compensate CITY for the costs of carrying out the Program as set out in Section 4 of this Contract. CITY and The T further agree that each project and/or category and type of projects included in the Program will be those that are related to and necessary or useful in carrying out the purposes for which The T was created or within the powers of The T under state law. CITY shall develop a written program and provide a copy of it to The T prior to beginning its implementation.

4. The T shall pay to the CITY One Hundred Thirty Three Thousand, Four Hundred Eighty And No/100 Dollars (\$133,480.00) from its current revenues during the year for activities which are of the nature described in Section 3 of this Agreement; provided however, that such payments shall not exceed the amount CITY has actually spent or has budgeted to spend during the

year for activities as described in Section 3 of this contract. Payment in full will be made to the CITY by January 31, 2015. In the event that the City holds an election to withdraw from The T in accordance with V.T.C.A., Transportation Code, § 452.651 et sec., and the proposition to withdraw succeeds, The T shall immediately cease paying amounts under this Section 4, and the CITY shall repay to The T all of such sums which The T has paid to the CITY during FY2014 and FY2015.

5. On or before September 30, 2015, CITY shall provide The T with a report on the implementation of the Program during the Year, including information concerning any changes made to the Program and any funds paid by The T to CITY for carrying out such Program that have not yet been expended. Any of these funds unexpended in the Year in which they are paid to CITY shall be retained in a fund administered by CITY and at The T's option be repaid to The T or carried over for use in the next fiscal year.

6. City agrees that each of the projects in the Program shall be constructed in such manner as to accommodate, withstand and hold up under regular use by The T's buses. The T agrees to advise CITY and make available to CITY the knowledge and experience of its employees and of any consultants it has retained relating to bus loads, braking forces and other factors relevant to the construction of the projects in the Program to accommodate The T's bus use.

7. CITY agrees that all work on the projects in the Program will be carried out in accordance with all legal requirements, including Texas competitive bidding requirements.

8. Both parties agree and acknowledge that the amounts to be paid by The T will be such as to fairly compensate the CITY for the services performed, as those services relate to and benefit the public transportation system of The T.

By its signature to this contract, each party represents to the other that its governing body has approved and authorized it to enter into this contract.

IN WITNESS WHEREOF the parties have executed this Contract for Street Modification and Alteration in Tarrant County, Texas, as of the 22nd day of October 2014, effective the 1st day of October 2014.

CITY OF RICHLAND HILLS, TEXAS

**FORT WORTH TRANSPORTATION
AUTHORITY**

By: _____
Bill Agan, Mayor

By: _____
Paul J Ballard
President & CEO

APPROVED AS TO FORM ONLY:

By: _____
City Attorney

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: November 18, 2014
Subject: Structures built in Parks

Council Action: Discussion regarding Chapter 91 of the Code of Ordinances, including allowable construction materials and building in the floodway and floodplain.

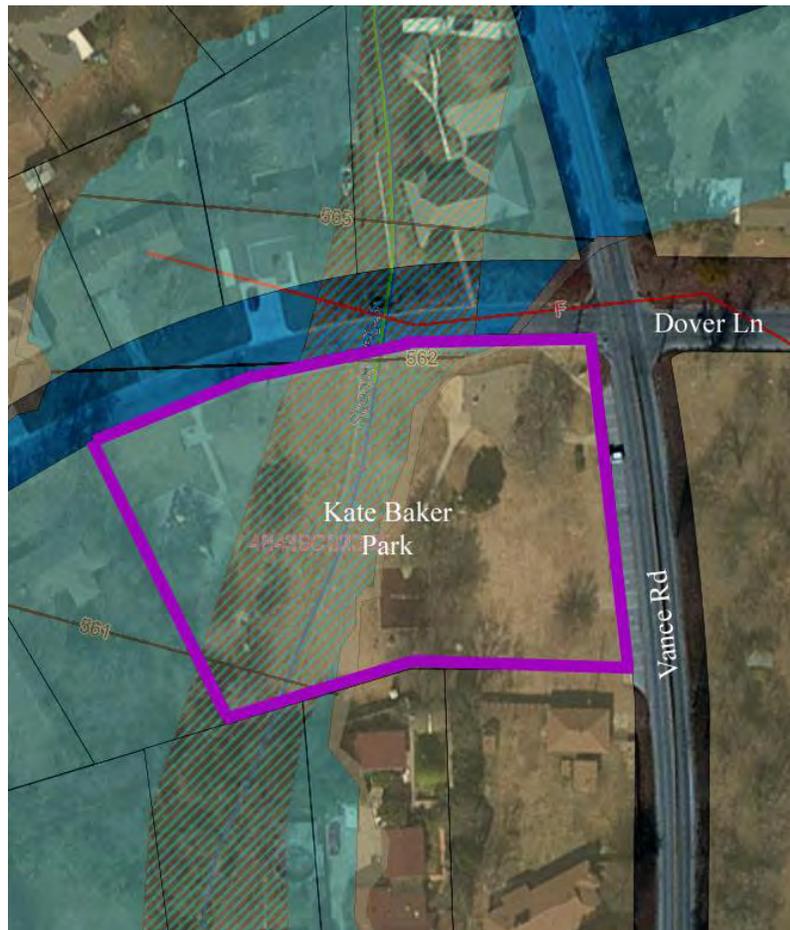
Background Information: In May 2014, City Council updated and approved a new Comprehensive Plan and Zoning Ordinance for the City. While the zoning ordinance resides in Chapter 90 of the City's Code of Ordinances, the Supplemental Regulations are provided in Chapter 91.

