

Office of Neighborhood Services

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Scott Mitchell, Director of Neighborhood Services
Date: January 19, 2016
Subject: CDBG 41st Year Project Application

Council Action Requested:

Conduct a public hearing and consider approval of the CDBG 41st Year Project Application.

Background Information:

Staff is requesting City Council conduct a public hearing on January 19, 2016 to hear input from residents concerning a utility project for the replacement of sewer lines in the 2800 and 2900 blocks of Fir Park Drive. This will consist of replacing 1160 line feet of sanitary sewer pipe, 17 service connections and three manholes. Tarrant County has informed staff the city will receive approximately \$120,000.00 to \$140,000.00 in funding for this year's allotment if the city chooses to participate. This year's CDBG application continues to focus on water and wastewater projects. As with last year, this meets the most direct current needs in the city. The city's contribution is for the cost of engineering for the project. The CDBG project covers all of the construction costs.

Upon completion of the public hearing, staff requests Council approve a resolution for participation in the 41st Year CDBG program.

Board/Citizen Input: N/A

Financial Impact: \$15,000

Staff Contacts:

Scott Mitchell
Director of Neighborhood Services

smitchell@richlandhills.com

Attachments:

CDBG Project Proposal
Resolution for Participation in the 41st Year CDBG

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING AND ENDORSING THE 41st YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City of Richland Hills shares in a cooperative agreement with Tarrant County for essential Community Development Assistance Activities under Public Law 93-383, the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, a public hearing for the purpose of identifying and discussing Community Development Projects has been held by the Richland Hills City Council; and,

WHEREAS, after said public hearing and due consideration, the City Council determined that the following project was eligible for funding under this Act, and approved the filing of application for said funding:

Replacement of 1,160 line feet of sanitary sewer pipe, 17 service connections and three manholes in the 2800 and 2900 Blocks of Fir Park Drive.

WHEREAS, it is understood that any funds not expended on the specifically approved projects will revert to the Community Development Contingency Fund, and should any repayment of funds be required by HUD due to ineligible or non-refundable projects, the City would be responsible for repayment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

The said 41st Year Community Development Block Grant Program for the City of Richland Hills be approved and endorsed.

PASSED AND APPROVED by City Council of the City of Richland Hills, Texas, by a vote of ___ ayes, ___ nays, and abstentions, on this the 19th day of January, 2016.

APPROVED:

Bill Agan, Mayor

ATTEST:

Cathy Bourg, City Secretary



Tarrant County Community Development
Community Development Block Grant
42nd Year – PY 2016
PROJECT PROPOSAL FORM

Part 1: City Information	
City Name	CITY OF RICHLAND HILLS
City Contact Name(s)	SCOTT MITCHELL, DIRECTOR NEIGHBORHOOD SERVICES
Contact Person Phone	817-616-3771
Contact Person E-mail	smitchell@richlandhills.com
City Annual Financial Summary	<input checked="" type="checkbox"/> Check here if you have included
City Demographics	<input checked="" type="checkbox"/> Check here if you have included
Comp Plan Summary	<input checked="" type="checkbox"/> Check here if you have included
City Leverage Amount	\$ 0

Part 2: Public Participation	
Date of Public Hearing	01-19-2016
Supporting records of hearing	<input checked="" type="checkbox"/> Check here if you have attached a copy of the public notice, public hearing and minutes from the hearing.
Citizen Input	<input type="checkbox"/> Comments attached <input type="checkbox"/> No comments received.

Part 3: Engineering Information	
Engineering Firm Name	HALFF ASSOCIATES
Firm Address	4000 Fossil Creek Blvd. Ft. Worth, TX 76137
Firm Contact Person 1	DAVID E. BURKETT, P.
Contact Person Phone 1	817-847-1422
Contact Person E-mail 1	dBurkett@Halff.com
Firm Contact Person 2	
Contact Person Phone 2	
Contact Person E-mail 2	



Project Cost/ Engineering Estimate	\$ 15,000			
Part 4: Project Information <i>(Follow Instructions)</i>				
Type of Project	SANITARY SEWER IMPROVEMENTS			
Project Address (incl. block #)	2800 BLK. & 2900 BLK. FIR PARK DR.			
Zip Code	76118			
Census Tract/BG	1133.02			
Acquisition of real property	Project entails purchasing ROW or other property: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Project Description (Complete & Detailed)	Project will consist of replacing 1160 LF. of sanitary sewer pipe, 17 services and 3 manholes in the 2800 and 2900 Blocks of Fir Park Dr.			
Service Area Description (Street boundaries and description of non-residential area)	Dogwood Park – North Elm Park Dr. – West Pine Park Dr. – South Gumwood Park - East			
Land Use Information	State Land Use Codes	Land Use in Acres	Total Acres in Service Area	% of Total Service Area
	A1 (Single Family Residential)	7.0	7.0	100
	A2 (Mobile Homes)			
	B1 (Multi family Residential)			
	C1 (Residential Vacant)			
	C2 (Commercial Vacant)			
	C6 (Exempt – ROW)			
	D3 (Farm land)			
	D4 (Undeveloped)			
	F1 (Commercial)			
	F2 (Industrial)			
	J1-8 (Utilities)			
	OTHER ()			
TOTAL RESIDENTIAL:			100%	
MAPS <i>(Check each which you have included)</i>	<input checked="" type="checkbox"/> Map(s) indicating Service Area <u>and</u> Project location <input checked="" type="checkbox"/> Map of FEMA Flood Map (FIRM) of project area <input type="checkbox"/> Other maps (ie, indicating water or sewer flow)			



Part 5: Detailed Cost Estimate – 42nd Year – PY 2016	
City Name	CITY OF RICHLAND HILLS
Date	JANUARY 5, 2016
Project Address	2800 & 2900 Blks. Fir Park Dr.

