

Office of the City Manager

City of Richland Hills, Texas

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Eric Strong, City Manager  
**Date:** October 6<sup>th</sup>, 2015  
**Subject:** Selection of Construction Manager at Risk

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### **City Council Action Requested:**

Consider approval of resolution selecting a Construction Manager at Risk for the Proposed Richland Hills Activities Center Project.

### **Background Information:**

Staff is currently going through the process of evaluating submittals and interviewing candidates for the Construction Manager at Risk (CMAR) for the Proposed Activities Center. This process is ongoing, and at the time of the typing of this memo, a recommended CMAR has not been selected. Interviews of the three finalists will occur on Friday, October 2<sup>nd</sup>, after the agenda is posted.

As such, staff will have an update to you at or before the council meeting with the suggested candidate. However, in the interest of time, we are placing this item on the agenda so that we can move forward with this step and not wait two weeks until the next meeting. The attached resolution has blank spaces that will be filled in prior to any potential council action on Tuesday night.

### **Board/Citizen Input:**

N/A

### **Financial Impact:**

N/A

### **Staff Contacts:**

Eric Strong, City Manager

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**Attachments:**

Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING THE SELECTION OF \_\_\_\_\_ AS THE CONSTRUCTION MANAGER-AT-RISK FOR THE CONSTRUCTION OF A MULTI-PURPOSE ACTIVITIES CENTER, AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTION, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council desires to construct a multi-purpose activities center for the health, safety, and welfare of the citizens of the City of Richland Hills, Texas; and

**WHEREAS**, the City Council previously approved the use of the construction manager-at-risk delivery method for the construction of the multi-purpose activities center as provided by Chapter 2269, Texas Government Code; and

**WHEREAS**, the City Council finds that the proposal submitted by \_\_\_\_\_ offers the best value for the City based on the published selection criteria and the ranking evaluation provided in the City's request for proposals; and

**WHEREAS**, this project shall be financed in whole or in part by the issuance of public securities supported by ad valorem taxes; and

**WHEREAS**, pursuant to Texas Government Code Sec. 2269.053, the City Council previously delegated its authority under Chapter 2269 to the City Manager and authorized the City Manager to act as its designated representative for all purposes related to this project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:**

**SECTION 1.**

The City Council hereby approves the selection of \_\_\_\_\_ as the construction manager-at-risk (CMAR) for the construction of a multi-purpose activities center in the City of Richland Hills, Texas, and finds that the CMAR's proposal offers the best value for the City based on the published selection criteria and the ranking evaluation provided in the City's request for proposals.

**SECTION 2.**

The City Council hereby authorizes the City Manager to negotiate and execute all documents necessary to accomplish the purposes and actions provided herein.

**SECTION 3.**

This Resolution shall be effective upon its adoption.

**IT IS SO RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS ON THE \_\_\_ DAY OF \_\_\_\_\_, 2015.**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary