

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Jason Moore, Assistant to the City Manager
Date: November 3, 2015
Subject: Kate Baker Park Playground

Council Action: Authorize the purchase of playground equipment and installation at Kate Baker Park via Proposal KP3603, as offered by Recreation Consultants of Texas (Buyboard Vendor #889) and Custom Swings of Texas (BuyBoard Vendor #2035) in the amount of \$167,347 using the Texas Buyboard Contract #423-13.

Background Information: As part of Phase A1, Schrickel Rollins and Associates (SRA) has completed the design phase which includes new playground equipment for 2 to 5 year old and 5 to 12 year old age groups. We are now moving into bidding, or procurement of both construction services and equipment purchase and installation.

The equipment that Council had previously given staff direction to proceed with, is a traditional system manufactured by Landscape Structures Inc. (LSI). The LSI authorized representative for our region to purchase the equipment through is a company called Recreation Consultants of Texas. Local government procurement laws in Texas allow municipalities and other governing agencies the ability to purchase materials or services through the Texas Buyboard contract as an official procurement method, thus satisfying all procurement regulations for Richland Hills. In other words, the competitive bidding process has already been taken care of through the Texas Buyboard and we, as a City, do not have to obtain multiple bids for equipment.

This adds a layer of convenience when selecting items such as playground equipment because we get customized elements at a catalog price along with a 5% discount as part of the purchase.

For installation, Custom Swings of Texas, owned by the same person that owns Recreation Consultants of Texas, is the authorized installer for LSI equipment for our region. Custom Swings of Texas provides installation through the Buyboard with a 17% discount as their negotiated amount.

The reason for authorizing the purchase right now on the equipment is because there is a longer lead time and in the meantime, we will start the competitive bidding process for a general contractor to complete the grade work, install flatwork, drainage, and parking space, before the equipment arrives.

Since the last time you have seen the proposed equipment pictures, we have included shade elements as well as a few smaller items and an additional slide. You will find updated images, attached.

Board/Citizen Input: N/A

Financial Impact: not \$167,347 for equipment/freight/installation

Staff Contacts: Jason Moore, Assistant to the City Manager, jmoore@richlandhills.com

Attachments: Proposal KP3603; & three images of the proposed playground



KidZone Play, LLC
DBA Recreation Consultants of Texas
11660 Plano Road
Dallas, TX 75243

214-503-7320 Phone
214-341-1221 Fax

Proposal

Date	Estimate #
10/27/2015	KP3603
Proposals are valid for 30 days.	

City of Richland Hills
Jason Moore
3200 Diana Dr
Richland Hills, TX 76118

Terms	Sales Consultant	FOB	Project	Ship VIA
N 30 Ship Dt	JAS	Destination	Kate Baker Option 1	Truckload

Qty	Item	Description	Unit Price	Unit Wt.	Total Wt.	Total
		*** PRICING QUOTED BELOW IS VALID FOR ORDERS PLACED BY DECEMBER 11, 2015. PLEASE CONTACT YOUR RCT DESIGN CONSULTANT IF ORDERING AFTER DECEMBER 11th. ***				
1	PlayBooster	Landscape Structures Custom Designed Modular Play System w/Freestanding Play Activities # 83279-1-8, ages 5-12, direct bury	98,022.00	8900	6229	98,022.00
1	PlayShaper	Custom Designed Modular Play System w/Freestanding Play Activities # 83279-1-8, ages 2-5, direct bury	30,709.00	2572	2572	30,709.00
	Discount	5% BuyBoard Discount	-6,487.00			-6,487.00
1	Freight	Truckload Rate	3,000.00			3,000.00
		Subtotal - Landscape Structures Play Equipment & Freight w/BuyBoard Discount				125,244.00
	BuyBoard	*** Recreation Consultants of Texas is a registered BuyBoard Vendor for Equipment Sales. BuyBoard Vendor ID #: 889. Contract #: 423-13. ***				0.00
		*** INSTALLATION SERVICES PROVIDED BY CUSTOM SWINGS OF TEXAS, A LANDSCAPE STRUCTURES CERTIFIED INSTALLER ***				
1	Latrine	Portable Latrine Rental - REQUIRED IF ON-SITE CREW FACILITIES NOT AVAILABLE	250.00			250.00
1	Refuse Remo...	Refuse Removal - REQUIRED IF ON-SITE DISPOSAL SITE NOT PROVIDED	1,250.00			1,250.00
1	Commercial I...	Installation of Above Landscape Structures Play Equipment	48,920.00			48,920.00
	Discount	17% BuyBoard Discount	-8,317.00			-8,317.00
		Subtotal - Installation Services Provided by Custom Swings of Texas w/BuyBoard Discount				42,103.00
	CST BuyBoard	*** Custom Swings of Texas is a Registered BuyBoard Vendor for Equipment Installation. BuyBoard vendor ID #: 2035. Contract #: 423-13. ***	0.00			0.00

SALES TAX EXEMPTION FORM REQUIRED OR SALES TAX WILL BE ADDED TO FINAL INVOICE.	Subtotal
1.5% FINANCE CHARGE PER MONTH IF PAYMENT RECEIVED AFTER DUE DATE.	Sales Tax (0.0%)
SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS	Total
Signature _____	



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		<p>*** FOLLOWING CAN BE SUPPLIED AT ADDITIONAL COST IF REQUIRED. PLEASE CALL FOR PRICING. ***</p> <ul style="list-style-type: none"> * Underground Utility Line Location by Private Contractor. NOTE: CUSTOMER IS RESPONSIBLE FOR CONSTRUCTION DAMAGE TO UNMARKED UTILITY LINES. IT IS HIGHLY RECOMMENDED THAT A PRIVATE CONTRACTOR BE HIRED TO SURVEY & MARK THE AREA TO ENSURE ALL PUBLIC & PRIVATE LINES ARE LOCATED. * Payment/Performance Bonds * Off-Site Disposal of Drilling Spoils * Equipment Rental for Special Soil Conditions As Outlined in Attached Addendum 1 <p>*** CUSTOMER IS RESPONSIBLE FOR CONSTRUCTION PERMITS & INSPECTIONS IF REQUIRED BY LOCAL BUILDING CODES. FEES FOR ENGINEER SEALED DRAWINGS ARE NOT INCLUDED ON THIS PROPOSAL. ***</p> <p>*** CUSTOMER IS RESPONSIBLE FOR SUBMITTAL OF SEALED PLANS TO REGISTERED ACCESSIBILITY SPECIALIST (RAS) FOR TEXAS ACCESSIBILITY STANDARDS (TAS) REVIEW IF REQUIRED. COSTS ASSOCIATED WITH PRODUCTION OF SEALED PLANS & RAS REVIEW ARE NOT INCLUDED IN THIS PROPOSAL. ***</p> <p>*** NOTE ON INDEPENDENT POST-INSTALLATION SAFETY AUDIT IF REQUIRED BY CONTRACT:</p> <p>RECREATION CONSULTANTS OF TEXAS ** WILL NOT ** PRICE AN INDEPENDENT SAFETY AUDIT DUE TO POTENTIAL CONFLICT OF INTEREST ISSUES. CUSTOMER OR GENERAL CONTRACTOR IS</p>				

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SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS Signature _____	Total



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Qty	Item	Description	Unit Price	Unit Wt.	Total Wt.	Total
		RESPONSIBLE FOR CONTRACTING DIRECTLY WITH AN INDEPENDENT AUDITOR FOR THE SERVICE. PLEASE CONTACT YOUR RCT DESIGN CONSULTANT TO REQUEST A LIST OF RECOMMENDED INDEPENDENT AUDITORS. ***				

SALES TAX EXEMPTION FORM REQUIRED OR SALES TAX WILL BE ADDED TO FINAL INVOICE.	Subtotal
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SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS Signature _____	Total



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	Rock Note	*** IMPORTANT NOTE CONCERNING ROCK *** If rock is encountered while drilling, and no rock driller has been reserved in advance of the installation, and it becomes necessary to bring in special equipment to drill holes, a rock charge equal to \$150.00 per hole will apply with a \$3,000 minimum. It is the customer's responsibility to supply Custom Swings of Texas with a soil test to determine if rock is present at the playground site. A rock charge will be added to the attached proposal based upon the above if the soil test shows rock within 30" of the top of grade.	0.00			0.00
	Addendum 1 ...	INSTALLATION OF PLAY EQUIPMENT BY CUSTOM SWINGS OF TEXAS, A CERTIFIED INSTALLER FOR LANDSCAPE STRUCTURES, INC. PLAYGROUND EQUIPMENT. IMPORTANT: SEE ADDENDUM 1 FOR CONDITIONS OF CONTRACT REQUIRED FOR CUSTOM SWINGS OF TEXAS PROJECTS. NO WORK WILL BE PERFORMED UNLESS CUSTOMER ACKNOWLEDGES RECEIPT OF THIS ADDENDUM AND RETURNS SIGNED COPY WITH ORDER. FAILURE TO SIGN & RETURN ADDENDUM 1 MAY RESULT IN ADDITIONAL CHARGES. INSURANCE NOTE: Price quoted assumes our standard ACORD insurance certificate is adequate for the purpose. Additional Insureds or Waivers of Subrogation endorsements required for this project may be billed at cost.	0.00			0.00

SALES TAX EXEMPTION FORM REQUIRED OR SALES TAX WILL BE ADDED TO FINAL INVOICE.	Subtotal	\$167,347.00
1.5% FINANCE CHARGE PER MONTH IF PAYMENT RECEIVED AFTER DUE DATE.	Sales Tax (0.0%)	\$0.00
SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER & ACCEPTANCE OF ALL NOTES, TERMS, FINANCE CHARGES & CONDITIONS Signature _____	Total	\$167,347.00



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