Please fill in the below information

Item No.	Description	Quantity	Unit Price	Amount
1.	Install 6" PVC sewer pipe	1160 LF	\$ 80	\$92,800
2.	Reconnect sewer services	17 ea.	\$ 600	\$10,200
3.	Install 4 ft. manholes	3 ea.	\$3,500	\$10,500
4.	Sod Replacement	611 SY	\$ 6.50	\$ 3972

Construction Subtotal: _____ **\$117,472**

Design/Engineering Subtotal: _____ \$ 15,000

TOTAL ESTIMATED PROJECT COSTS: _____ **\$132,472**

City Leverage Amount <i>(if applicable)</i>	\$0
City Paid Design/Engineering <i>(if applicable)</i>	\$15,000
Other Sources <i>(if applicable)</i>	\$0
Assumed CDBG award	00
Estimated Funds Available	00



Note: Project Costs must balance with Funds Available.

Prepared By: _____

Part 6: Description of Need and Problem to be Addressed. Will this project complement another project within the city or surrounding cities?

THE AREA SERVED IS AN AREA DEVELOPED OVER 50 YEARS, THE AGING INFRASTRUCTURE IS IN NEED OF REPLACEMENT. REPLACING AGED LINES WILL PREVENT EMERGENCY LINE COLLAPSES WHICH IN TURN RESULT IN UNBUDGETED COSTS FOR OVERTIME, EQUIPMENT RENTAL, CONTRACTORS AND RESTORATION. RESIDENTS WILL BENEFIT WITH LESS SEWER BACK UP ISSUES, POSSIBLE INTERIOR DAMAGE TO PROPERTY AND EXTENDED TIME WITHOUT SERVICE SHOULD AND/OR WHEN A LINE COLLAPSES UNEXPECTEDLY.

Part 7: Financial Need Explanation *(Include statement and/or audit results)*

RICHLAND HILLS WAS INCORPORATED IN 1950 AND THE CITY STILL HAS A MAJORITY OF THE ORIGINAL INFRASTRUCTURE. MONIES HAVE BEEN EXPENDED TO PERFORM MAINTENANCE ON THE DETERIORATING SEWER LINES, BUT THE EXTENT OF LINES THAT NEED TO BE REPLACED SUPERCEDES THE ANNUAL BUDGET CAPABILITIES. THIS PRECEEDING YEAR THE CITY EXPERIENCED SEVERAL MAJOR COLLAPSED SEWER LINES REQUIRING IMMEDIATE EMERGENCY REPAIRS. THESE UNBUDGETED EMERGENCY REPAIRS HAD AN AFFECT ON THE BUDGET. THE CITY ANNUAL BUDGET REPORT INCLUDED IN THIS APPLICATION ILLUSTRATES THE LIMITED ANNUAL FUNDING AVAILABLE FOR SEWER LINE REPLACEMENTS. CDBG FUNDING ALLOWS THE CITY TO BE PROACTIVE IN ADDRESSING SEWER ISSUES.

Part 8: Project Performance Objectives and Outcome

OBJECTIVE (Select one)	<input checked="" type="checkbox"/> Suitable Living Environment <i>(most public works)</i> <input type="checkbox"/> Decent Housing <input type="checkbox"/> Economic Opportunity
OUTCOME (Select One)	<input type="checkbox"/> Availability or Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability <i>(most public works)</i>

Part 9: Environmental and Neighborhood Conditions

THIS AREA CONSISTS OF HOMES 50+ YEARS OLD HOUSING LOW TO MODERATE INCOME FAMILIES. SEWER ISSUES ARE A PERSISTENT PROBLEM AND MOST OF THE AGING INFRASTRUCTURE IS IN NEED OF REPLACEMENT.



Part 10: CDBG Environmental Review Statutory Checklist	
City	CITY OF RICHLAND HILLS
Project Location	2800 & 2900 Blks. of Fir Park Dr.

Place an "X" in the appropriate response. If compliance response is other than "Not Applicable" please indicate needed requirement and any additional information.

Area of Statutory or Regulatory Compliance	Not Applicable to this project	Consultation Required	Review Required	Permits Required	Determination of Consistency Approvals, Permits Obtained	Conditions and/or Mitigation Actions Required	Provide Compliance Documentation. Additional material may be attached.
Historic Properties	X						
Flood Plain	X						
Wetlands	X						Tarrant County, Texas does not contain any protected wetlands. US Dept. of Interior National Wetlands Inventory, 1992, Map.
Coastal Zone Management	X						Tarrant County, Texas is not located along a coastal area. Map on File.
Sole-Source Aquifers	X						Edwards Aquifer is the only sole source aquifer exchange zone in Texas. This Aquifer is not located in Tarrant County, Texas. Map on file.
Endangered Species							
Wild and Scenic River	X						No wild and scenic rivers are located in Tarrant County, Texas. Map on file.
Air Quality	X						
Farmlands Protection	X						
Manmade Hazards:							
Thermal/Explosive	X						
Noise	X						
Airport Clear Zones	X						
Toxic Sites	X						
Solid Waste	X						
Environmental Justice	X						