

**Office of the City Manager**

City of Richland Hills, Texas

# Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Eric Strong, City Manager  
Date: May 19, 2015  
Subject: April 2015 Monthly Reports

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## **Council Action Requested:**

No action requested – Discussion only

## **Background Information:**

Attached are the monthly Departmental Reports. If you have any questions regarding the reports, please contact myself or the appropriate Department Head.

**Board/Citizen Input:** N/A

**Financial Impact:** N/A

**Staff Contacts:** Eric Strong  
City Manager  
[estrong@richlandhills.com](mailto:estrong@richlandhills.com)

**Attachments:** April 2015 Reports

## Municipal Court

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Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

<b>Citation Summary</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Violations Filed	355	2299
Completed –Paid Fine	28	115
Completed – Before Judge	193	1255
Completed – Other	117	941
Warrants Issued	163	1336
Warrants Cleared	143	1000
Total Number Outstanding Warrants	148	704
Total Value of Outstanding Warrants	\$51,436.76	\$271,741.67
Total Fees Collected	\$57,747.74	\$387,174.34

## City Marshal Activity Report

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Department Narrative of Significant Actions, Results, and Pending Items:

None at this time

<b>Citation Summary</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Warrant Service	17	64
Arrests	2	12
Bank detail	17	69
Traffic Stops	0	0
Total number of warrants cleared	143	739
Total amount of warrants cleared	\$20551.85	\$105303.39
Insurance verifications	3	14
Vehicles inspected	0	3
Bailiff hours	8.5	23
Training	32 HRS	33
Summons/subpoenas served	0	6
Prisoner transfers	6	24
Total hours for prisoner transfers	10.5	41.75
Total miles driven for prisoner trsfs.	249	1051.5
Warrants Time Served	63	244

## Public Works

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APRIL 2015

<b>Streets &amp; Drainage</b>		
	<b>MONTH: APR. 2015</b>	<b>FYTD</b>
Street Repairs Hrs.	134	597
Potholes Repaired Hrs.	19	77
# Street Signs Replaced	47	256
Curb and Gutter Repair Hours	2	12
Hrs. Tree Trimming/Debris Haul Off	23	184
Drainage Ditches Cleaned-Hours	4	28
#Inlets Cleaned	8	14
Levee Maintenance Hours	12	73
# of After Hour Call Outs / Hrs.	1 / 3	8 / 39

<b>Water</b>		
	<b>MONTH: APR. 2015</b>	<b>FYTD</b>
# Water Main Repairs	1	19
Main Break Repairs – Hours	15	353
Water Leaks Repairs	14	104
Valve/Hydrant Maintenance Hours	97	501
Meter Reading / City Work Orders Hours	172	1062
Well/Pump Maintenance Hours	52	340.5
# of After Hours Call-outs / Hours	5 / 34	33 / 238

<b>Wastewater</b>		
	<b>MONTH: APR. 2015</b>	<b>FYTD</b>
# Wastewater Main Repairs	6	37
Linear Feet of Wastewater Line Cleaned	7840	35682
Linear Feet of Wastewater Line Camera	2706	6906
# of After Hours Call Outs / Hours	4 / 35.5	30 / 187

<b>Parks</b>		
	<b>MONTH: APR. 2015</b>	<b>FYTD</b>
# Hours Spent Mowing	30	52
# Hours Spent Trimming Trees/Brush	11	98
Park Maintenance Hours	20	172
Miscellaneous Service Hours	98	633

## City Engineer – Capital Improvements

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Department Narrative of Significant Actions, Results, and Pending Items:

<b>MATTHEWS DRAINAGE INTERCEPTOR</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Project will start at the cul de sac on Kings Court travel to Park Place turn west to Matthews then turn south on Matthews to intersect the sump area.	Const. anticipated to begin in July/August 2013. Const. time est. 8-10 months	Estimated \$1,500,000 Funded from the Drainage Utility Bond Fund.	The project is substantially complete. The project is complete but the contractor is still working on the punch list. Contractor has made requested street repairs and staff is in the process of finalizing the project.

