

**Office of the City Secretary**

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Cathy Bourg, City Secretary  
Date: January 5, 2016  
Subject: Minutes from the December 1, 2015 regular City Council meeting

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**City Council Action Requested:**

Consider approval of the December 1, 2015 regular City Council meeting minutes.

**Background Information:**

Attachment – December 1, 2015 Draft Minutes

**Board/Citizen Input:**

N/A

**Financial Impact:**

N/A

**Staff Contacts:**

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**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
DECEMBER 1, 2015  
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor  
Roland Goveas, Place 1  
Allison Barrette, Place 2  
Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Mayor pro-tem

Council Absent:

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary  
Betsy Elam, City Attorney

**WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.**

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time.

- 2. Discussion of items listed on tonight's City Council Agenda.**

Eric Strong, City Manager presented the following agenda items:

- 1C. Jason Moore, Assistant to the City Manager gave a presentation on the updated Baker Blvd. improvement plans. The current design includes the following:
  - 1) Right turn lanes at the Rufe Snow/Baker Blvd. and Handley Ederville/Baker Blvd. intersections
  - 2) Sidewalks along Baker Blvd. (north and south sides) from Handley Ederville to Rufe Snow
  - 3) Relocate Ash Park to intersect directly with Vance
  - 4) Curb/gutter and drive approaches in various locations

- 1D. Jason Moore, Assistant to the City Manager gave a presentation on Blvd. 26 improvement plans. The Texas Department of Transportation (TxDOT) has interest in making improvements to state controlled highways that enhance safety of both drivers and pedestrians. There has been work taking place on Blvd. 26, such as the inclusion of curb ramps and sidewalks to meet the Americans with Disability Act requirements. TxDOT would also like to add raised medians on roadways where continuous turn lanes currently exist. The safety aspect of adding medians is something to really consider on our portion of Blvd 26, but with a regard to balancing access to businesses as a priority. They have asked us for our city's thoughts on whether or not we would want raised medians along Blvd 26 (areas adjacent to Richland Hills).
  
- 4A. Eric Strong, City Manager presented to council Resolution 451-15, casting the ballot for Tarrant Appraisal District Directors. The City of Richland Hills has up to five (5) votes to cast. Several surrounding cities are supporting Mr. Mark Wood and it is staff's recommendation to allot at least some, if not all, of the votes to Mr. Wood.
  
- 4B. Eric Strong, City Manager presented to council Resolution 452-15, authorizing staff to publish notice of intent to issue Certificates of Obligation.
  
- 7A. Eric Strong, City Manager presented to council an update on the Richland Hills Activity Center Project. The discussion included the need for naming the facility, the schedule going forward and the current design of the facility. Council will schedule a work session to discuss naming the facility.

**REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:00 p.m.**

**Invocation – Mayor Agan**

**Pledge of Allegiance – Led by Councilmember Barrette**

**PRESENTATIONS**

**1A. Citizen Appearances/Public Comments**

No speakers

**1B. Presentation of a 10 year Service Award to Sheena Parsons, Administrative Sergeant with the Richland Hills Police Department**

Mayor Agan presented a 10 year Service Award to Sheena Parsons, Administrative Sergeant with the Richland Hills Police Department.

**1C. Presentation of Updated Baker Blvd. Improvement Plans**

Item was discussed during the work session, under item 2.

**1D. Presentation of Blvd. 26 Improvement Plans**

Item was discussed during the work session, under item 2.

**CONSENT AGENDA**

*\*Item 4B moved to consent agenda.*

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to move item 4B to the consent agenda.

Motion carried by a vote of 5-0.

**2A. Approval of minutes from the November 3, 2015 Regular meeting and the November 11, 2015 Special City Council meeting.**

**2B. Consideration of Ordinance 1302-15, appointing J. Stewart Bass as Municipal Court Judge and Lorraine Irby and Wendy Cooper as Associate Municipal Court Judges for two-year terms to expire December 31, 2017.**

**4B. Consider and act upon adoption of a resolution 452-15, directing publication of notice of intention to issue combination tax and surplus revenue certificates of obligation.**

**Motion:** Motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve all consent agenda items.

Motion carried by a vote of 5-0.

**PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**

**3A. None at this time.**

**ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS**

**4A. Resolution 451-15 casting ballot for Tarrant Appraisal District Directors.**

Item was discussed during the work session, under item 2.

**Motion:** Motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to cast all five (5) votes for Mr. Mark Wood.

Motion carried by a vote of 5-0.

- 4B. Consider and act upon adoption of a resolution 452-15, directing publication of notice of intention to issue combination tax and surplus revenue certificates of obligation.**

Item was discussed during the work session, under item 2.

*\*Moved to consent agenda*

### **CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

- 5A. None at this time.**

### **OTHER ITEMS FOR CONSIDERATION**

- 6A. None at this time.**

### **REPORTS & DISCUSSIONS**

- 7A. Update on Richland Hills Activity Center Project**

Eric Strong, City Manager presented to council an update on the Richland Hills Activity Center Project. This item was also discussed during the work session, under item 2.

- 7B. Presentation of Monthly Department Reports**

Eric Strong, City Manager presented to council the monthly department reports.

### **8. COMMUNITY INTEREST ITEMS**

- Lunch Bunch - December 10<sup>th</sup> and 18<sup>th</sup>
- Brunch Bunch - December 16<sup>th</sup>
- Richland Hills Tree Lighting – December 4<sup>th</sup> at 6:30 pm
- Next City Council meeting will be January 5<sup>th</sup>, 2016
- City Facilities close at 12:30 pm on December 23<sup>rd</sup> and will be closed on December 24<sup>th</sup> and 25<sup>th</sup>

### **9. Executive Session**

**Motion:** Motion was made by Councilmember Williams, and seconded by Councilmember Barrette to convene into executive session. Time: 7:19 p.m.

Motion passed 5-0.

Mayor Agan reconvened into open session. Time: 8:22 p.m.

- 10. A motion was made by Councilmember Williams, and seconded by Councilmember Barrette to adjourn. Motion passed 5-0.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 8:23 p.m.

**ATTEST**

**APPROVED**

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Cathy Bourg, City Secretary

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Bill Agan, Mayor