

**Office of the City Secretary**

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Cathy Bourg, City Secretary  
Date: December 1, 2015  
Subject: Minutes from the November 3, 2015 Regular and the November 11, 2015  
Special City Council meeting

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**City Council Action Requested:**

Consider approval of the November 3, 2015 Regular and the November 11, 2015  
Special City Council meeting minutes.

**Background Information:**

Attachment – November 3, 2015 Draft Minutes  
Attachment – November 11, 2015 Draft Minutes

**Board/Citizen Input:**

N/A

**Financial Impact:**

N/A

**Staff Contacts:**

Cathy Bourg, City Secretary  
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**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 3, 2015  
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor  
Roland Goveas, Place 1  
Allison Barrette, Place 2  
Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Mayor pro-tem

Council Absent:

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary  
Betsy Elam, City Attorney

**WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.**

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time.

- 2. Discussion of items listed on tonight's City Council Agenda.**

Eric Strong, City Manager presented the following agenda items:

- 2B.** Jason Moore, Assistant to the City Manager gave a presentation regarding the purchase of playground equipment for Kate Baker Park from BuyBoard. Mr. Moore provided information regarding the BuyBoard process and displayed pictures of the equipment.
- 7B.** Scott Mitchell, Director of Neighborhood Services gave a presentation regarding the current contract for mowing and landscape maintenance, as well as possible options for a future contract. The current contract with LandCare includes mowing of the medians, which will no longer be necessary once the Green Ribbon Project is completed and maintenance is turned over to the City. Mr. Mitchell presented options of rebidding or continuing the current contract and adding the median maintenance.

- 1C. Lisa Harper Wood, Library Director gave a presentation and update on Library Services and Programming. The new carpet project is complete and looks great. The shelving was rearranged to expand the space in the children's area. Some of the upcoming programs will include: Folk singing duo, Mighty Girls, Super Second Saturdays, Afternoon Storytime and After School programs.
- 7A. Eric Strong, City Manager discussed the council's future meeting schedule. There is a need for a special meeting to canvass the November 3<sup>rd</sup> Bond Election results. This meeting will be held on Wednesday, November 11<sup>th</sup>. There will not be a need for a second regular meeting in November or December. The next regular meeting will be on December 1<sup>st</sup>. The first meeting in 2016, will be January 5<sup>th</sup>.

Break 6:40 p.m.

**REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:00 p.m.**

**Invocation – Mayor Agan**

**Pledge of Allegiance – Led by Councilmember DeSoto**

**PRESENTATIONS**

**1A. Citizen Appearances/Public Comments**

Eric Strong, City Manager presented the rules of decorum.

Oliver Pettit, 7505 Hovenkamp, Richland Hills spoke regarding his disappointment in the bond election passing.

**1B. Recognition of Library Mighty Girls Participants**

Item was presented following community interest items.

Suzanna Fitzgerald, Library Associate provided information regarding the Mighty Girls Program and the participants recited the Mighty Girls Pledge.

Mayor Agan presented graduation certificates to the Library Mighty Girls participants.

**1C. Update on Library Programming**

Item was discussed during the work session, under item 2.

**CONSENT AGENDA**

**2A. Approval of minutes of October 20, 2015 Regular City Council Meeting.**

- 2B. Approve purchase of playground equipment and installation at Kate Baker Park via Proposal KP3603, as offered by Recreation Consultants of Texas (BuyBoard Vendor #889) and Custom Swings of Texas (BuyBoard Vendor #2035) in the amount of \$167,347 using the Texas BuyBoard Contract #423-13.**

Item was discussed during the work session, under item 2.

**Motion:** Motion was made by Councilmember Williams, and seconded by Councilmember Goveas to approve all consent agenda items.

Motion carried by a vote of 5-0.

### **PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**

- 3A. None at this time.**

### **ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS**

- 4A. None at this time.**

### **CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

- 5A. None at this time.**

### **OTHER ITEMS FOR CONSIDERATION**

- 6A. None at this time.**

### **REPORTS & DISCUSSIONS**

- 7A. Discussion of Future Meeting Schedules**

Item was discussed during the work session, under item 2.

- 7B. Discussion of Mowing Contract**

Item was discussed during the work session, under item 2.

### **8. COMMUNITY INTEREST ITEMS**

- October 8<sup>th</sup> Lunch Bunch and Elvis entertainment was a success
- November Lunch Bunch dates – 12<sup>th</sup> and 20<sup>th</sup>
- November Breakfast - Brunch Bunch on the 18<sup>th</sup>
- Northeast Recycles Day Flea Market – November 14<sup>th</sup> from 8am – 12pm
- Planning and Zoning Commission Meeting – November 9<sup>th</sup> 6:30 pm
- Veterans Day – November 11<sup>th</sup>

- Taste of Northeast – November 12<sup>th</sup> at 5:30 pm
- Thanksgiving Holiday – City Offices close at 12:30 pm on the 25<sup>th</sup> and closed on 26<sup>th</sup> and 27<sup>th</sup>
- Richland Hills Tree Lighting – December 4<sup>th</sup> at 6:30 pm

**9. Executive Session**

None at this time.

**10. A motion was made by Councilmember DeSoto, and seconded by Councilmember Goveas to adjourn. Motion passed 5-0.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:13 p.m.

**ATTEST**

**APPROVED**

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Cathy Bourg, City Secretary

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Bill Agan, Mayor

**RICHLAND HILLS CITY COUNCIL  
SPECIAL MEETING  
NOVEMBER 11, 2015  
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor  
Roland Goveas, Place 1

Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Mayor pro-tem

Council Absent:

Allison Barrette, Place 2

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary

**1. Call to Order**

Mayor Agan Called to Order – Time 2:00 PM

**2. Consideration and approval of Ordinance 1301-15, canvassing bond election results from the November 3, 2015 Special Election.**

Eric Strong, City Manager presented Ordinance 1301-15, canvassing bond election results from the November 3, 2015 Special Election.

PROPOSITION

FOR	<u>514</u>	)	THE	ISSUANCE	OF	\$8,900,000	OF	PUBLIC
		)	SECURITIES	TO	FINANCE	A	RECREATION	AND
		)	COMMUNITY	ACTIVITY	CENTER	AND	A	
AGAINST	<u>405</u>	)	SURROUNDING	GREEN/PARK	SPACE;	AND	LEVYING	
		)	THE	TAX	IN	PAYMENT	THEREOF	

**Motion:** Motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to approve.

Motion carried by a vote of 4-0. Councilmember Barrette absent.

**3. Adjournment**

A motion was made by Councilmember Desoto, and seconded by Councilmember Williams to adjourn.

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 2:02 p.m.

**ATTEST**

**APPROVED**

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Cathy Bourg, City Secretary

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Bill Agan, Mayor