<b>BAKER BLVD. INTERSECTION IMPROVEMENTS</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Improvement of Baker Blvd. intersections at Handley Ederville, Vance/Ash Park, and Rufe Snow Dr. to include curb & gutter, overlay, sidewalks and right turn lanes.	Estimate project to be bid in late 2014 or early 2015.	Estimated \$3,550,530 Funded from a TxDOT grant, Tarrant County Road Bond Fund and the city.	Half has completed conceptual design of plans. Environ. Appl. Was submitted in Jan. 2014. Expect approval of environ. any day. Appraiser has been selected and approved. Will start appraisal process when TxDOT gives approval. Received approval of environmental assessment on 9-2-2014 and waiting on approval from TxDOT to start appraisal process. Have received approval to proceed with appraisal. Waiting on TxDOT to approve schematic plan

			<p>and ROW document before consultant can continue the design. Have received approval from TxDOT for ROW documents. Appraisal still in process. Still waiting on approval from TxDOT for Schematic. Received appraisals on 3-3-2015 and starting the process of acquiring ROW for Ash Park. Have notified property owner that the city's is wanting to purchase a portion of their property. TxDOT has informed the city to reappraise Lot 1 due to city not needing all of lot 1 as originally directed by TxDOT. Have received updated appraisal of Lot 1 and review appraisal of Lot 1. Halff Assoc. has started on 30% design and anticipate it be delivered to TxDOT in July 2015. Staff is in process of purchasing the 3 lots on Ash Park for the realignment of Ash Park with Vance. TxDOT has tentatively set a date of July 2016 for the letting date of the project. Consultant is preparing 30% plans to be submitted to TxDOT in July 2015.</p>
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<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 40<sup>TH</sup> YR.</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Each year the city receives funding from CDBG Program. Staff selects projects to construct. This year the project selected was 1,645' of sewer line to be reconstructed in the Maple Park, Birch Park and Oak Park area.	The project application was approved and submitted in January 2014. The Commissioners Court approves each city's application for funding in May.	This is a 100% funding program from HUD. This year the city will receive between \$120,000 to \$140,000 for the proposed project.	RH application was submitted in January 2014. Staff is currently submitting an amendment to the original application for the purpose of exchanging Birch Park sewer line for Elm Park sewer line due to partial collapse of the Birch Park line. Engineer has completed the design of the sewer lines and bids were received on 11-12-2014. CDBG court will award project at January's meeting. Contractor started contract on 2-3-2015. Project is substantially complete as of 3-3-2015. Project has been completed as of March 2015.

<b>BFC MAIN SEWER LINE AND LIFT STATION</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
Installation of approx. 4,500' of 6", 8", 12" and 15" sewer lines and installing a lift station.	Anticipate project bid July / Aug.'13 Const. time 8-12 months	Estimated \$3,000,000 Funded from Water & Sewer Bonds	Low Base bidder Jackson Constr. at \$2,760,754.50. Bore contractor has completed bore and installed 18" PVC pipe in 36" steel casing pipe. Lift Station contractor has poured wet well concrete base/floor and is currently forming wet well walls. The first of two sections of the wet well walls have been poured (approx. 135 concrete). 10" Force Main has also been completed. The failed strength test of the wet well walls has been resolved to the engineers' satisfaction. Contractor, engineer and the city has agreed to a time extension to April 20, 2015. The wet well structure is complete. To date contractor has, in addition to the wet well, laid 1,070' of force main,, 619 'of 18" sewer line, 578' of 36" steel encasement, and 1,376' of 15" sewer line. Contractor has poured foundation for Mechanical Building and Generator. New completion date is April 20, 2015 not counting rain days or holidays. Project has been delayed several days due to weather but still plans to complete project on time with the help of

			<p>mother nature. Lift Station approx. 86% complete and line installation is approx. 70% complete as of 5-1-2015. May 21, 2015 is the anticipated start up for the lift station. Project work has been slow due to excessive rain fall the last several weeks.</p>
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GREEN RIBBON PROJECT PHASE I 2013/2014			
SCOPE	TIMELINE	COST/FUNDING	CURRENT STATUS
<p>TxDOT selected RH to receive \$250K grant for landscape improvements in Baker Blvd. medians</p>	<p>Plans complete in Dec.'13, const. complete by August , 2014</p>	<p>Consultant's design proposal of \$32K to be funded by council on 8-20-2013</p>	<p>Project design is completed and staff has received final plans and specifications. Staff receives bids on 4-8-2014 and award on 4-15-2014. Beverly Sue Global Services started project on Monday, 5-12-2014. Anticipate project to be completed late June or early July 2014. This project is substantially as of 7-18-2014. Contractor has completed replacing dead plants with exception of 4 trees which will not be delivered until Monday, August 25, 2014. This project has been accepted with the second maint. period review to be held on September 18, 2014. Contract is anticipated to be accepted by October 18, 2014. Project has been accepted by the city. Contractor maintaining project as per plans and specs. NC</p>

