

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and Members of the Richland Hills City Council
From: Barbara J. Childress, Chief of Police
Date: May 27, 2015
Subject: Crime Victims Liaison Grant (CVLG)

City Council Action Requested:

Consider approving a resolution accepting the award of a grant from the Office of the Governor, Criminal Justice Division, in the amount of \$80,000, for the Crime Victim Liaison Project.

Background Information:

The CVLG Project has been in existence for six years with partial funding awarded by the Office of the Attorney General. The project funds two full-time positions. The partner cities are Richland Hills, North Richland Hills, Haltom City and Watauga. Participating cities pay a percentage based on the amount of Part 1 crimes reported annually. The grant off-sets the remaining costs.

The grant for year six was submitted to and awarded by the Office of the Governor, Criminal Justice Division, in the amount of \$80,000. In order to activate the project, the city must submit a council resolution accepting the grant and the award. Acceptance will allow our agency to begin submitting expenditures for reimbursement and/or requesting grant adjustments.

Financial Impact:

\$2,076.93 *(Full project cost is \$171,324. City of Richland Hills percentage costs are \$3,251 less the grant award.)*

Attachments:

- (1) CVL Council Resolution
- (2) 2015/16 CVLG Budget Cost Center

Staff Contact:

Barbara Childress, Chief of Police
817-616-3885
bchildress@richlandhills.com

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF RICHLAND HILLS, TEXAS ACCEPTING GRANT FUNDS FOR THE CRIME VICTIM LIAISON PROJECT FROM THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION; PROVIDING FOR NOTICE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Richland Hills, Texas finds it in the best interest of the citizens of Richland Hills to collaborate with the cities of Haltom City, North Richland Hills, and Watauga to continue in a combined Crime Victim Liaison Project to be operated for FY 2015-2016; and

WHEREAS, the Office of the Governor is working to ensure that communities throughout the state receive the resources to make Texas a safer place by creating and supporting programs that protect people from crime, reduce the number of crimes committed, and promote accountability, efficiency, and effectiveness within the criminal justice system; and

WHEREAS, the Office of the Governor has determined that the collaborative 4-city project contributes to the Office of the Governor's efforts to make Texas a safer place and has agreed to grant the City of Richland Hills \$80,000 to help fund the project in FY 2015-2016; and

WHEREAS, the City of Richland Hills has agreed to provide applicable matching funds for said project as required by the Office of the Governor grant application; and

WHEREAS, the City of Richland Hills agrees that in the event of loss or misuse of the Criminal Justice Division Funds, the City of Richland Hills assures that the funds will be returned to the Criminal Justice Division in full;

WHEREAS, the City of Richland Hills wishes to designate the individual who will act as the grantee's "Authorized Official" for purposes of the grant requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS THAT:

Section 1. The statements contained in the preamble to the Resolution are hereby adopted as true and correct statements of fact and as part of the operative provisions hereof.

Section 2. The City of Richland Hills approves acceptance of grant funds for the Crime Victim Liaison Project from the Office of the Governor, Criminal Justice Division.

Section 3. The City Council of the City of Richland Hills approves and designates the Chief of Police, as the grantee's authorized official, and as such the Chief of Police is

authorized to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

Section 4. Upon adoption of the Resolution, the City Secretary is directed to give notice of this Resolution in the manner required by law.

Section 5. This Resolution shall be effective upon its adoption.

CITY OF RICHLAND HILLS

The Honorable Bill Agan, Mayor

ATTEST:

Cathy Bourg, City Secretary

Approved as to form and legality:

City Attorney

Grant Number: 2696003

City of Richland Hills
 FY 15-16 BUDGET
 CVLG COST CENTER - Assumption with Grant Assistance
 CITY PERCENTAGES (RICHLAND HILLS, NORTH RICHLAND HILLS, WATAUGA, HALTOM CITY)

