

Office of the City Secretary

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: July 7, 2015
Subject: Minutes from the June 2, 2015 and June 16, 2015 regular City Council meetings

City Council Action Requested:

Consider approval of the June 2, 2015 and June 16, 2015 regular City Council meeting minutes.

Background Information:

Attachment – June 2, 2015 and June 16, 2015 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
June 2, 2015
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor
Roland Goveas, Place 1
Allison Barrette, Place 2
Robert DeSoto, Place 3
Beverly Williams, Place 4
Edward Lopez, Mayor pro-tem

Council Absent:

Staff

Eric Strong, City Manager
Cathy Bourg, City Secretary
Betsy Elam, City Attorney

WORK SESSION – Mayor Bill Agan Called to Order – Time 6:09 p.m.

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to convene into executive session. Time: 6:10 p.m.

Motion passed 5-0.

Mayor Agan reconvened into open session. Time: 6:42 p.m.

- 2. Discussion of items and presentations listed on tonight's City Council Agenda.**

Eric Strong, City Manager presented the following agenda items:

- 2B.** Barbara Childress, Police Chief presented to council Resolution 447-15, accepting the award of a grant from the Office of the Governor, Criminal Justice Division, in the amount of \$80,000, for the Crime Victim Liaison Project.

- 4A. Eric Strong, City Manager presented to council Ordinance 1294-15, an update to Chapter 14 of the Code of Ordinances regarding Inspections of Rental Properties. The proposed new language of the ordinance would require that we inspect rental properties under any one of the following four conditions:
- 1) Upon a change of Occupancy, unless the property has been inspected in the previous 12 months.
 - 2) Upon a complaint by a tenant
 - 3) Upon a complaint by a landlord
 - 4) If staff determines that justifiable probable cause exists
- 5A. Eric Strong, City Manager presented to council the Bid Award for RFB 1503, Sale of Property located at 6904 Midway Road and 2407 Austin Road, Fort Worth, Texas. There was one bid submitted and it was for only one of the five tracts offered, Tract 1, in the amount of \$50,000. Staff's recommendation is to not awarding the bid.
- 5B. Eric Strong, City Manager presented to council the Bid Award for RFB 1502, for Janitorial Services for City Facilities. Bids were submitted by Regent Services and JF Cleaning Services. The bids were tabulated at a monthly expenditure as follows:
- Regent Services - \$3,150 per month
 - JF Cleaning Services - \$2,900 per month

REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:00 p.m.

Invocation – Mayor Agan

Pledge of Allegiance – Led by Councilmember Lopez

PRESENTATIONS

1. PRESENTATIONS

A. Citizen Appearances/Public Comments

Eric Strong, City Manager presented the rules of decorum.

Gerrit Speaker, 3401 Jonnette Dr., Richland Hills, spoke to council regarding needed repairs to Midway Rd. He also spoke regarding the sale of property at 6904 Midway Road and 2407 Austin Road, Fort Worth, and the potential rodent issue with the storage of mulch on the property.

Zackary Clark, 6716 Park Place, Richland Hills asked council to end the contract with Reflex Traffic Systems and ban all red light cameras.

CONSENT AGENDA

****Item 4A, 5A to deny, and 5B to award bid to Regency moved to consent agenda.***

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Lopez to move item 4A, 5A to deny, and 5B to award the bid to Regency to the consent agenda.

Motion carried by a vote of 5-0.

- 2A. Approval of minutes of May 19, 2015 Regular City Council Meeting.**
- 2B. Consider approving a resolution 447-15 accepting the award of a grant from the Office of the Governor, Criminal Justice Division, in the amount of \$80,000, for the Crime Victim Liaison Project.**
- 4A. Consider Ordinance 1294-15, an update to Chapter 14 of the Code of Ordinances regarding Inspections of Rental Properties.**
- 5A. Deny the Bid Award for RFB 1503 Sale of Property located at 6904 Midway Road and 2407 Austin Road, Fort Worth, Texas.**
- 5B. Bid Award for RFB 1502 for Janitorial Services for City Facilities to Regent Services.**

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to approve all consent agenda items.

Motion carried by a vote of 5-0.