**GREEN RIBBON PROJECT PHASE II 2014/2015**

<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
<p>The city was selected in July 2014 to receive a \$200, 000.00 Green Ribbon Grant for landscaping the remaining medians (11) and the east and west entrance monuments</p>	<p>Anticipate project to be let in March or April 2015</p>	<p>Grant amount was \$200,000.00 for landscaping and the city selected Halff Associates to design the project in the amount of \$32,000.00.</p>	<p>The 2014-2015 Green Ribbon Project was approved by the CC in July and the engineering design on August 2, 2014. The preconstruction meeting was held on Monday, September 08, 2014. Project design is on schedule. Consultant has delivered 60% plans and specifications to TxDOT for approval. Project was awarded to Beverley Sue Global Services, LLC the same contractor as last year. Preconstruction meeting will be held on Tuesday, 4-21-2015. Project officially started May 1, 2015. Contractor sprayed herbicide on May 1, 2015 (specs. require that after spraying of herbicide the area sprayed has to lie dormant for 7 days) and requested time suspension of the project until May 11, 2015 which was granted. Contractor resumed work on May 11, 2015.</p>

<b>KINGSBURY DRAINAGE PROJECT</b>			
<b>SCOPE</b>	<b>TIMELINE</b>	<b>COST/FUNDING</b>	<b>CURRENT STATUS</b>
<p>The Kingsbury Interceptor, consists of 965 'of 7'X6' conc. box culvert starting at Richland E. School to the intersection of Lavon and Matthews.</p>	<p>Halff Associates was selected to design the project. It is anticipated that the project will be receive bids in July /August depending on acquisition of easements.</p>	<p>Construction cost for the project is estimated at \$1,250,000.00. This is the last part of Phase II of the Master Drainage Plan.</p>	<p>The design of the project is approx. 98% complete. All easements have been acquired. Staff anticipates bidding project as soon as Matthews Inter. Is substantially complete. 1<sup>st</sup> advertisement was placed on 12-10-2014. Pre-bid meeting is scheduled for 1-7-2015. Bids will be received on Wednesday, January 14, 2015. Contract was awarded to Flow-Line Construction in the amount of \$1, 729,766.00 at the January 20, council meeting. Preconstruction meeting was held on Monday March 2, 2015. Due to bad weather in March the project did not officially start construction until March 23, 2015. Contractor has installed approx. 160' of 8" sewer pipe and has removed most of the trees and vegetation required. Contractor has successfully mobilized their equipment to the site as of 4-6-2015 and has started working. Contractor has installed 283' of 7X8 boxes and 689 LF of sewer line to date. Project is 19% complete. Project has been slowed due to excessive rain fall over the last few weeks.</p>

## Fire

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- There were no structure fires in the City of Richland Hills during the month. The department did respond and worked at one structure fire in Haltom City. On the next page is the monthly statistics for the fire department, specifically the incident type report. The statistics indicate there were seven fire incidents. One structure fire in Haltom City the fire department responded to and worked with area departments, two cooking fires confined to a container, one vehicle fire, one trash/rubbish fire and on dumpster fire. On average across the country fires are attributed to only four to seven percent of fire department responses. For the month fire incidents represented 5.22% of the departments responses and for the year the department is at 6.77%.
- Firefighter/Paramedic Nick Diemicke resigned from the department on April 16th to begin working on another department. Diemicke had been with the department for just over three years when he left. He was instrumental in developing and overseeing the department's Citizen Fire Academy. After two years we have approximately fifteen graduates from the first two academies. Diemicke enjoyed putting on the academies and introducing the residents to the fire department and the fire service in general. It is hoped that he will continue working for the department as a part-time firefighters when needed.
- The fire department completed testing of the fire hydrants during the month of April. The hydrants that didn't operate correctly or had lower water flows than expected were reported to the Public Works Department. Maintenance and repairs have been taken care of by Public Works or are in the process of being repaired.
- The Northeast Fire Department Association (NEFDA) held its spring live fire drill during the month at the TCC Fire Training Center. Members of all fourteen NEFDA departments attended at least one training session. The drill involved response to a hazardous materials incidents and the responsibilities of the first arriving fire units in a hazmat incident.

