

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council.
From: Eric Strong, City Manager
Date: April 7th, 2015
Subject: Architect for the Community Activity Center

Council Action: Consider authorizing the City Manager to begin negotiations for the selection of an architect for the Proposed Community Activity Center.

Background Information:

This item is on the agenda in order to move forward with selecting an architect. Following the numerous interviews and site visits that have been conducted, staff is ready to recommend that we move forward with negotiating a contract for service with one firm. This item will not obligate us to expend funds yet, but it will allow staff to begin getting contracts ready for approval and start working on the cost structure for the architectural services.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts:

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Attachments: N/A