As you will recall, the zoning nomenclature was updated, which categorizes residential and non-residential type uses. The residential categories represent various densities of housing and require slightly different development standards than non-residential districts. One of the items stated in Chapter 91 specifically, is whether or not non-residential uses can exist in residentially zoned districts. While it is possible, there are limitations.

As you know, a Richland Hills resident has discussed before the Council his desire to build a log cabin in Kate Baker Park to be used for community gatherings/rental purposes. Kate Baker Park is zoned SF-10, Single-Family Residential. While dwelling units are not actually located in the park, the single-family zoning requirements remain effective. Thus, placing a structure with a non-residential use in Kate Baker Park, specifically, would require specific development standards be met. For example a non-residential type building would be required to be built with 100% Class 1 Masonry, *Sec.91-400 (b)(1)b.1.*

The other issue with Kate Baker Park, specifically, is that the floodway and floodplain engulf more than half of the park (see image below). The floodway is the hashed portion while the solid color represents the floodplain. Construction of a building in the floodway is strictly prohibited and construction of a building in a floodplain requires extensive hydraulic studies to prove no impacts to upstream or downstream property owners. This leaves the eastern portion of the park open for development of a building, if one were to exist.

Therefore if Council wishes to proceed with the log cabin, the building would need to be on the eastern portion of the park, outside the floodplain or floodway. Additionally, the City Manager would have to grant a waiver (which is allowed by ordinance) to the masonry requirement, if necessary to result in a higher quality development and/or to carry out the recommendations of the comprehensive plan. However, given the recent resolution to adopt the various Park Master Plans for each park, it is staff's recommendation that the City Manager not grant a waiver for the construction of elements not provided for in the Council-adopted plan. It is also advisable to steer clear of waiving requirements for City Owned/Operated projects or properties, without amending the actual ordinance.



Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Eric Strong, City Manager, estrong@richlandhills.com

Attachments: N/A

Office of Neighborhood Services

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Scott Mitchell, Director of Neighborhood Services
Date: November 18, 2014
Subject: Update on Christmas Event Plans

Council Action Requested:

Information only

Background Information:

The annual Richland Hills Christmas Tree lighting program is scheduled for Friday December 5th. The planning for the event is in progress. Arrangements have been completed for Santa Clause to be in attendance. We also have choirs scheduled from Richland Middle School and tentatively both elementary schools. Music and refreshments are also scheduled.

The schedule for installation of area lighting as well as set up of the City Christmas Tree is as follows:

FRIDAY 11-14-14

- Install lights on trees at Diana Dr. & Rena (Library)

MONDAY 11-17-14

- Install lights on buildings

TUESDAY 11-18-14

- Complete lights on buildings

- Install lights and garland on monument signs

WEDNESDAY 11-19-14

- Set up City Christmas tree in front of City Hall

THURSDAY 11-20-14

- Complete City Christmas tree
- Complete tree lights along Diana Dr. & Rena (Library) as needed

FRIDAY, 11-21-14

- Deliver Christmas trees to various city departments

We are obtaining quotes for the installation of power outlets to allow for additional holiday lighting in the Crepe Myrtles along the tennis courts.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts:

Scott Mitchell
Director of Neighborhood Services
smitchell@richlandhills.com

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: November 18, 2014
Subject: Monthly Reports

Council Action Requested:

No action requested – Discussion only

Background Information:

Attached are the monthly Departmental Reports. If you have any questions regarding the reports, please contact myself or the appropriate Department Head.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Eric Strong
City Manager
estrong@richlandhills.com

Attachments: N/A

Richland Hills Public Library



“October staff person of the month”

Library		
	October 2014	YTD Total
Patron Visits	4,528	4,528
New Library Cards	12	12
Items Checked Out	2,512	2,512
In-House Materials Used	92	92
Reference Questions Answered	100	100
Items borrowed from MetrOPAC	326	326
Items loaned to MetrOPAC	1,074	1,074
Hours of Public Computer Usage	504	504
Number of Public Computer Sessions	700	700
Number of PC Assistance Given by Staff	70	70
Wireless Usage Hours	3	3
Program attendance for Children	1	1
Program attendance for Adults	6	6
New Materials Processed	47	47

Revenues		
	October 2014	YTD Total
Library Fines, Fees and Prints	347.23	347.23
Donations	0	0

Due to some complications with our computer tracking software, the statistical data for the public access computers is unavailable at this time.

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time

Citation Summary		
	Current Month	YTD Total
Violations Filed	464	464
Completed –Paid Fine	1	1
Completed – Before Judge	180	180
Completed – Other	168	168
Warrants Issued	253	253
Warrants Cleared	104	104
Total Number Outstanding Warrants	225	225
Total Value of Outstanding Warrants	\$80,631.95	\$80,631.95
Total Fees Collected	\$59,211.18	\$59,211.18

Planning & Community Development

Department Narrative of Significant Actions, Results, and Pending Items:

- Permits and Registrations – YTD Contractors, 6 Plumbers registered that were exempt from fees (-600.00)
- Other Permits – (Driveway Approach, ROW, Signs, Clean/Show, Ordinance Inspections)

Permits and Registrations				
	Monthly Total	YTD Total	Monthly Revenues	YTD Revenues
Building Permits	33	33	\$6,824.23	\$6,824.23
Other Permits	12	12	\$560.00	\$560.00
Garage Sale Permits	53	53	\$424.00	\$424.00
Contractor Registrations	24	24	\$1,700.00	\$1,700.00
Total Fees Collected			\$9,508.23	\$9,508.23

Bureau Veritas Inspections		
	Passed	Failed
Building Inspections	77	17
Other Inspections	15	5

Certificate of Occupancy		
	Applied	Issued
Commercial	6	6
Residential	12	8
C.O. Fees Collected		\$1,800.00

Fees Paid		
	Month	YTD
Bureau Veritas	\$4,391.81	\$4,391.81
Freese Nichols (On Call Planning)	\$850.12	\$850.12

Code Enforcement

Violations				
	Notices Issued	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	195*	186	1	7**
Building Violations	32	0	0	0
Zoning Issues	17***	16	0	0

Vacant Buildings Summary	
Known Vacant Buildings	135
Registered Vacant Buildings	5

Code Officer Activity	
Hours Patrolling	75
Notices to Vacate	0
Actual Vacates	0
Multi-Family Inspections	1

* Notices issued do not reflect “stop and knock” and verbal notices of violations on site.

** Several properties are included in our current mowing cycle. These properties reflect homestead exemptions and are currently exempt from liens recordings.

*** Properties are currently, under notice of violations regarding screening (zoning violations). Properties have coordinated with city staff concerning compliance timelines.

ANIMAL CONTROL MONTHLY REPORT

MONTH: October 2014

CALLS

	Current Month	YTD TOTAL
Impounded Animals	42	589
Dogs	25	309
Cats	17	279
Livestock	0	1
Wildlife	0	38
Other	0	12
Animal Bites	0	16
Warnings	11	143
Citations	0	16
Incident Reports	1	7
City License	3	163
Dead Animals Removed	7	127
Meet with Citizen	15	333
Nuisance	19	335

DISPOSITIONS

	Current Month	YTD TOTAL
Returned to Owner	5	104
Returned to Yard	9	101
Return to Wild	5	46
Euthanized	6	81
Rescued	2	56
Adopted	34	383
Other/Deceased	7	39
Remaining In Shelter	40	

Deposit		\$ 11,730.50
----------------	--	--------------

**PLANNING AND ZONING COMMISSION ANNUAL REPORT TO CITY COUNCIL
RICHLAND HILLS, TEXAS 76118
October 13, 2014**

The Commission's main focus in 2014 was a recommendation to the City Council to approve an updated City Comprehensive Plan and Zoning Ordinance.

The following activities/recommendations resulted:

January 2014: Election of Officers

February 2014: Joint meeting with City Council to discuss update to the Comprehensive Plan.

March 2014: Joint meeting with City Council to discuss update of the Zoning Ordinance.

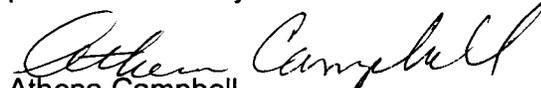
April 2014:

- a) Work Session with City Council for discussion of the proposed Comprehensive Plan and Zoning Ordinance.
- b) Public hearing to amend PUD of Block 2, Willham Addition to allow mini-warehouse facility – recommended denial.

May 2014: Joint public meeting with City Council to make recommendation for the updated Comprehensive Plan and Zoning Ordinance – recommended approval.

July 2014: Training conducted by Freese and Nichols regarding plats, re-plats and the role of the Planning and Zoning Commission.

August 2014: Discussion and recommendation to City Council in regards to Walmart amended plat of the Barclay Addition PUD – recommended approval.


Athena Campbell
Chairman, Planning and Zoning Commission
Richland Hills, Texas

City Engineer – Capital Improvements

Department Narrative of Significant Actions, Results, and Pending Items:

MATTHEWS DRAINAGE INTERCEPTOR			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Project will start at the cul de sac on Kings Court travel to Park Place turn west to Matthews then turn south on Matthews to intersect the sump area.	Const. anticipated to begin in July/August 2013. Const. time est. 8-10 months	Estimated \$1,500,000 Funded from the Drainage Utility Bond Fund.	The project is substantially complete. The project is anticipated to be accepted in November following completion of punch list

BAKER BLVD. INTERSECTION IMPROVEMENTS			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Improvement of Baker Blvd. intersections at Handley Ederville, Vance/Ash Park, and Rufe Snow Dr. to include curb & gutter, overlay, sidewalks and right turn lanes.	Estimate project to be bid in late 2014 or early 2015.	Estimated \$3,550,530 Funded from a TxDOT grant, Tarrant County Road Bond Fund and the city.	Half has completed conceptual design of plans. Environ. Appl. Was submitted in Jan. 2014. Expect approval of environ. any day. Appraiser has been selected and approved. Will start appraisal process when TxDOT gives approval. Received approval of environmental assessment on 9-2-2014 and waiting on approval from TxDOT to start appraisal process. NC

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 40TH YR.			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Each year the city receives funding from CDBG Program. Staff selects projects to construct. This year the project selected was 1,645' of sewer line to be reconstructed in the Maple Park, Birch Park and Oak Park area.	The project application was approved and submitted in January 2014. The Commissioners Court approves each city's application for funding in May.	This is a 100% funding program from HUD. This year the city will receive between \$120,000 to \$140,000 for the proposed project.	RH application was submitted in January 2014. Staff is currently submitting an amendment to the original application for the purpose of exchanging Birch Park sewer line for Elm Park sewer line due to partial collapse of the Birch Park line. Engineer has completed the design of the sewer lines and bids were received on 11-12-2014. Anticipate construction to start December 2014.

BFC MAIN SEWER LINE AND LIFT STATION			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Installation of approx. 4,500' of 6", 8", 12" and 15" sewer lines and installing a lift station.	Anticipate project bid July / Aug.'13 Const. time 8-12 months	Estimated \$3,000,000 Funded from Water & Sewer Bonds	Low Base bidder Jackson Constr. at \$2,760,754.50. Bore contractor has completed bore and installed 18" PVC pipe in 36" steel casing pipe. Lift Station contractor has poured wet well concrete base/floor and is currently forming wet well walls. The first of two sections of the wet well walls have been poured(approx. 135 concrete). 10" Force Main has also been completed. The failed strength test of the wet well walls has been resolved to the

			<p>engineers satisfaction. Contractor is currently working on a revised scheduled. A revised schedule is currently under review and is anticipated to approve an ending date of April 30, 2014 for the project.</p>
--	--	--	---

GREEN RIBBON PROJECT PHASE I 2013/2014			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
<p>TxDOT selected RH to receive \$250K grant for landscape improvements in Baker Blvd. medians</p>	<p>Plans complete in Dec.'13, const. complete by August , 2014</p>	<p>Consultant's design proposal of \$32K to be funded by council on 8-20-2013</p>	<p>Project design is completed and staff has received final plans and specifications. Staff receive bids on 4-8-2014 and award on 4-15-2014. Beverly Sue Global Services started project on Monday, 5-12-2014. Anticipate project to be completed late June or early July 2014. This project is substantially as of 7-18-2014. Contractor has completed replacing dead plants with exception of 4 trees which will not be delivered until Monday, August 25, 2014. This project has been accepted with the second maint. period review to be held on September 18, 2014. Contract is anticipated to be accepted by October 18,</p>

			2014. Project has been accepted by the city.
--	--	--	--

GREEN RIBBON PROJECT PHASE II 2014/2015			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
The city was selected in July 2014 to receive a \$200,000.00 Green Ribbon Grant for landscaping the remaining medians (11) and the east and west entrance monuments	Anticipate project to be let in March or April 2015	Grant amount was \$200,000.00 for landscaping and the city selected Halff Associates to design the project in the amount of \$32,000.00.	The 2014-2015 Green Ribbon Project was approved by the CC in July and the engineering design on August 2, 2014. The preconstruction meeting was held on Monday, September 08, 2014. Project design is on schedule. Consultant delivered 60% plans and specifications to TxDOT week of 11-10-2014. Anticipate to let project in March/April 2015 with help from TxDOT's review process.

KINGSBURY DRAINAGE PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
The Kingsbury Interceptor, consists of 965 ' of 7'X6' conc. box culvert starting at Richland E. School to the intersection of Lavon and Matthews.	Halff Associates was selected to design the project. It is anticipated that the project will be receive bids in July /August depending on acquisition of easements.	Construction cost for the project is estimated at \$1,250,000.00. This is the last part of Phase II of the Master Drainage Plan.	The design of the project is approx. 98% complete. All easements have been acquired. Staff anticipates bidding project as soon as Matthews Inter. Is substantially complete. Project will be advertised in December 2014 and receive bids in January 2015. Anticipate project to start construction in February 2015.

Public Works

OCTOBER 2014

Streets & Drainage		
	MONTH: OCT. 2014	FYTD
Street Repairs	82	82
Potholes Repaired	9	9
# Street Signs Replaced	103	103
Curb and Gutter Repair Hours		0
Hrs. Tree Trimming/Debris Haul Off	27	27
Drainage Ditches Cleaned-Hours	20	20
#Inlets Cleaned		0
Levee Maintenance Hours	35	35
# of After Hour Call Outs / Hrs.	1 / 1	1 / 1

Water		
	MONTH: OCT. 2014	FYTD
# Water Main Repairs	4	4
Main Break Repairs – Hours	55	55
Water Leaks Repairs	14	14
Valve/Hydrant Maintenance Hours	34	34
Meter Reading / City Work Orders Hours	149	149
Well/Pump Maintenance Hours	37	37
# of After Hours Call-outs / Hours	1 / 1	1 / 1

Wastewater		
	MONTH: OCT. 2014	FYTD
# Wastewater Main Repairs	4	4
Linear Feet of Wastewater Line Cleaned	4745	4745
Linear Feet of Wastewater Line Camera	868	868
# of After Hours Call Outs / Hours	3 / 12	3 / 12

Parks		
	MONTH: OCT. 2014	FYTD
# Hours Spent Mowing	10	10
# Hours Spent Trimming Trees/Brush	4	4
Park Maintenance Hours	27	27
Miscellaneous Service Hours	74	74

Police

Department Narrative of Significant Actions, Results, and Pending Items:

- Busy month; cleared several cases including an Agg. Assault on a “drug deal gone bad.” Dealer struck in head with .45, and tased in neck. Buyer got stabbed in shoulder with knife. This occurred at a residence on Granada.
- Working an Agg. Robbery/Assault of 4 victims by 3 perpetrators that occurred at Calloway on the Creek. Weapons involved.

Service Calls		
	Current Month	YTD Total
Citizen Calls	406	3881
911 Calls	43	448
Officer Initiated	1046	9466
Total Calls	1495	13795

Part 1 Offenses		
	Current Month	YTD Total
Murder	0	0
Rape	0	0
Robbery	1	5
Aggravated Assault	0	9
Burglary	3	53
Theft	14	123
Motor Vehicle Theft	2	23
Total	20	213

Crashes & Injuries		
	Current Month	YTD Total
Crash Reports	7	76
Injuries	3	33

Criminal Investigations		
	Current Month	YTD Total
Assigned Cases – Active	7	36
Closed Cases	0	9
Unfounded	2	12
Suspended	6	64
Exceptionally Cleared	1	32
Arrest – Case Filed	3	82

Arrest – Case Not Filed	5	10
Total Assigned Cases	24	245

Finance

Fiscal Year 2014-2015, Period Ending 10/2014

Revenue and Expense Summary

	Total Budget	Cur Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (100)					
Revenue					
Taxes	\$ 4,697,508.00	\$ 276,037.44	\$ 276,037.44	\$ 4,421,470.56	6%
Fines & Forfeitures	\$ 418,080.00	\$ 40,140.09	\$ 40,140.09	\$ 377,939.91	10%
Licenses & Permits	\$ 115,151.00	\$ 13,547.84	\$ 13,547.84	\$ 101,603.16	12%
Service Charges	\$ 259,225.00	\$ 8,990.90	\$ 8,990.90	\$ 250,234.10	3%
Miscellaneous	\$ 45,600.00	\$ 245.80	\$ 245.80	\$ 45,354.20	1%
Other Sources	\$ 572,535.00	\$ 47,711.24	\$ 47,711.24	\$ 524,823.76	8%
Total Revenues	\$ 6,108,099.00	\$ 386,673.31	\$ 386,673.31	\$ 5,721,425.69	6%
Expenditures					
Municipal Court	\$ 238,813.00	\$ 27,978.16	\$ 27,978.16	\$ 210,834.84	12%
Administration	\$ 736,013.00	\$ 80,631.08	\$ 80,631.08	\$ 655,381.92	11%
Police	\$ 1,660,729.00	\$ 258,388.43	\$ 258,388.43	\$ 1,402,340.57	16%
Fire	\$ 1,643,242.00	\$ 200,116.44	\$ 200,116.44	\$ 1,443,125.56	12%
Street	\$ 234,870.00	\$ 30,809.15	\$ 30,809.15	\$ 204,060.85	13%
Library	\$ 355,602.00	\$ 30,263.13	\$ 30,263.13	\$ 325,338.87	9%
Recreation	\$ 42,169.00	\$ 4,591.11	\$ 4,591.11	\$ 37,577.89	11%
Parks/Grounds	\$ 48,200.00	\$ 3,100.00	\$ 3,100.00	\$ 45,100.00	6%
Community Develop	\$ 475,470.00	\$ 45,112.89	\$ 45,112.89	\$ 430,357.11	9%
Animal Control	\$ 141,108.00	\$ 16,721.97	\$ 16,721.97	\$ 124,386.03	12%
Legislative	\$ 112,732.00	\$ 21,939.93	\$ 21,939.93	\$ 90,792.07	19%
Shared Services	\$ 404,151.00	\$ 125,585.91	\$ 125,585.91	\$ 278,565.09	31%
Transfers	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0%
Total Expenditures	\$ 6,097,099.00	\$ 845,238.20	\$ 845,238.20	\$ 5,251,860.80	14%
Total Fund	\$ 11,000.00	\$ (458,564.89)	\$ (458,564.89)	\$ 469,564.89	
Revenue Fund (200)					
Revenue					
Water	\$ 2,200,914.00	\$ 216,206.32	\$ 216,206.32	\$ 1,984,707.68	10%
Sewer	\$ 1,482,141.00	\$ 134,240.32	\$ 134,240.32	\$ 1,347,900.68	9%
Miscellaneous	\$ 439,675.00	\$ 103,402.55	\$ 103,402.55	\$ 336,272.45	24%
Total Revenues	\$ 4,122,730.00	\$ 453,849.19	\$ 453,849.19	\$ 3,668,880.81	11%
Expenditures					
Shared Services	\$ 294,851.00	\$ 33,886.14	\$ 33,886.14	\$ 260,964.86	11%
Administration	\$ 585,013.00	\$ 44,071.99	\$ 44,071.99	\$ 540,941.01	8%
Legislative	\$ 87,732.00	\$ 12,303.50	\$ 12,303.50	\$ 75,428.50	14%
Transfers/Debt Service	\$ 991,392.00	\$ 16,844.75	\$ 16,844.75	\$ 974,547.25	2%
Water Service	\$ 1,101,893.00	\$ 180,106.53	\$ 180,106.53	\$ 921,786.47	16%
Wastewater Service	\$ 850,600.00	\$ 77,375.36	\$ 77,375.36	\$ 773,224.64	9%
Total Expenditures	\$ 3,911,481.00	\$ 364,588.27	\$ 364,588.27	\$ 3,546,892.73	9%
Total Fund	\$ 211,249.00	\$ 89,260.92	\$ 89,260.92	\$ 121,988.08	

Finance

Fiscal Year 2014-2015 Period Ending 10/2014

Capital Projects Report

Fund	Department	Project	Budget	Expenses	Balance
Enterprise	Drainage	Equipment	\$ 45,000.00		\$ 45,000.00
Enterprise	Wastewater	BFC Lift Station			\$ -
Enterprise	Drainage	Matthews Interceptor/Kingsbury bypass			\$ -
General	Library	Building Improvements	\$ 25,000.00	\$ -	\$ 25,000.00
General	Fire	Equipment	\$ 28,500.00	\$ -	\$ 28,500.00
General	Animal Svcs	Building Improvements	\$ 5,000.00	\$ -	\$ 5,000.00
Road/Street	Street	Street Improvements	\$ 133,255.00		\$ 133,255.00
Oil and Gas	Street	Street Improvements	\$ 300,000.00		\$ 300,000.00
Traffic Safety	Police	Equipment	\$ 38,000.00		\$ 38,000.00
CCPD	Police	Vehicles	\$ 115,555.00	\$ 57,000.80	\$ 58,554.20
CCPD	Police	Equipment	\$ 9,500.00	\$ -	\$ 9,500.00
Total			\$ 699,810.00	\$ 57,000.80	\$ 642,809.20

City of Richland Hills

Fiscal Year 2014-2015

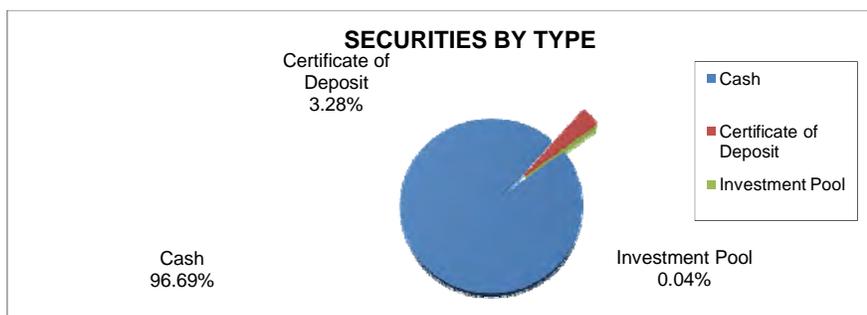
Treasury Investment Report

October 31, 2014

**Investment Report
City of Richland Hills, Texas
October 31, 2014**

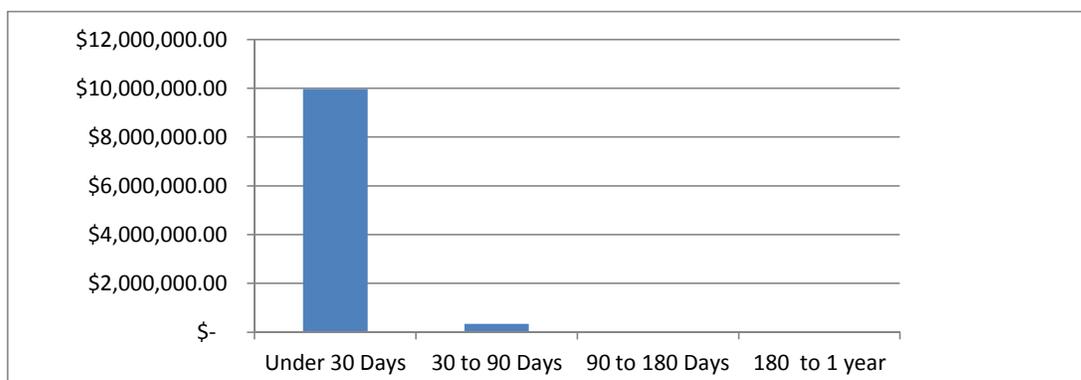
Safety - Securities by Type

Security Type	Book Value	Percent
Cash	\$ 9,961,914.24	96.69%
Certificate of Deposit	\$ 337,531.10	3.28%
Investment Pool	\$ 3,618.63	0.04%
Total	\$ 10,303,063.97	100.00%



Liquidity - Securities by Maturity Date

	Book Value	Percent
Under 30 Days	\$ 9,965,532.87	96.72%
30 to 90 Days	\$ 337,531.10	3.28%
90 to 180 Days	\$ -	0.00%
180 to 1 year	\$ -	0.00%
Total	\$ 10,303,063.97	100.00%



**Investment Report
City of Richland Hills, Texas
October 31, 2014**

Weighted Average Days to Maturity

	Portfolio	Current Month
General		64
Revenue		84
		<hr/>
Total Average Maturity Days		74

**Investment Report
City of Richland Hills, Texas
October 31, 2014**

PURCHASES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Texpool					\$ -	\$ -
Total Purchases	9/30/2014				<u>\$ -</u>	<u>\$ -</u>

SALES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Total Sales	9/30/2014				<u>\$ -</u>	<u>\$ -</u>

Investment Report
City of Richland Hills, Texas
October 31, 2014

RECONCILIATION

	Par Value	Purchase Value
Prior Month Ending Balance	\$ 10,194,751.89	\$ 10,194,751.89
Current Month Purchases	\$ -	\$ -
Current Month Sales	\$ -	\$ -
Change	<u>\$ 108,312.08</u>	<u>\$ 108,312.08</u>
Total	<u><u>\$ 10,303,064</u></u>	<u><u>\$ 10,303,063.97</u></u>

This report is in full compliance with the investment policy and strategy as established for the Investment Portfolio and the Public Funds Investment Act (Chapter 2256.023)

Director of Finance

**Investment Report
City of Richland Hills, Texas
October 31, 2014**

Inventory/Holdings

Description	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
General Fund Portfolio									
CD	07-07-14	01-07-15	0.050%	\$ 162,531	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10
Texpool	10-31-14	10-31-14		\$ 2,194	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90
Total General Portfolio				\$ 164,725	\$ 164,725.00				
Revenue Fund Portfolio									
CD	07-27-14	01-27-15	0.050%	\$ 175,000	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
Texpool	10-31-14	10-31-14		\$ 1,275	\$ 1,274.63	\$ 1,274.63	\$ 1,274.60	\$ 1,274.63	\$ 1,274.63
Total Revenue Fund Portfolio				\$ 176,275	\$ 176,274.63	\$ 176,274.63	\$ 176,274.60	\$ 176,274.63	\$ 176,274.63
Drainage Utility Fund Portfolio									
Texpool	10-31-14	10-31-14		\$ 150	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10
Total Drainage Utility Fund Portfolio				\$ 150	\$ 150.10				
Depository Bank									
Cash Depository Bank				\$ 9,961,914.24					
Total Depository Bank				\$ 9,961,914.24					
Total Portfolio (All Funds)				\$ 10,303,063.97	\$ 10,303,063.97	\$ 10,303,063.97	\$ 10,303,063.94	\$ 10,303,063.97	\$ 10,303,063.97

Bank Account Balances

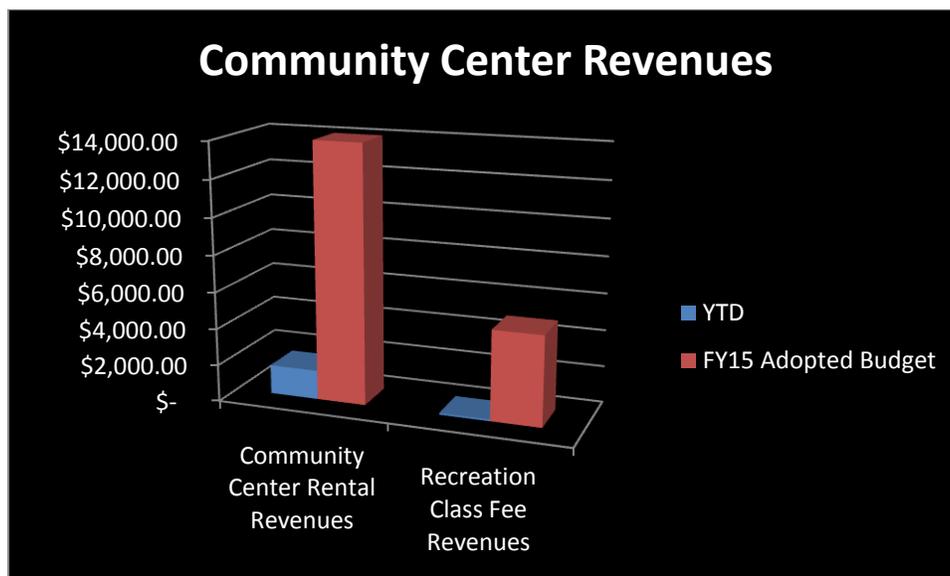
001 General Fund	\$ 371,960.47
002 Revenue Account	\$ 2,048,049.37
006 Law Enforcement Fund	\$ 4,969.63
007 Parks and Beautification Fund	\$ 26,873.79
010 2001 Cert of Obliga I&S	\$ 1,006.60
012 Oil & Gas Lease Project Fund	\$ 431,161.34
051 Utility Systems Rev Bonds, Reserve	\$ 37,470.78
022 Drainage Utility Fund	\$ 1,308,844.38
024 Municipal Court Building Security	\$ 1,125.55
025 Road and Street Improvement Fund	\$ 173,394.18
026 Richland Hills Development Corp	\$ 331,104.82
065 Crime Control District	\$ 314,267.06
071 2007 Revenue Bonds I&S	\$ 173.46
072 2007 Revenue Bonds Construction	\$ 374.11
076 2007 PPF CO I&S	\$ 122,135.52
077 Hotel Occupancy Tax	\$ 198,270.30
084 Drainage I&S	\$ 8,112.38
86 PPF CO Acquisitions	\$ 24,760.46
87 2011 PPF CO I&S	\$ 22,927.82
88 Ent Improvement Project Fund	\$ 676,831.32
91 2012 PPF CO ACQ	\$ 161,623.68
92 2011 CO I&S	\$ 137,457.75
93 2012 PPF CO I&S Fund	\$ 33,358.53
94 2013 CO Construction Fund	\$ 3,520,490.78
95 2013 CO I&S Fund	\$ 5,170.16
	\$ 9,961,914.24