ACCOUNT NUMBER	ACCOUNT	2014-2015 CURRENT	2015-2016 PROPOSED	3.61% Richland Hills	48.39% NRH	13.21% Watauga	34.79% Haltom City
<u>PERSONNEL</u>							
51010	Salaries & Wages	\$ 91,188	\$ 96,506	\$ -	\$ -	\$ -	\$ -
	Grant Allowance	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -
	Sub-total Salaries & Wages	\$ 11,188	\$ 16,506	\$ 604	\$ 8,101	\$ 2,212	\$ 5,825
51030	Overtime	\$ 4,000	\$ 4,000	\$ 72	\$ 968	\$ 264	\$ 696
51040	FICA	\$ 7,282	\$ 7,689	\$ 267	\$ 3,581	\$ 978	\$ 2,575
51050	Unemployment Insurance	\$ 180	\$ 414	\$ 20	\$ 261	\$ 71	\$ 188
51070	TMRS	\$ 17,162	\$ 17,371	\$ 629	\$ 8,427	\$ 2,300	\$ 6,058
51080	Health Insurance	\$ 12,224	\$ 12,600	\$ 455	\$ 6,097	\$ 1,664	\$ 4,384
51230	Polygraphs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51240	Physicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51250	Psychologicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PERSONNEL	\$ 52,036	\$ 58,580	\$ 2,047	\$ 27,435	\$ 7,489	\$ 19,726
<u>SUPPLIES/MAINTENANCE</u>							
52010	Office Supplies	\$ 1,450	\$ 1,700	\$ 52	\$ 702	\$ 192	\$ 504
52020	Printing	\$ 2,750	\$ 2,700	\$ 97	\$ 1,307	\$ 357	\$ 939
52030	Gasoline	\$ 1,950	\$ 3,250	\$ 117	\$ 1,573	\$ 429	\$ 1,131
52035	Oils & Lubricants	\$ 128	\$ 280	\$ 10	\$ 136	\$ 37	\$ 97
52040	Office Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52060	Minor Office Equipment	\$ 3,500	\$ 2,050	\$ 74	\$ 992	\$ 271	\$ 713
52100	Uniforms	\$ 1,660	\$ 3,600	\$ 130	\$ 1,742	\$ 476	\$ 1,252
52110	Vehicle Maintenance	\$ 2,610	\$ 3,518	\$ 127	\$ 1,702	\$ 465	\$ 1,224
52115	Tires/Tubes/Batteries	\$ 1,508	\$ 600	\$ 43	\$ 581	\$ 159	\$ 417
52130	Communication Equip Maintenance	\$ 717	\$ 838	\$ 30	\$ 406	\$ 111	\$ 291
52180	Hand Tools Small Equipment	\$ 300	\$ 200	\$ 7	\$ 97	\$ 26	\$ 70
52340	Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL SPLS./MAINT.	\$ 16,573	\$ 18,736	\$ 687	\$ 9,238	\$ 2,523	\$ 6,638
<u>TRAVEL/TRAINING/MISC</u>							
53010	Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
53020	Postage	\$ -	\$ -	\$ 9	\$ 121	\$ 33	\$ 87
53060	Membership/Professional Dues	\$ 300	\$ 250	\$ 9	\$ 121	\$ 33	\$ 87
53070	Subscriptions/Publications	\$ 200	\$ 200	\$ 7	\$ 97	\$ 26	\$ 70
53072	Other Programs	\$ 500	\$ 500	\$ 18	\$ 242	\$ 66	\$ 174
53080	Travel/Training	\$ 4,780	\$ 6,290	\$ 227	\$ 3,044	\$ 831	\$ 2,188
	SUBTOTAL TRV/TRN/MSC	\$ 5,780	\$ 7,240	\$ 270	\$ 3,625	\$ 989	\$ 2,606
<u>UTILITIES</u>							
54010	Power and light	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54020	Natural gas	0	\$ -	\$ -	\$ -	\$ -	\$ -
54030	Telephone	\$ 5,460	\$ 3,618	\$ 130	\$ 1,751	\$ 478	\$ 1,259

SUBTOTAL UTILITIES	\$ 5,460	\$ 3,618	\$ 130	\$ 1,751	\$ 478	\$ 1,259
<u>CONTRACTUAL</u>						
55030 Worker's Comp Insurance	\$ 3,228	\$ 3,150	\$ 117	\$ 1,562	\$ 426	\$ 1,123
55040 Real/Personal Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55055 Law Enforcement Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55060 Auto Physical Damage Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55070 Notary Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55080 General Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55090 Auto Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55100 Employee Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL CONTRACTUAL	\$ 3,228	\$ 3,150	\$ 117	\$ 1,562	\$ 426	\$ 1,123
<u>CAPITAL/TRANS/DEBT SVC</u>						
56010 Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
56020 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
56021 Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
56150 Capital Facilities Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
56100 Vehicles/Heavy Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL CAP/TR/DS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TOTAL POLICE</u>	\$ 83,077	\$ 91,324	\$ 3,251	\$ 43,611	\$ 11,905	\$ 31,352