

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council.
From: Eric Strong, City Manager
Date: March 17th, 2015
Subject: Projects Update

Council Action: No Action

Background Information:

Discussion regarding current year budget projects. The attached sheet shows the status of several projects that have been or will be undertaken this year. We will go over this at the meeting and provide updates on several items.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts:

Eric Strong, City Manager

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Attachments: Projects Tracker

Richland Hills Annual Objectives

FISCAL YEAR 2014-2015

#	OBJECTIVE	Status	Notes
1	Bullet Proof Vest for Marshall	Complete	No budget impact - New Marshall brought existing vest
2	Shredder in Court	Complete	Purchased
3	Council Laptops	Complete	Purchased - set up in progress. Ready by February
4	Replace Radios in Fire Dept.	Complete	Purchased. Replacement of radios will continue in next 3 budget cycles
5	Body Cameras - Animal Control/Code	Complete	Purchased and in use
6	Budget Software	Complete	Staff is inputing information.
7	Intern	Complete	Hired in March
8	Holiday Banners	Complete	Installed. Will replace holiday with generic Richland Hills banners this month
9	Code Enforcement	In Progress	First 6 Stones blitz in April
10	Information Tech. Switch	Complete	Transition has been completed to a new company
11	Training	Not Started	Not yet started. Will start within 4 months
12	Promotional/Marketing	In Progress	Newsletter completed.
13	Record Digitization	In Progress	Continue to digitize records. Work in Progress.
14	Employee Appreciation	In Progress	Held Annual Christmas lunch/appreciation. Will hold more throughout year.
15	City Manager Contingent	Not Started	Not yet used
16	Light Bar for Marshal	Complete	Completed in March
17	Hose Test Machine	Not Started	Tier 3 Project. Not yet started.
18	Thermal Imager	Not Started	Tier 3 Project. Not yet started.
19	Animal Services Building Maintenance	Not Started	Tier 3 Project. Not yet started.
20	light Bars for Fire	Not Started	Tier 3 Project. Not yet started.
21	Landscaping at Library	Not Started	Tier 3 Project. Not yet started.
22	Carpet at Library	Not Started	Tier 3 Project. Not yet started.
23	Administrative Tahoe PD	Complete	In service.
24	Patrol Vehicles	Complete	In service.
25	School Resource Officer	Complete	On Staff
26	Ticket Writers	In Progress	Will be purchased in April
27	Wireless Modems for PD Vehicles	In Progress	Will be purchased in April
28	Kubota Tractor for Utilities	Complete	Purchased and in service
29	TOD Project Study	On Hold	On hold, may repurpose or not use funds

Richland Hills Annual Objectives

FISCAL YEAR 2014-2015

#	OBJECTIVE	Status	Notes
30	Curb/Gutter Replacement	In Progress	Approved and in progress.
31	Street Rebuild	In Progress	Tarrant County Project - scheduled for Summer
32	Street Repair	In Progress	Repair locations identified. Work will commence in spring/summer.
33	New Fire Engine	Complete	Completed and in service
34	Green Ribbon Project 2014	Complete	Completed - contractor maintains for one year
35	Green Ribbon Project 2015	In Progress	Project will be let in March 2015
36	Move Comm. Dev. to City Hall	Complete	Completed
37	Baker Blvd. Improvements	In Progress	Waiting on TXDOT approvals. Let in late 2015/early 2016
38	Matthews Interceptor	Complete	Substantially complete in November.
39	Kingsbury Interceptor	In Progress	Project started.
40	Lift Station/Sewer Line Project	In Progress	Lift station approx. 33% complete. Line installation in progress. Completion estimated for April 2015.
41	Utility Rate Study	In Progress	Completed assessment - working on rate structures now
42	Recreation Center Study	In Progress	Currently evaluating RFQ responses for design
43	Parks Planning Study	Complete	Study complete. Need to decide on next steps and specific phasing plans.

Richland Hills Annual Objectives

FISCAL YEAR 2014-2015

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