

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: January 20, 2015
Subject: Monthly Reports

Council Action Requested:

No action requested – Discussion only

Background Information:

Attached are the monthly Departmental Reports. If you have any questions regarding the reports, please contact myself or the appropriate Department Head.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Eric Strong
City Manager
estrong@richlandhills.com

Attachments: Dept. Monthly Reports for Nov. 2014 and Dec. 2014

Richland Hills Public Library



It's beginning to look like
Christmas!

Library		
	October 2014	YTD Total
Patron Visits	3,900	8,428
New Library Cards	15	26
Items Checked Out	1,805	4,317
In-House Materials Used	62	162
Reference Questions Answered	74	174
Items borrowed from MetrOPAC	192	518
Items loaned to MetrOPAC	1,074	1,810
Hours of Public Computer Usage	383	887
Number of Public Computer Sessions	492	1092
Number of PC Assistance Given by Staff	57	117
Wireless Usage Hours	10	13
Program attendance for Children	0	1
Program attendance for Adults	29	35
New Materials Processed	118	165

Revenues		
	October 2014	YTD Total
Library Fines, Fees and Prints	484.21	831.44
Donations	0	0

Richland Hills Public Library



It's beginning to look a lot like
Christmas!

Library		
	December 2014	YTD Total
Patron Visits	4,214	8,428
New Library Cards	20	46
Items Checked Out	1,969	6,462
In-House Materials Used	173	422
Reference Questions Answered	91	265
Items borrowed from MetrOPAC	247	765
Items loaned to MetrOPAC	863	2,673
Hours of Public Computer Usage	525	1,412
Number of Public Computer Sessions	588	1,680
Number of PC Assistance Given by Staff	64	181
Wireless Usage Hours	10	23
Program attendance for Children	0	1
Program attendance for Adults	12	52
New Materials Processed	36	201

Revenues		
	December 2014	YTD Total
Library Fines, Fees and Prints	248.01	1079.45
Donations	0	0

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time

Citation Summary		
	Current Month	YTD Total
Violations Filed	320	786
Completed –Paid Fine	0	1
Completed – Before Judge	123	303
Completed – Other	126	297
Warrants Issued	198	451
Warrants Cleared	81	185
Total Number Outstanding Warrants	173	365
Total Value of Outstanding Warrants	\$61,099.65	\$130,238.10
Total Fees Collected	\$46,802.70	\$106,335.98

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

No warrants were issued in December because the Court Administrator was in the process of hiring a new Marshal and due to the holidays.

Citation Summary		
	Current Month	YTD Total
Violations Filed	332	1118
Completed –Paid Fine	1	2
Completed – Before Judge	162	456
Completed – Other	162	459
Warrants Issued	0	451
Warrants Cleared	76	261
Total Number Outstanding Warrants	0	345
Total Value of Outstanding Warrants	\$0	\$140,818.47
Total Fees Collected	\$51,883.72	\$158,219.70

City Marshal Activity Report

Department Narrative of Significant Actions, Results, and Pending Items:

Marshal Heizer started on 12/22/14. This report is from 12/22/14-12/31/14 only.

DECEMBER 2014

Citation Summary		
	Current Month	YTD Total
Warrant Service	1	1
Arrests	1	1
Bank detail	6	6
Traffic Stops		
Total number of warrants cleared	2	2
Total amount of warrants collected	\$436.80	\$436.80
Insurance verifications		
Vehicles inspected	2	2
Bailiff hours		
Training		
Summons/subpoenas served	1	1
Prisoner transfers		
Total hours for prisoner transfers		
Total miles driven for prisoner trsfs.		
Warrants Time Served	18	18

City Engineer – Capital Improvements

Department Narrative of Significant Actions, Results, and Pending Items:

MATTHEWS DRAINAGE INTERCEPTOR			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Project will start at the cul de sac on Kings Court travel to Park Place turn west to Matthews then turn south on Matthews to intersect the sump area.	Const. anticipated to begin in July/August 2013. Const. time est. 8-10 months	Estimated \$1,500,000 Funded from the Drainage Utility Bond Fund.	The project is substantially complete. The project is complete but the contractor is still working on the punch list.

BAKER BLVD. INTERSECTION IMPROVEMENTS			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Improvement of Baker Blvd. intersections at Handley Ederville, Vance/Ash Park, and Rufe Snow Dr. to include curb & gutter, overlay, sidewalks and right turn lanes.	Estimate project to be bid in late 2014 or early 2015.	Estimated \$3,550,530 Funded from a TxDOT grant, Tarrant County Road Bond Fund and the city.	Half has completed conceptual design of plans. Environ. Appl. Was submitted in Jan. 2014. Expect approval of environ. any day. Appraiser has been selected and approved. Will start appraisal process when TxDOT gives approval. Received approval of environmental assessment on 9-2-2014 and waiting on approval from TxDOT to start appraisal process. Received word the first week in December that the environmental report should be approved in December 2014.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 40TH YR.			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Each year the city receives funding from CDBG Program. Staff selects projects to construct. This year the project selected was 1,645' of sewer line to be reconstructed in the Maple Park, Birch Park and Oak Park area.	The project application was approved and submitted in January 2014. The Commissioners Court approves each city's application for funding in May.	This is a 100% funding program from HUD. This year the city will receive between \$120,000 to \$140,000 for the proposed project.	RH application was submitted in January 2014. Staff is currently submitting an amendment to the original application for the purpose of exchanging Birch Park sewer line for Elm Park sewer line due to partial collapse of the Birch Park line. Engineer has completed the design of the sewer lines and bids were received on 11-12-2014. Anticipate construction to start December 2014. NC

BFC MAIN SEWER LINE AND LIFT STATION			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
Installation of approx. 4,500' of 6", 8", 12" and 15" sewer lines and installing a lift station.	Anticipate project bid July / Aug. '13 Const. time 8-12 months	Estimated \$3,000,000 Funded from Water & Sewer Bonds	Low Base bidder Jackson Constr. at \$2,760,754.50. Bore contractor has completed bore and installed 18" PVC pipe in 36" steel casing pipe. Lift Station contractor has poured wet well concrete base/floor and is currently forming wet well walls. The first of two sections of the wet well walls have been poured (approx. 135 concrete). 10" Force Main has also been completed. The failed strength test of

			<p>the wet well walls has been resolved to the engineers' satisfaction. Contractor, engineer and the city has agreed to a time extension to April 20, 2015. The wet well structure is complete and the contractor has laid 15" pipe through the Bertelsen property.</p>
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GREEN RIBBON PROJECT PHASE I 2013/2014			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
<p>TxDOT selected RH to receive \$250K grant for landscape improvements in Baker Blvd. medians</p>	<p>Plans complete in Dec.'13, const. complete by August , 2014</p>	<p>Consultant's design proposal of \$32K to be funded by council on 8-20-2013</p>	<p>Project design is completed and staff has received final plans and specifications. Staff receives bids on 4-8-2014 and award on 4-15-2014. Beverly Sue Global Services started project on Monday, 5-12-2014. Anticipate project to be completed late June or early July 2014. This project is substantially as of 7-18-2014. Contractor has completed replacing dead plants with exception of 4 trees which will not be delivered until Monday, August 25, 2014. This project has been accepted with the second maint. period review to be held on September 18, 2014. Contract is anticipated to be accepted by October 18, 2014. Project has been accepted by the city.</p>

GREEN RIBBON PROJECT PHASE II 2014/2015			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
The city was selected in July 2014 to receive a \$200, 000.00 Green Ribbon Grant for landscaping the remaining medians (11) and the east and west entrance monuments	Anticipate project to be let in March or April 2015	Grant amount was \$200,000.00 for landscaping and the city selected Halff Associates to design the project in the amount of \$32,000.00.	The 2014-2015 Green Ribbon Project was approved by the CC in July and the engineering design on August 2, 2014. The preconstruction meeting was held on Monday, September 08, 2014. Project design is on schedule. Consultant delivered 60% plans and specifications to TxDOT week of 11-10-2014. Anticipate to let project in March/April 2015 with help from TxDOT's review process.

KINGSBURY DRAINAGE PROJECT			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
The Kingsbury Interceptor, consists of 965 'of 7'X6' conc. box culvert starting at Richland E. School to the intersection of Lavon and Matthews.	Halff Associates was selected to design the project. It is anticipated that the project will be receive bids in July /August depending on acquisition of easements.	Construction cost for the project is estimated at \$1,250,000.00. This is the last part of Phase II of the Master Drainage Plan.	The design of the project is approx. 98% complete. All easements have been acquired. Staff anticipates bidding project as soon as Matthews Inter. Is substantially complete. 1 st advertisement was placed on 12-10-2014. Bids will be received on Wednesday, January 14, 2015 and awarded at the next council meeting.

Public Works

NOVEMBER 2014

Streets & Drainage		
	MONTH: NOV. 2014	FYTD
Street Repair Hrs.	84	166
Potholes Repaired	3	12
# Street Signs Replaced	0	103
Curb and Gutter Repair Hours	0	0
Hrs. Tree Trimming/Debris Haul Off	23	50
Drainage Ditches Cleaned-Hours	4	24
#Inlets Cleaned	5	5
Levee Maintenance Hours	10	45
# of After Hour Call Outs / Hrs.	1 / 5	1 / 5

Water		
	MONTH: NOV. 2014	FYTD
# Water Main Repairs	5	9
Main Break Repairs . Hours	134	189
Water Leaks Repairs	10	24
Valve/Hydrant Maintenance Hours	10	44
Meter Reading / City Work Orders Hours	110	259
Well/Pump Maintenance Hours	31	68
# of After Hours Call-outs / Hours	4 / 72.5	5 / 73.5

Wastewater		
	MONTH: NOV. 2014	FYTD
# Wastewater Main Repairs	2	6
Linear Feet of Wastewater Line Cleaned	2726	7471
Linear Feet of Wastewater Line Camera	350	1218
# of After Hours Call Outs / Hours	3 / 9.5	6 / 21.5

Parks		
	MONTH: NOV. 2014	FYTD
# Hours Spent Mowing	0	10
# Hours Spent Trimming Trees/Brush	20	24
Park Maintenance Hours	24	51
Miscellaneous Service Hours	107	181

Public Works

DECEMBER, 2014

Streets & Drainage		
	MONTH: DEC. 2014	FYTD
Street Repairs	22	188
Potholes Repaired	7	19
# Street Signs Replaced	65	168
Curb and Gutter Repair Hours	0	0
Hrs. Tree Trimming/Debris Haul Off	12	62
Drainage Ditches Cleaned-Hours	11	24
#Inlets Cleaned	2	5
Levee Maintenance Hours	10	45
# of After Hour Call Outs / Hrs.	2 / 17	3 / 22

Water		
	MONTH: DEC. 2014	FYTD
# Water Main Repairs	1	10
Main Break Repairs – Hours	9	198
Water Leaks Repairs	11	35
Valve/Hydrant Maintenance Hours	117	161
Meter Reading / City Work Orders Hours	150	409
Well/Pump Maintenance Hours	31.5	99.5
# of After Hours Call-outs / Hours	8 / 56	13 / 129.5

Wastewater		
	MONTH: DEC. 2014	FYTD
# Wastewater Main Repairs	4	10
Linear Feet of Wastewater Line Cleaned	7400	14871
Linear Feet of Wastewater Line Camera	30	1248
# of After Hours Call Outs / Hours	8 / 54.5	14 / 76

Parks		
	MONTH: DEC. 2014	FYTD
# Hours Spent Mowing	0	10
# Hours Spent Trimming Trees/Brush	25	49
Park Maintenance Hours	18	69
Miscellaneous Service Hours	76	257

Planning & Community Development

Department Narrative of Significant Actions, Results, and Pending Items:

- Permits and Registrations – MTHLY Contractors, 5 Plumbers registered that were exempt from fees (-500.00) YTD - 11 Plumbers registered that were exempt from fees (-1,100.00)
- Other Permits – (Driveway Approach, ROW, Signs, Clean/Show, Ordinance Inspections

Permits and Registrations				
	Monthly Total	YTD Total	Monthly Revenues	YTD Revenues
Building Permits	24	57	\$2,857.06	\$9,681.29
Other Permits	2	14	\$90.00	\$650.00
Garage Sale Permits	9	62	\$72.00	\$496.00
Contractor Registrations	13	37	\$800.00	\$2,500.00
Total Fees Collected			\$3,819.06	\$13,327.29

Bureau Veritas Inspections		
	Passed	Failed
Building Inspections	54	27
Other Inspections	3	4

Certificate of Occupancy		
	Applied	Issued
Commercial	3	3
Residential	--	--
C.O. Fees Collected		\$300.00

Fees Paid		
	Month	YTD
Bureau Veritas	\$8,215.85	\$12,607.66
Freese Nichols (On Call Planning)	\$0	\$850.12

Code Enforcement

Violations				
	Notices Issued	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations Issued	*47	45	0	0
Inspections	110	0	0	0
Telephone calls	23	0	0	0
Case Notes	11	0	0	0
Zoning Issues	3	3	0	0
Building violations	0	0	0	0

Vacant Buildings Summary	
Known Vacant Buildings	135
Registered Vacant Buildings	5

Code Officer Activity	
Hours Patrolling	75
Notices to Vacate	0
Actual Vacates	0
Multi-Family Inspections	7

* Notices issued do not reflect “stop and knock” and verbal notices of violations on site.

Code Enforcement

Violations				
	Notices Issued	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations Issued	*38	38	0	0
Inspections	67	0	0	0
Telephone calls	19	0	0	0
Case Notes	14	0	0	0
Zoning Issues	1	3	0	0
Building violations	1	1	1	0

Vacant Buildings Summary	
Known Vacant Buildings	135
Registered Vacant Buildings	5

Code Officer Activity	
Hours Patrolling	75
Notices to Vacate	0
Actual Vacates	0
Multi-Family Inspections	3

* Notices issued do not reflect “stop and knock” and verbal notices of violations on site.

Police

Department Narrative of Significant Actions, Results, and Pending Items:

- This can be a list of bullet point items, or short paragraphs
- If possible, this should generally be kept to half to $\frac{3}{4}$ of a page
- Depending on the department and the monthly activities, there may not be any text here

Service Calls		
	Current Month	YTD Total
Citizen Calls	364	4258
911 Calls	42	491
Officer Initiated	904	10399
Total Calls	1310	15148

Part 1 Offenses		
	Current Month	YTD Total
Murder	0	0
Rape	0	0
Robbery	0	5
Aggravated Assault	0	9
Burglary	6	59
Theft	15	138
Motor Vehicle Theft	1	24
Total	22	235

Crashes & Injuries		
	Current Month	YTD Total
Crash Reports	5	81
Injuries	4	37

Criminal Investigations		
	Current Month	YTD Total
Assigned Cases – Active	5	34
Closed Cases	3	13
Unfounded	1	15
Suspended	3	77
Exceptionally Cleared	1	37
Arrest – Case Filed	8	98
Arrest – Case Not Filed	2	7

Total Assigned Cases	23	281

Police

Department Narrative of Significant Actions, Results, and Pending Items:

- This can be a list of bullet point items, or short paragraphs
- If possible, this should generally be kept to half to ¾ of a page
- Depending on the department and the monthly activities, there may not be any text here

Service Calls		
	Current Month	YTD Total
Citizen Calls	343	4609
911 Calls	45	538
Officer Initiated	1013	11424
Total Calls	1401	16571

Part 1 Offenses		
	Current Month	YTD Total
Murder	0	0
Rape	0	0
Robbery	0	5
Aggravated Assault	4	13
Burglary	3	62
Theft	14	153
Motor Vehicle Theft	3	27
Total	24	260

Crashes & Injuries		
	Current Month	YTD Total
Crash Reports	4	85
Injuries	1	38

Criminal Investigations		
	Current Month	YTD Total
Assigned Cases – Active	4	32
Closed Cases	0	13
Unfounded	1	16
Suspended	1	82
Exceptionally Cleared	0	37
Arrest – Case Filed	2	102
Arrest – Case Not Filed	3	9

Total Assigned Cases	11	297

Fire

- There was a mutual aid response to Haltom City during the first week of the month. Engine 291 was dispatched to a report of an individual with difficulty breathing. Personnel diagnosed the patient as having a myocardial infarction and the need to have the individual transported quickly to a STEMI equipped facility, North Hills Hospital being the closest. Engine 291 requested Medic 291 respond, they transport to North Hills Hospital where the patient went straight to the STEMI Lab for immediate treatment. Forty-three minutes was the total time from dispatch to arrival at the STEMI-Lab for a successful reversal of the myocardial infarction.
- Finishing touches continue on the new fire engine, Engine 291. Items that were part of the sale to Richland Hills were mounted by Siddons-Martin, the vendor the engine was purchased through. An EMS cabinet was installed in the cab, two floodlights were mounted on the back of the cab, and a few other items were completed during the month. The engine is in service but will still require more work installing/mounting tools and equipment in the cab and cabinets.
- Russell Shelley is the newest member of the fire department starting on November 24th. Shelley has over twenty years in the fire service and brings a wealth of knowledge and experience to the department. He will fill the Shift Commander position on A Shift.
- Firefighter/Paramedic Michael Turner resigned from the department during the month. Turner, who had been with the City for nearly three years, took a position as a firefighter/paramedic with the City of North Richland Hills. With the resignation of Turner and the hiring of Shelley the department continues to be one member short.
- The department's second Citizen's Fire Academy completed the nine week sessions with four participants attending all sessions and receiving a certificate of completion. Firefighter/Paramedic Nick Diemicke is the driving factor behind the CFA and has done a very good job over the first two years of the program.
- Firefighter/Paramedic Jason Miller attended the National EMS Conference in Nashville Tennessee during the month. The Texas State EMS Conference was held in Fort Worth for the four days leading up to Thanksgiving Day holiday. A number of members were able to attend the conference held at the Fort Worth Convention Center.
- Chief Bell attended the second week of FEMA's Emergency Management Institutes' Leaders Academy held in Emmitsburg, Maryland at the National Emergency Training Center. Participants from around the country attend four

one week sessions over a two year period. With the exception of meals this is an all expense paid training opportunity covered by FEMA.

Service Calls		
	Current Month	YTD Total
Fire Calls	5	12
Emergency Medical Calls	67	131
Hazardous Conditions – No Fire	8	20
Public Assistance	27	41
Good Intent (No Service Rendered)	12	19
False Alarm	2	8
Total Calls	121	231

Automatic / Mutual Aid		
	Current Month	YTD Total
Haltom City		
Aid Received	2	2
Aid Given	4	8
Hurst		
Aid Received	2	2
Aid Given	2	4
NRH		
Aid Received	5	8
Aid Given	5	13
Other (Fort Worth or other NEFDA Depts.)		
Aid Received		
Aid Given		

Fire

- During the month of December two long time members of the fire department left employment of the city. Robert Ochocki retired after nearly thirty years with the city. Ochocki worked for eight years as a police officer initially before becoming a firefighter/paramedic and working for nearly twenty-two years in that capacity. Firefighter/Paramedic John Burkes resigned from the department after spending eight years with the city. Burkes was offered a position with the Garland Fire Department.
- With the retirement of Ochocki and the resignation of Burkes the fire department fell to three members short of full staffing. On January 5th, 2015, Jayla Patterson was rehired by the city in the position of Firefighter/Paramedic. Patterson had five years with the city in that role before resigning in 2011 for a Fire Inspector position in Arlington. On January 19th two new members will start on the department as firefighter/paramedics. One of the new members has been with the Corsicana Fire Department for three years and the other a member of the Bryan Fire Department for two years.
- There were no fire incidents or incidents in general during the month due to holiday related decorations in any residence. It is not uncommon to have holiday decoration related fires in residences during the month of December.
- Department members who are state certified as Hazardous Materials Technicians participated in quarterly training during the month in North Richland Hills. Richland Hills' department members are part of the North East Fire Department Association (NEFDA) Hazardous Materials Team. In the event of a hazardous materials incident or spill anywhere in the NEFDA cities Richland Hills would dispatch two on duty members to the incident scene to form a hazardous materials response team with other participating departments from NEFDA.
- On Monday, December 8th the fire department held a fire safety talk at Jack Binion Elementary School. Every student in the school participated in one of four fire safety talks directed at fire safety in the home. Nearly 900 students attended one of four sessions.

Service Calls		
	Current Month	YTD Total
Fire Calls	8	20
Emergency Medical Calls	70	201
Hazardous Conditions – No Fire	2	22
Public Assistance	22	63
Good Intent (No Service Rendered)	8	27
False Alarm	3	11
Total Calls	113	344

Automatic / Mutual Aid		
	Current Month	YTD Total
Haltom City		
Aid Received		2
Aid Given	4	12
Hurst		
Aid Received	1	3
Aid Given		4
NRH		
Aid Received	7	15
Aid Given	5	18
Other (Fort Worth or other NEFDA Depts.)		
Aid Received	1	1
Aid Given	1	1

Finance

Fiscal Year 2014-2015, Period Ending 12/2014

Revenue and Expense Summary

	Total Budget	Cur Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (100)					
Revenue					
Taxes	\$ 4,697,508.00	\$ 978,991.08	\$ 1,551,699.19	\$ 3,145,808.81	33%
Fines & Forfeitures	\$ 418,080.00	\$ 35,260.97	\$ 106,148.93	\$ 311,931.07	25%
Licenses & Permits	\$ 115,151.00	\$ 8,664.21	\$ 29,350.03	\$ 85,800.97	25%
Service Charges	\$ 259,225.00	\$ 10,770.79	\$ 29,905.17	\$ 229,319.83	12%
Miscellaneous	\$ 45,600.00	\$ 5,548.59	\$ 9,268.53	\$ 36,331.47	20%
Other Sources	\$ 572,535.00	\$ 47,711.24	\$ 143,133.72	\$ 429,401.28	25%
Total Revenues	\$ 6,108,099.00	\$ 1,086,946.88	\$ 1,869,505.57	\$ 4,238,593.43	31%
Expenditures					
Municipal Court Administration	\$ 238,813.00	\$ 13,035.17	\$ 51,194.90	\$ 187,618.10	21%
Police	\$ 736,013.00	\$ 58,147.67	\$ 177,754.76	\$ 558,258.24	24%
Fire	\$ 1,660,729.00	\$ 139,736.83	\$ 448,593.24	\$ 1,212,135.76	27%
Street	\$ 1,643,242.00	\$ 161,317.28	\$ 493,553.88	\$ 1,149,688.12	30%
Library	\$ 234,870.00	\$ 14,367.35	\$ 53,960.45	\$ 180,909.55	23%
Recreation	\$ 355,602.00	\$ 39,582.97	\$ 96,190.09	\$ 259,411.91	27%
Parks/Grounds	\$ 42,169.00	\$ 4,921.14	\$ 12,193.13	\$ 29,975.87	29%
Community Develop	\$ 48,200.00	\$ 4,242.52	\$ 17,469.50	\$ 30,730.50	36%
Animal Control	\$ 475,470.00	\$ 38,273.54	\$ 112,662.02	\$ 362,807.98	24%
Legislative	\$ 141,108.00	\$ 7,084.52	\$ 31,528.60	\$ 109,579.40	22%
Shared Services	\$ 112,732.00	\$ 9,408.41	\$ 36,891.45	\$ 75,840.55	33%
Transfers	\$ 404,151.00	\$ 12,615.42	\$ 212,190.22	\$ 191,960.78	53%
	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0%
Total Expenditures	\$ 6,097,099.00	\$ 502,732.82	\$ 1,744,182.24	\$ 4,352,916.76	29%
Total Fund	\$ 11,000.00	\$ 584,214.06	\$ 125,323.33	\$ (114,323.33)	
Revenue Fund (200)					
Revenue					
Water	\$ 2,200,914.00	\$ 156,707.28	\$ 542,781.61	\$ 1,658,132.39	25%
Sewer	\$ 1,482,141.00	\$ 123,186.40	\$ 380,190.23	\$ 1,101,950.77	26%
Miscellaneous	\$ 439,675.00	\$ 109,361.23	\$ 325,171.83	\$ 114,503.17	74%
Total Revenues	\$ 4,122,730.00	\$ 389,254.91	\$ 1,248,143.67	\$ 2,874,586.33	30%
Expenditures					
Shared Services	\$ 294,851.00	\$ 30,374.93	\$ 68,013.86	\$ 226,837.14	23%
Administration	\$ 585,013.00	\$ 44,622.89	\$ 126,732.28	\$ 458,280.72	22%
Legislative	\$ 87,732.00	\$ 4,514.90	\$ 21,200.53	\$ 66,531.47	24%
Transfers/Debt Service	\$ 991,392.00	\$ 16,844.75	\$ 50,534.25	\$ 940,857.75	5%
Water Service	\$ 1,101,893.00	\$ 81,178.76	\$ 284,630.56	\$ 817,262.44	26%
Wastewater Service	\$ 850,600.00	\$ 61,922.91	\$ 173,906.67	\$ 676,693.33	20%
Total Expenditures	\$ 3,911,481.00	\$ 239,459.14	\$ 725,018.15	\$ 3,186,462.85	19%
Total Fund	\$ 211,249.00	\$ 149,795.77	\$ 523,125.52	\$ (311,876.52)	

Finance

Fiscal Year 2014-2015 Period Ending 12/2014

Capital Projects Report

Fund	Department	Project	Budget	Expenses	Balance
Enterprise	Drainage	Equipment	\$ 45,000.00	\$ 21,760.60	\$ 23,239.40
Enterprise	Wastewater	BFC Lift Station		\$ 258,689.32	\$ (258,689.32)
Enterprise	Drainage	Matthews Interceptor/Kingsbury bypass		\$ 335,134.62	\$ (335,134.62)
General	Library	Building Improvements	\$ 25,000.00	\$ -	\$ 25,000.00
General	Fire	Equipment	\$ 28,500.00	\$ 10,315.53	\$ 18,184.47
General	Animal Svcs	Building Improvements	\$ 5,000.00	\$ -	\$ 5,000.00
Road/Street	Street	Street Improvements	\$ 133,255.00		\$ 133,255.00
Oil and Gas	Street	Street Improvements	\$ 300,000.00		\$ 300,000.00
Traffic Safety	Police	Equipment	\$ 38,000.00		\$ 38,000.00
CCPD	Police	Vehicles	\$ 115,555.00	\$ 112,333.80	\$ 3,221.20
CCPD	Police	Equipment	\$ 9,500.00	\$ 3,160.80	\$ 6,339.20
Total			\$ 699,810.00	\$ 741,394.67	\$ (41,584.67)

City of Richland Hills

Fiscal Year 2014-2015

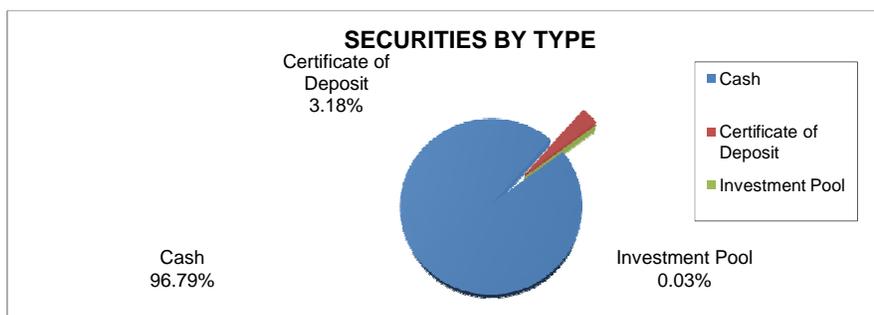
Treasury Investment Report

December 31, 2014

**Investment Report
City of Richland Hills, Texas
December 31, 2014**

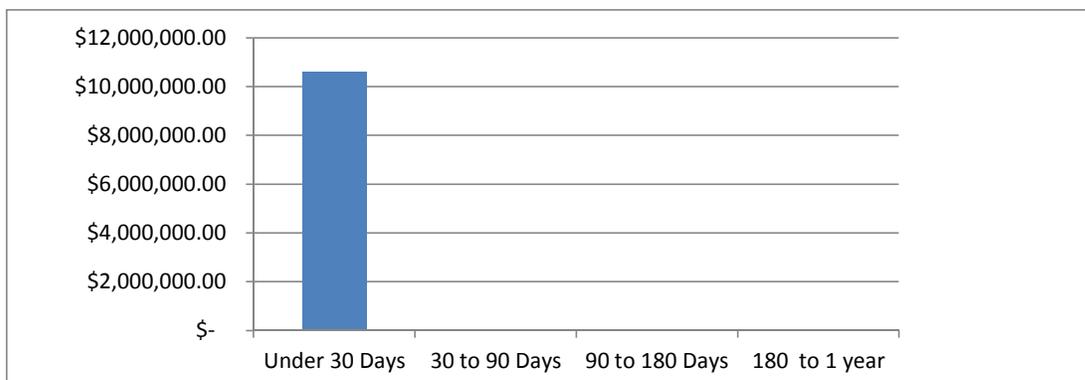
Safety - Securities by Type

Security Type	Book Value	Percent
Cash	\$ 10,279,252.95	96.79%
Certificate of Deposit	\$ 337,531.10	3.18%
Investment Pool	\$ 3,618.63	0.03%
Total	\$ 10,620,402.68	100.00%



Liquidity - Securities by Maturity Date

	Book Value	Percent
Under 30 Days	\$ 10,620,402.68	100.00%
30 to 90 Days	\$ -	0.00%
90 to 180 Days	\$ -	0.00%
180 to 1 year	\$ -	0.00%
Total	\$ 10,620,402.68	100.00%



**Investment Report
City of Richland Hills, Texas
December 31, 2014**

Weighted Average Days to Maturity

Portfolio	Current Month
General Revenue	3 23
	<hr/>
Total Average Maturity Days	13

**Investment Report
City of Richland Hills, Texas
December 31, 2014**

PURCHASES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Texpool					\$ -	\$ -
Total Purchases	12/31/2014				<u>\$ -</u>	<u>\$ -</u>

SALES

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Total Sales	12/31/2014				<u>\$ -</u>	<u>\$ -</u>

**Investment Report
City of Richland Hills, Texas
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RECONCILIATION

	Par Value	Purchase Value
Prior Month Ending Balance	\$ 10,398,152.96	\$ 10,398,152.96
Current Month Purchases	\$ -	\$ -
Current Month Sales	\$ -	\$ -
Change	<u>\$ 222,249.72</u>	<u>\$ 222,249.72</u>
Total	<u>\$ 10,620,403</u>	<u>\$ 10,620,402.68</u>

This report is in full compliance with the investment policy and strategy as established for the Investment Portfolio and the Public Funds Investment Act (Chapter 2256.023)

Director of Finance

**Investment Report
City of Richland Hills, Texas
December 31, 2014**

Inventory/Holdings

Description	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
General Fund Portfolio									
CD	07-07-14	01-07-15	0.050%	\$ 162,531	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10	\$ 162,531.10
Texpool	12-31-14	12-31-14		\$ 2,194	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90
Total General Portfolio				\$ 164,725	\$ 164,725.00				
Revenue Fund Portfolio									
CD	07-27-14	01-27-15	0.050%	\$ 175,000	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
Texpool	12-31-14	12-31-14		\$ 1,275	\$ 1,274.63	\$ 1,274.63	\$ 1,274.60	\$ 1,274.63	\$ 1,274.63
Total Revenue Fund Portfolio				\$ 176,275	\$ 176,274.63	\$ 176,274.63	\$ 176,274.60	\$ 176,274.63	\$ 176,274.63
Drainage Utility Fund Portfolio									
Texpool	12-31-14	12-31-14		\$ 150	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10
Total Drainage Utility Fund Portfolio				\$ 150	\$ 150.10				
Depository Bank									
Cash Depository Bank				\$ 10,279,252.95					
Total Depository Bank				\$ 10,279,252.95					
Total Portfolio (All Funds)				\$ 10,620,402.68	\$ 10,620,402.68	\$ 10,620,402.68	\$ 10,620,402.65	\$ 10,620,402.68	\$ 10,620,402.68

Bank Account Balances

001 General Fund	\$ 1,074,083.65
002 Revenue Account	\$ 2,180,060.80
006 Law Enforcement Fund	\$ 4,969.63
007 Parks and Beautification Fund	\$ 26,873.79
010 2001 Cert of Obliga I&S	\$ 1,006.60
012 Oil & Gas Lease Project Fund	\$ 467,819.89
051 Utility Systems Rev Bonds, Reserve	\$ 31,470.78
022 Drainage Utility Fund	\$ 1,247,721.10
024 Municipal Court Building Security	\$ 1,125.55
025 Road and Street Improvement Fund	\$ 173,394.18
026 Richland Hills Development Corp	\$ 331,104.82
065 Crime Control District	\$ 354,627.10
071 2007 Revenue Bonds I&S	\$ 173.46
072 2007 Revenue Bonds Construction	\$ 374.11
076 2007 PPFCO I&S	\$ 122,135.52
077 Hotel Occupancy Tax	\$ 224,604.67
084 Drainage I&S	\$ 8,112.38
86 PPFCO Acquisitions	\$ 24,760.46
87 2011 PPFCO I&S	\$ 22,927.82
88 Ent Improvement Project Fund	\$ 676,831.32
91 2012 PPFCO ACQ	\$ 161,623.68
92 2011 CO I&S	\$ 137,457.75
93 2012 PPFCO I&S Fund	\$ 33,358.53
94 2013 CO Construction Fund	\$ 2,967,465.20
95 2013 CO I&S Fund	\$ 5,170.16
	\$ 10,279,252.95