The Texas Commission on Fire Protection (TCFP) requires career firefighters to participate in two live fire drills as well as drills involving neighboring departments. This NEFDA drills meet those requirements. The next drill will be in the fall. Although the Richland Hills Fire Department usually only participates during three days the drills themselves run across three to four weeks, four to five days a week in order for all NEFDA department members the chance to attend.

- The department began the multi-family fire safety inspections during the month. Each year the fire department inspectors walk through each apartment in the city, in buildings with four or more rental units inspecting for fire safety issues. The inspectors check for operating smoke detectors, condition of apartment, any flues from hot water heaters or furnaces, etc. The inspections which have to be scheduled in order to give the residents advanced notice will continue through the month of May and finish up in early June.

<b>Service Calls</b>		
	<b>Current Month</b>	<b>YTD Total</b>
Fire Calls	7	57
Emergency Medical Calls	76	499
Hazardous Conditions – No Fire	11	48
Public Assistance	22	138
Good Intent (No Service Rendered)	13	72
False Alarm	4	25
Severe Weather & Natural Disaster	1	1
<b>Total Calls</b>	<b>134</b>	<b>841</b>

<b>Automatic / Mutual Aid</b>		
	<b>Current Month</b>	<b>YTD Total</b>
<b>Haltom City</b>		
Aid Received	1	11
Aid Given	2	31
<b>Hurst</b>		
Aid Received	1	8
Aid Given	4	17
<b>NRH</b>		
Aid Received	7	44
Aid Given	4	42
<b>Other (Fort Worth or other NEFDA Depts.)</b>		
Aid Received	1	3
Aid Given	0	1

## Police

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Service Calls		
	Current Month	YTD Total
Citizen Calls	403	1452
911 Calls	15	140
Officer Initiated	1073	4040
Total Calls	1491	5632

Part 1 Offenses		
	Current Month	YTD Total
Murder	0	0
Rape	0	0
Robbery	0	0
Aggravated Assault	1	3
Burglary	2	10
Theft	16	68
Motor Vehicle Theft	1	6
Total	20	87

Crashes & Injuries		
	Current Month	YTD Total
Crash Reports	8	36
Injuries	3	25

Criminal Investigations		
	Current Month	YTD Total
Assigned Cases – Active	4	10
Closed Cases	0	4
Unfounded	1	4
Suspended	3	16
Exceptionally Cleared	0	7
Arrest – Case Filed	3	20
Arrest – Case Not Filed	5	12
Total Assigned Cases	16	73

Due to staff's transition with Customer Service technician, counter service required CEO to fulfill administrative duties.

Monthly Activity: April, 2015

## Code Enforcement

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Violations				
	Notices Issued	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations Issued	*89	86	2	0
Inspections	101	0	0	0
Telephone calls	27	0	0	0
Case Notes	21	0	0	0
Zoning Issues	9	9	0	0
Building violations	**4	**4	2	0

Vacant Buildings Summary	
Known Vacant Buildings	135
Registered Vacant Buildings	9
Notices Issued	71

Code Officer Activity	
Hours Patrolling	75
Notices to Vacate	1
Actual Vacates	1
Multi-Family Inspections	0

\* Notices issued do not reflect "stop and knock" and verbal notices of violations on site.

\*\* Work was in the process without necessary permits.



ANIMAL CONTROL MONTHLY REPORT  
APRIL 2015

May 19, 2015  
7A - 17

<b>MONTH:</b>	APRIL	2015					
<b>OFFICER:</b>	FISK		<b>ID:</b>	240		<b>VEHICLE:</b>	Chevy
<b>DAYS WORKED:</b>	25						
	Vacation:	1	School:	3	Holiday:	0	Sick: 0
<b>Begin Odometer:</b>	6448		<b>Ending Odometer:</b>	7130	<b>TTL Mileage</b>	682	
	Fuel:	3	Oil:	1			
<b>TOTAL INCIDENTS</b>							
	Radio:	17					
	Patrol:	26					
<b>ANIMALS FORWARDED FROM PREVIOUS MONTH:</b>							
<b>TOTAL NUMBER IMPOUNDED ANIMAL:</b>							
	Dogs	21					
	Cats	24					
	Livestock	0					
	Wildlife	9					
<b>Police impounds:</b>	1						
<b>DISPOSITIONS</b>							
	RTY	10					
	RTW	8					
	RTO	9					
	Euthanized	2					
	RESCUED	7					
	ADOPTED	22					
	FOSTERED	2					
	<b>TTL Remaining</b>	34					
<b>INCIDENT TYPE</b>							
	DA Pickup	9					
	Meet Citizen	18					
	Asst. Public	4					
	Live Traps	18					
	Nuisance	17					
	Other	22					
	UTL	3					
<b>BITE REPORTS</b>							
	Shelter Quarantine		0		Citations	5	
	Clinic Quarantine		0		Warnings	12	
	Austin Submission		0				
	Unable to Locate		0		<b>INCIDENT REPORTS</b>	0	
	OTHER		0				
					<b>CITY LICENSE</b>	20	

## Finance

Fiscal Year 2014-2015, Period Ending 04/2015

## Revenue and Expense Summary

	Total Budget	Cur Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
<b>General Fund (100)</b>					
<b>Revenue</b>					
Taxes	\$ 4,697,508.00	\$ 209,603.98	\$ 3,337,204.46	\$ 1,360,303.54	71%
Fines & Forfeitures	\$ 418,080.00	\$ 43,986.32	\$ 270,358.56	\$ 147,721.44	65%
Licenses & Permits	\$ 115,151.00	\$ 6,194.45	\$ 67,474.75	\$ 47,676.25	59%
Service Charges	\$ 259,225.00	\$ 4,166.17	\$ 103,789.15	\$ 155,435.85	40%
Miscellaneous	\$ 45,600.00	\$ 6,110.66	\$ 27,154.95	\$ 18,445.05	60%
Other Sources	\$ 572,535.00	\$ 47,711.24	\$ 333,978.68	\$ 238,556.32	58%
<b>Total Revenues</b>	<b>\$ 6,108,099.00</b>	<b>\$ 317,772.82</b>	<b>\$ 4,139,960.55</b>	<b>\$ 1,968,138.45</b>	<b>68%</b>
<b>Expenditures</b>					
Municipal Court	\$ 238,813.00	\$ 18,667.96	\$ 127,147.49	\$ 111,665.51	53%
Administration	\$ 736,013.00	\$ 47,781.30	\$ 359,790.93	\$ 376,222.07	49%
Police	\$ 1,660,729.00	\$ 112,382.53	\$ 922,037.78	\$ 738,691.22	56%
Fire	\$ 1,643,242.00	\$ 120,200.86	\$ 975,687.95	\$ 667,554.05	59%
Street	\$ 234,870.00	\$ 75,830.88	\$ 163,531.21	\$ 71,338.79	70%
Library	\$ 355,602.00	\$ 27,646.79	\$ 192,188.47	\$ 163,413.53	54%
Recreation	\$ 42,169.00	\$ 3,811.04	\$ 23,445.38	\$ 18,723.62	56%
Parks/Grounds	\$ 48,200.00	\$ 2,202.11	\$ 16,595.62	\$ 31,604.38	34%
Community Develop	\$ 475,470.00	\$ 29,172.21	\$ 230,934.64	\$ 244,535.36	49%
Animal Control	\$ 141,108.00	\$ 9,976.70	\$ 61,143.31	\$ 79,964.69	43%
Legislative	\$ 112,732.00	\$ 10,353.21	\$ 50,107.08	\$ 62,624.92	44%
Shared Services	\$ 404,151.00	\$ 42,816.56	\$ 254,655.54	\$ 149,495.46	63%
Transfers	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0%
<b>Total Expenditures</b>	<b>\$ 6,097,099.00</b>	<b>\$ 500,842.15</b>	<b>\$ 3,377,265.40</b>	<b>\$ 2,719,833.60</b>	<b>55%</b>
<b>Total Fund</b>	<b>\$ 11,000.00</b>	<b>\$ (183,069.33)</b>	<b>\$ 762,695.15</b>	<b>\$ (751,695.15)</b>	
<b>Revenue Fund (200)</b>					
<b>Revenue</b>					
Water	\$ 2,200,914.00	\$ 153,260.93	\$ 1,126,873.22	\$ 1,074,040.78	51%
Sewer	\$ 1,482,141.00	\$ 119,403.73	\$ 856,375.76	\$ 625,765.24	58%
Miscellaneous	\$ 439,675.00	\$ 110,624.70	\$ 544,705.22	\$ (105,030.22)	124%
<b>Total Revenues</b>	<b>\$ 4,122,730.00</b>	<b>\$ 383,289.36</b>	<b>\$ 2,527,954.20</b>	<b>\$ 1,594,775.80</b>	<b>61%</b>
<b>Expenditures</b>					
Shared Services	\$ 294,851.00	\$ 35,923.18	\$ 161,683.13	\$ 133,167.87	55%
Administration	\$ 585,013.00	\$ 43,980.54	\$ 326,420.53	\$ 258,592.47	56%
Legislative	\$ 87,732.00	\$ 4,707.12	\$ 39,498.25	\$ 48,233.75	45%
Transfers/Debt Service	\$ 991,392.00	\$ 421,943.25	\$ 523,011.75	\$ 468,380.25	53%
Water Service	\$ 1,101,893.00	\$ 80,106.37	\$ 450,493.61	\$ 651,399.39	41%
Wastewater Service	\$ 850,600.00	\$ 42,264.67	\$ 368,328.73	\$ 482,271.27	43%
<b>Total Expenditures</b>	<b>\$ 3,911,481.00</b>	<b>\$ 628,925.13</b>	<b>\$ 1,869,436.00</b>	<b>\$ 2,042,045.00</b>	<b>48%</b>
<b>Total Fund</b>	<b>\$ 211,249.00</b>	<b>\$ (245,635.77)</b>	<b>\$ 658,518.20</b>	<b>\$ (447,269.20)</b>	

Finance

Fiscal Year 2014-2015 Period Ending 04/2015

**Capital Projects Report**

<b>Fund</b>	<b>Department</b>	<b>Project</b>	<b>Budget</b>	<b>Expenses</b>	<b>Balance</b>
Enterprise	Drainage	Equipment	\$ 45,000.00	\$ 21,760.60	\$ 23,239.40
Enterprise	Wastewater	BFC Lift Station		\$ 560,950.03	\$ (560,950.03)
Enterprise	Drainage	Matthews Interceptor/Kingsbury bypass		\$ 773,094.78	\$ (773,094.78)
General	Library	Building Improvements	\$ 25,000.00		\$ 25,000.00
General	Fire	Equipment	\$ 28,500.00	\$ 11,712.53	\$ 16,787.47
General	Animal Svcs	Building Improvements	\$ 5,000.00	\$ -	\$ 5,000.00
Road/Street	Street	Street Improvements	\$ 133,255.00		\$ 133,255.00
Oil and Gas	Street	Street Improvements	\$ 300,000.00		\$ 300,000.00
Traffic Safety	Police	Equipment	\$ 38,000.00		\$ 38,000.00
CCPD	Police	Vehicles	\$ 115,555.00	\$ 114,553.60	\$ 1,001.40
CCPD	Police	Equipment	\$ 9,500.00	\$ 7,587.08	\$ 1,912.92
<b>Total</b>			<b>\$ 699,810.00</b>	<b>\$ 1,489,658.62</b>	<b>\$ (789,848.62)</b>

