

**Office of the City Secretary**

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Cathy Bourg, City Secretary  
Date: August 4, 2015  
Subject: Minutes from the July 21, 2015 regular City Council meeting

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**City Council Action Requested:**

Consider approval of the July 21, 2015 regular City Council meeting minutes.

**Background Information:**

Attachment – July 21, 2015 Draft Minutes

**Board/Citizen Input:**

N/A

**Financial Impact:**

N/A

**Staff Contacts:**

Cathy Bourg, City Secretary  
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**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
JULY 21, 2015  
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor  
Roland Goveas, Place 1  
Allison Barrette, Place 2  
Robert DeSoto, Place 3

Council Absent:

Beverly Williams, Place 4

Edward Lopez, Mayor pro-tem

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary

**WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.**

*\*Items taken out of order*

- 3. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

**Motion:** Motion was made by Councilmember DeSoto, and seconded by Councilmember Barrette to convene into executive session. Time: 6:01 p.m.

Motion carried by a vote of 4-0. Councilmember Williams absent.

Mayor Agan reconvened into open session at 6:32 p.m.

- 1. Discussion regarding Fiscal Year 2015-2016 Annual Budget.**

Eric Strong, City Manager reviewed with council the following FY 2015-2016 budget items:

- Administration
- Non-Departmental Shared Services
- Non-Departmental Transfers
- Water Revenues

- Water Product and Distribution
- Wastewater Collection and Treatment
- Oil and Gas Lease Project
- Drainage Utility
- Road and Street Improvements
- Richland Hills Development Corporation
- Municipal Court Technology
- Traffic Safety
- Crime Control District
- 2007 PPFCO I&S
- Hotel Occupancy Tax Revenue
- COPS LEF CVL Grant
- Fire Department
- Police Department
- Drainage Utility
- Hazardous Waste

**2. Discussion regarding Richland Hills Activities Center Project.**

Eric Strong, City Manager presented to council information regarding the Richland Hills Activities Center Project. Council was presented with two different design concepts and updated on staff's recent tour of other recreation facilities.

**4. Discussion of items listed on tonight's City Council Agenda.**

None at this time.

**REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:51 p.m.**

**Invocation** – Mayor Agan

**Pledge of Allegiance** – Led by Councilmember Goveas

**PRESENTATIONS**

**1. PRESENTATIONS**

**A. Citizen Appearances/Public Comments**

No speakers

**CONSENT AGENDA**

**2A. Approval of minutes of July 7, 2015 Regular City Council Meeting.**

**2B. Approval of the Tarrant County Hazard Mitigation Action Plan.**

**2C. Approval of Emergency Expenditure for Vance Road Wastewater Line repair.**

**Motion:** Motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to approve all consent agenda items.

Motion carried by a vote of 4-0. Councilmember Williams absent.

**PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**

**3A. Discussion regarding adoption of an ordinance amending Ordinance No. 1273-14, the Zoning Ordinance, including amendments to Subsection 1.05.03 Rules of Construction; Subsection 3.02 Use Chart regarding regulations for garage apartments, guest houses, live-above mixed uses, live/work units, multifamily residences, townhomes, senior housing and senior living facilities, accessory structures, community centers, contractor's shops and/or storage yards, farmer's markets, hotel/motels, and temporary buildings for new construction; Subsection 3.02.01 Conditional Development Standards; Subsection 4.02 Accessory Structure Standards regarding regulations for residential and nonresidential accessory structures, carports, and temporary accessory structures; Subsection 4.03 Supplementary Regulations regarding regulations for residential lot regulations and front yard setbacks; Subsection 6.01 Creation of a Building Site; Subsection 6.12 Zoning Variance; Subsection 6.13 Zoning Special Exception; and Section 8 Definitions.**

Eric Strong, City Manager introduced the item for discussion only; there was no staff presentation. The following was discussed by council:

- Garage Apartments
- Guest Houses
- Live/Work Units
- Community Centers
- Farmers Market
- Accessory Structures
- Carports

**4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS**

None at this time.

**5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

None at this time.

**6. OTHER ITEMS FOR CONSIDERATION**

None at this time.

**7. REPORTS & DISCUSSIONS**

None at this time.

**8. COMMUNITY INTEREST ITEMS**

- Senior Activity Event – Donuts and Coffee is the third Wednesday of each month from 8:00 a.m. to 9:30 a.m.
- Hazmat Collection - September
- Bulk Waste Collection - August 10<sup>th</sup>
- End of Summer Party - August
- Fall Festival - October
- 6 Stones/CPR Program - October 16<sup>th</sup> and 17<sup>th</sup>

Motion was made by Councilmember Desoto and seconded by Councilmember Lopez to adjourn.

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 8:20 p.m.

**ATTEST**

**APPROVED**

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Cathy Bourg, City Secretary

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Bill Agan, Mayor