

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: January 19th, 2016
Subject: Review of Draft Outline for 2015 Annual Report

Council Action Requested:

Review and recommendations for 2015 Annual Report draft outline.

Background Information:

The consultant with whom the City has contracted to provide our annual report is seeking review and recommendations for the current format and content. Based on City Council's recommendations, Staff will make the needed changes and return the outline document to the consultant for inclusion in the draft annual report document.

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

Eric Strong
City Manager
estrong@richlandhills.com

Attachments:

Draft Outline for 2015 Annual Report



Date: January 4, 2016
Client: City of Richland Hills
Project: Annual Report 2015

CONTENT OUTLINE

Front Cover

Modify design slightly to distinguish from past years, but keep same colors and "look and feel."

Insert new photos

Page 2: Welcome to Richland Hills

Letter from Mayor – need bullet points

Quick Facts

Sales Tax Revenue Chart – need #s

Photo of Council – new photo?

Page 3: Community Activity Center

Approved by voters

Description

Construction timeline

Rendering/floor plan

SIDEBAR: Library renovation

Page 4-5: Economic & Community Development

Economic Development

- Advanced AutoParts
- TOD Development

Community Development

- Baker Blvd
- Streets
- Drainage
- Wastewater
- Parks

Page 6-7: Public Safety & Community/Volunteer Activities

Citizens Police & Fire Academy

Community Policing

National Night Out

**I may not be able to fit radKids on this page, but will use photo(s) on front/back covers.*

Animal Shelter – need photo

Community Powered Revitalization

**Special Events – I won't be able to use all photos on this page, but can use on front/back covers.*

Back Cover

Extend design to back cover and include photos

Map – is this still needed?