

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Jason Moore, Assistant to the City Manager
Date: October 20, 2015
Subject: Keep Richland Hills Beautiful Update

Council Action: N/A

Background Information: Since March of 2015, staff has worked with KRHB to incorporate them as a non-profit entity, stand-alone from the City's operations. We are currently on the last step, awaiting final approval from the IRS, which is expected no later than mid December. Therefore it is expected that the Keep Richland Hills Beautiful Board be able to accept donations around January 2016. The Board will function separate of the City and will retain their own records, etc. as meetings are held. As Council previously suggested, the City may partner with KRHB to assist with grant writing and/or funding requests as projects and opportunities arise.

That is one area staff needs further direction from Council today. How much detail does the Council want to see in order to grant funds or assist financially with projects or promotional efforts going forward? Do you want KRHB to submit a formal budget with specific requests for the foreseeable future or more on a case by case basis? What level of detail do you want to see from them for any type of consideration of City participation?

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts: Jason Moore, Assistant to the City Manager, jmoore@richlandhills.com

Attachments: None