# *City of Richland Hills*

Fiscal Year 2014-2015

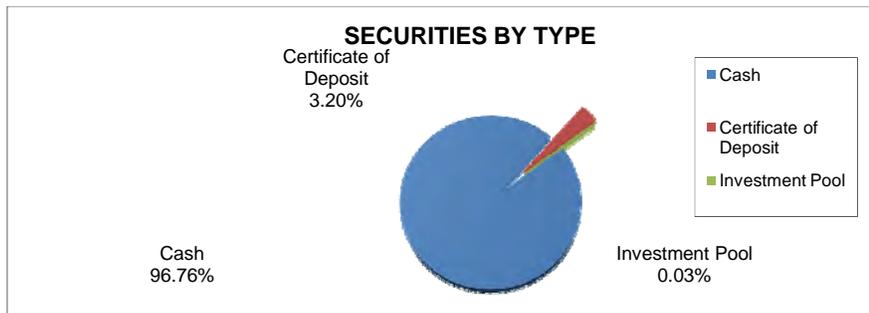
## *Treasury Investment Report*

April 30, 2015

**Investment Report  
City of Richland Hills, Texas  
April 30, 2015**

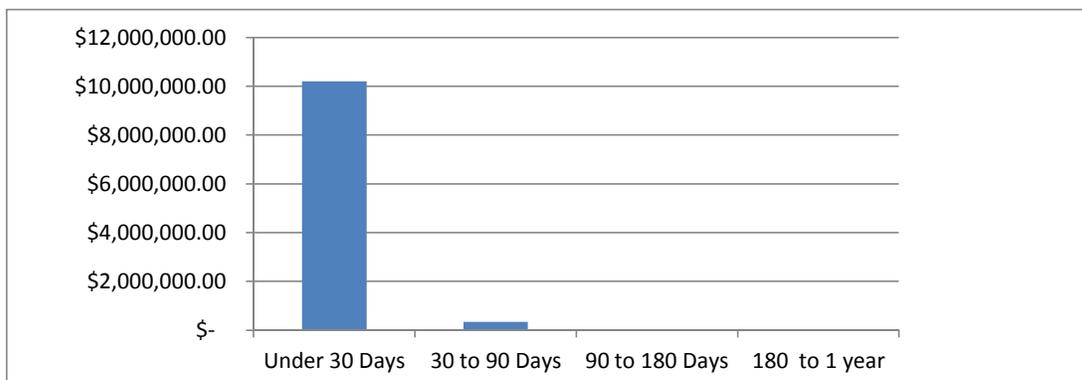
**Safety - Securities by Type**

Security Type	Book Value	Percent
Cash	\$ 10,202,748.53	96.76%
Certificate of Deposit	\$ 337,612.37	3.20%
Investment Pool	\$ 3,618.63	0.03%
<b>Total</b>	<b>\$ 10,543,979.53</b>	<b>100.00%</b>



**Liquidity - Securities by Maturity Date**

	Book Value	Percent
Under 30 Days	\$ 10,206,367.16	96.80%
30 to 90 Days	\$ 337,612.37	3.20%
90 to 180 Days	\$ -	0.00%
180 to 1 year	\$ -	0.00%
<b>Total</b>	<b>\$ 10,543,979.53</b>	<b>100.00%</b>



**Investment Report  
City of Richland Hills, Texas  
April 30, 2015**

**Weighted Average Days to Maturity**

<b>Portfolio</b>	<b>Current Month</b>
General	6
Revenue	8
	<hr/>
Total Average Maturity Days	7

**Investment Report  
City of Richland Hills, Texas  
April 30, 2015**

**PURCHASES**

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Texpool					\$ -	\$ -
Total Purchases	4/30/2015				<u>\$ -</u>	<u>\$ -</u>

**SALES**

Description	Fund	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested
Total Sales	4/30/2015				<u>\$ -</u>	<u>\$ -</u>

**Investment Report**  
**City of Richland Hills, Texas**  
**April 30, 2015**

**RECONCILIATION**

	Par Value	Purchase Value
Prior Month Ending Balance	\$ 10,715,114.20	\$ 10,715,114.20
Current Month Purchases	\$ -	\$ -
Current Month Sales	\$ -	\$ -
Change	<u>\$ (171,134.67)</u>	<u>\$ (171,134.67)</u>
Total	<u>\$ 10,543,980</u>	<u>\$ 10,543,979.53</u>

This report is in full compliance with the investment policy and strategy as established for the Investment Portfolio and the Public Funds Investment Act (Chapter 2256.023)

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Director of Finance

**Investment Report  
City of Richland Hills, Texas  
April 30, 2015**

**Inventory/Holdings**

Description	Purchase Date	Maturity Date	Yield	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
<b>General Fund Portfolio</b>									
CD	01-07-15	07-07-15	0.050%	\$ 162,612	\$ 162,612.37	\$ 162,612.37	\$ 162,612.37	\$ 162,612.37	\$ 162,612.37
Texpool	04-30-15	04-30-15		\$ 2,194	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90	\$ 2,193.90
<b>Total General Portfolio</b>				<b>\$ 164,806</b>	<b>\$ 164,806.27</b>				
<b>Revenue Fund Portfolio</b>									
CD	01-27-15	07-27-15	0.050%	\$ 175,000	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
Texpool	04-30-15	04-30-15		\$ 1,275	\$ 1,274.63	\$ 1,274.63	\$ 1,274.60	\$ 1,274.63	\$ 1,274.63
<b>Total Revenue Fund Portfolio</b>				<b>\$ 176,275</b>	<b>\$ 176,274.63</b>	<b>\$ 176,274.63</b>	<b>\$ 176,274.60</b>	<b>\$ 176,274.63</b>	<b>\$ 176,274.63</b>
<b>Drainage Utility Fund Portfolio</b>									
Texpool	04-30-15	04-30-15		\$ 150	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10	\$ 150.10
<b>Total Drainage Utility Fund Portfolio</b>				<b>\$ 150</b>	<b>\$ 150.10</b>				
<b>Depository Bank</b>									
<b>Cash Depository Bank</b>				<b>\$ 10,202,748.53</b>					
<b>Total Depository Bank</b>				<b>\$ 10,202,748.53</b>					
<b>Total Portfolio (All Funds)</b>				<b>\$ 10,543,979.53</b>	<b>\$ 10,543,979.53</b>	<b>\$ 10,543,979.53</b>	<b>\$ 10,543,979.50</b>	<b>\$ 10,543,979.53</b>	<b>\$ 10,543,979.53</b>

**Bank Account Balances**

001 General Fund	\$ 1,657,771.76
002 Revenue Account	\$ 1,720,979.18
006 Law Enforcement Fund	\$ 4,970.05
007 Parks and Beautification Fund	\$ 20,960.09
010 2001 Cert of Obliga I&S	\$ 1,006.77
012 Oil & Gas Lease Project Fund	\$ 450,155.59
051 Utility Systems Rev Bonds, Reserve	\$ 37,472.59
022 Drainage Utility Fund	\$ 1,621,356.32
024 Municipal Court Building Security	\$ 1,125.76
025 Road and Street Improvement Fund	\$ 173,415.75
026 Richland Hills Development Corp	\$ 331,164.08
065 Crime Control District	\$ 307,529.47
071 2007 Revenue Bonds I&S	\$ 78,288.49
072 2007 Revenue Bonds Construction	\$ 374.17
076 2007 PPFco I&S	\$ 164,828.11
077 Hotel Occupancy Tax	\$ 210,249.74
084 Drainage I&S	\$ 8,113.80
86 PPFco Acquisitions	\$ 24,760.46
87 2011 PPFco I&S	\$ 25,653.25
88 Ent Improvement Project Fund	\$ 676,948.41
91 2012 PPFco ACQ	\$ 161,651.65
92 2011 CO I&S	\$ 324,848.39
93 2012 PPFco I&S Fund	\$ 35,937.74
94 2013 CO Construction Fund	\$ 2,150,955.86
95 2013 CO I&S Fund	\$ 12,231.05
	<b>\$ 10,202,748.53</b>

# Community Center Dashboard

*April 2015*

The Richland Hills Community Center continues to be a great resource for RH citizens and nearby residents as April was the 6<sup>th</sup> month in a row that every weekend of the month was booked with a paid event. Additionally, the adult enrichment classes are experiencing steady attendance and offering opportunities for residents to get a great start to their day by exercising with friends in a supportive environment.

In April, the Senior Lunch Bunch enjoyed the presence of 75 patrons for a delicious meal from Olive Garden. Staff will be introducing a light breakfast on the third Wednesday of the month, starting in May, and providing table space for dominoes, bridge or other games that residents would like to enjoy.

Below, is a quick snapshot of activities along with revenues and expenditures for the community center through the month of April.

	<b>Current Month</b>	<b>FYTD</b>
Center Rentals	9	74
Number of Adult Enrichment Classes	34	234
Participants in Adult Enrichment Classes	239	1610

	<b>Current Month</b>	<b>FYTD</b>	<b>FY15 Adopted Budget</b>	<b>% to Date</b>	<b>Oct. '14 - Apr '15</b>
<b>Revenues</b>					
Community Center Rental Revenues	\$1,189	\$8,937	\$14,000	64%	58%
Recreation Class Fee Revenues	\$10	\$1,600	\$4,900	33%	
<b>Total Revenues</b>	<b>\$1,199</b>	<b>\$10,537</b>	<b>\$18,900</b>	56%	
<b>Expenses</b>					
Contract Labor Expenses	\$254	\$509	\$4,500	11%	58%
Personnel Salary & Wages	\$1,772	\$13,303	\$20,295	66%	
<b>Total Expenses</b>	<b>\$2,027</b>	<b>\$13,812</b>	<b>\$24,795</b>	56%	