Community Center Dashboard

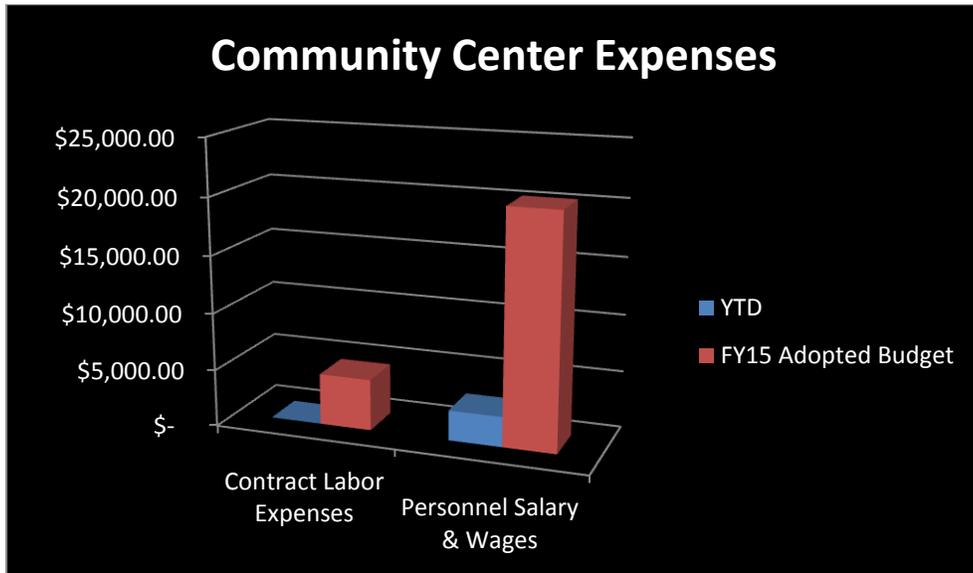
October 2014

	Current Month	YTD
Center Rentals	8	8
Number of Adult Enrichment Classes	46	46
Participants in Adult Enrichment Classes	291	291

	Current Month	YTD	FY15 Adopted Budget	% to Date	Oct '14
Revenues					
Community Center Rental Revenues	\$ 1,596.00	\$1,596.00	\$ 14,000.00	11%	8%
Recreation Class Fee Revenues	\$ 85.00	\$ 85.00	\$ 4,900.00	2%	
Total Revenues	\$ 1,681.00	\$1,681.00	\$ 18,900.00	9%	
Expenses					
Contract Labor Expenses	\$ -	\$ -	\$ 4,500.00	0%	8%
Personnel Salary & Wages	\$ 2,645.29	\$2,645.29	\$20,295.00	13%	
Total Expenses	\$ 2,645.29	\$2,645.29	\$24,795.00	11%	



Community Center Dashboard (continued)



Fire

- The City's new fire engine, Engine 291, was placed into service during the month. There are still several items to be installed on the apparatus that were part of the purchase price. That work will be completed in November but at the present time the engine is in service as Richland Hills' primary response vehicle.
- The fire department is still one firefighter/paramedic short of the budgeted fifteen members. One new member will start with the City on November 24
- The department's second Citizen's Fire Academy continued through the month with participants exposure to the different services provided to the City. During the sessions held during the month the participants were shown the NEFDA Special Response Teams, Dr. Yamada visited and explained the EMS services, a helicopter ambulance landed on Diana Drive in front of the fire station for a demonstration, and a vehicle extrication drill was conducted.
- For three days in October the members of the fire department participated in live fire burn training at the Johnson County Training Facility. The training was a joint exercise between Richland Hills, Haltom City, North Richland Hills and Watauga. Members from the four communities trained on tactics and strategy, incident command and ventilation techniques under controlled live fire conditions.
- Public education fire safety talks and demonstrations were conducted at Binion Elementary School's After School Program, Richland Elementary School's Carnival, Richland Hills Baptist Church Carnival as well as Faith Creek Church's Fall Festival.
- Robert Ochocki attended the BSNF hazardous materials training in Pueblo, Colorado during the last week of September. He is the third of four members who signed up for the free training directed at response to train accidents involving crude oil transportation.

Service Calls		
	Current Month	YTD Total
Fire Calls	7	7
Emergency Medical Calls	64	64
Hazardous Conditions – No Fire	12	12
Public Assistance	14	14
Good Intent (No Service Rendered)	7	7
False Alarm	6	6
Total Calls	110	110

Automatic / Mutual Aid		
	Current Month	YTD Total
Haltom City		
Aid Received		
Aid Given	4	4
Hurst		
Aid Received		
Aid Given	2	2
NRH		
Aid Received	3	3
Aid Given	8	8
Other (Fort Worth or other NEFDA Depts.)		
Aid Received		
Aid Given		