PUBLIC HEARING, MEETINGS, AND OTHER RELATED ITEMS

- 3A. None at this time.**

ORDINANCES, RESOLUTIONS, AND OTHER RELATED ITEMS

- 4A. Consider Ordinance 1294-15, an update to Chapter 14 of the Code of Ordinances regarding Inspections of Rental Properties.**

Item was discussed during the work session, under item 2.

**Moved to consent agenda*

CONTRACTS, AGREEMENTS, BID AWARDS, AND OTHER RELATED ITEMS

- 5A. Consider Bid Award for RFB 1503 Sale of Property located at 6904 Midway Road and 2407 Austin Road, Fort Worth, Texas.**

Item was discussed during the work session, under item 2.

**Moved to consent agenda*

5B. Consider Bid Award for RFB 1502 for Janitorial Services for City Facilities.

Item was discussed during the work session, under item 2.

**Moved to consent agenda*

OTHER ITEMS FOR CONSIDERATION

6A. None at this time.

REPORTS AND DISCUSSION

7A. Presentation of Monthly Department Reports

A. Discussion regarding Community Activity Center project

Eric Strong, City Manager gave an update regarding the Community Activity Center project.

B. Discussion regarding Service Delivery for the Community Development department

Eric Strong, City Manager presented to council information regarding service delivery for the Community Development department. The building plan review and field inspections are contracted with Bureau Veritas and the planning services are handled by Freese and Nichols. We could repurpose a portion of these funds in order to hire a full time Building Official. We could make this type of transition budget neutral and be able to bring many of these responsibilities in-house. This would allow us to be more responsive to requests.

C. Discussion regarding Annual 4th of July Event

Eric Strong, City Manager gave an update regarding the Annual 4th of July Event. There will be a change from last year with the parade route and the event will be held in the vacant lot north of City Hall. There will be food, games, the band Vocal Trash, and the Grand Marshal will be State Representative, Stephanie Klick

COMMUNITY INTEREST ITEMS

8. Community Interest

- Job Fair at Library Sponsored by the City on Thursday, July 9th

- Contract Park Improvements S&R – Kate Baker Park
- Rain – standing water on property and mosquitoes
- No boil notice - incorrect news media report regarding news release
- Lunch Bunch on June 11th
- Community Breakfast on June 17th

EXECUTIVE SESSION

- 9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein.**

None at this time.

ADJOURNMENT

- 10. A motion was made by Councilmember Barrette, and seconded by Councilmember Williams to adjourn. Motion passed 5-0.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:39 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
JUNE 16, 2015
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor

Allison Barrette, Place 2

Robert DeSoto, Place 3

Edward Lopez, Mayor pro-tem

Council Absent:

Roland Goveas, Place 1

Beverly Williams, Place 4

Staff

Eric Strong, City Manager

Cathy Bourg, City Secretary

WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.

1. Discussion regarding Fiscal Year 2015-2016 Annual Budget.

Eric Strong, City Manager reviewed with council the following FY 2015-2016 budget items:

- Sales Tax
- Property Tax – Values – Total Rate – I&S Rate
- Employee Compensation and Bonus
- Increase Senior Activities
- Road Projects
- Budget Discipline – Council Contingency Fund
- General Fund Revenues
- Court
- City Secretary
- Library
- Community Center/Recreation
- Street
- Parks
- Animal Services
- Community Development
- 6Stones

2. Discussion regarding Richland Hills Activities Center Project.

Eric Strong, City Manager presented to council information regarding the Richland Hills Activities Center Project. Staff has worked with the architect, Barker Rinker Seacat, over the past few weeks to modify the building design. The new design is a 27,000 square foot single story building. This scaled down version will provide a cost savings without sacrificing amenities.

3. Discussion regarding 4th of July Annual Event.

Eric Strong, City Manager gave an update regarding the Annual 4th of July Event. There will be a change from last year with the parade route and the event will be held in the vacant lot north of City Hall. There will be food and fun until noon and the Grand Marshal will be State Representative, Stephanie Klick

4. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None at this time.

Motion: Motion was made by Councilmember Desoto, and seconded by Councilmember Lopez to adjourn. Motion passed 5-0.

There being no further discussion or need for the regular session, Mayor Agan declared the meeting adjourned at 7:18 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor