

Office of the City Secretary

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: January 19, 2016
Subject: Minutes from the January 5, 2016 regular City Council meeting

City Council Action Requested:

Consider approval of the January 5, 2016 regular City Council meeting minutes.

Background Information:

Attachment – January 5, 2016 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

Cathy Bourg, City Secretary
817-616-3810
cbourg@richlandhills.com

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
JANUARY 5, 2016
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor
Roland Goveas, Place 1
Allison Barrette, Place 2
Robert DeSoto, Place 3
Beverly Williams, Place 4
Edward Lopez, Mayor pro-tem

Council Absent:

Staff

Eric Strong, City Manager
Cathy Bourg, City Secretary
Betsy Elam, City Attorney

WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time.

- 2. Discussion regarding naming of the Richland Hills Activities Center.**

Kay Duffy, City of Richland Hills staff member presented information regarding the naming of the Richland Hills Activities Center that will be built this year. There was favorable discussion of having Richland Hills in the name, not naming the facility after an individual, possibly using a nickname or acronym, and also naming the complex/plaza. Staff will bring back a list of suggestions and ideas for discussion and possible action at the January 19th council meeting.

- 3. Discussion of items listed on tonight's City Council Agenda.**

Eric Strong, City Manager presented the following agenda items:

- 1B. Jason Moore, Assistant to the City Manager gave a presentation of the current status regarding the Transit Oriented Development marketing efforts and plans going forward. Staff has met with the Henry S. Miller Group, a real estate brokerage firm in the Dallas Fort Worth area, who will**

develop a marketing plan. The core area of focus for phase one will be around the train station. Staff hopes to receive feedback from developers in the next couple of months to see if there is any interest in the development of the property.

- 7B. Eric Strong, City Manager gave a presentation regarding recommendation from the Planning and Zoning Commission for an update of the Code of Ordinances, Chapter 90 – Zoning, specifically Section 4.02.01 (C) defining Residential District Carports and adding 4.02.01 (D) defining Nonresidential District Carports and Section 8 concerning Definition of Carport.

Scott Mitchell, Director of Neighborhood Services provided the Planning and Zoning Commissions recommendation. The P&Z recommends inserting a new subsection in the zoning ordinance (4.02.01 D), that regulates carports in non-residential districts to allow for a 20 ft. by 30 ft. carport.

Paul King, 6941 Park Place, Richland Hills spoke on behalf of the Messiah Baptist Church. They would like to be able to build a 35 ft. by 30 ft. commercial size carport for their bus.

Michael O'Brien, 6822 Hardisty, Richland Hills spoke on behalf of the Messiah Baptist Church. He provided information regarding the materials that would be used to construct the carport.

This will be an action item at the January 19th council meeting.

Mayor Agan called for a ten minute break at 7:14 p.m.

REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:25 p.m.

Invocation – Mayor Agan

Pledge of Allegiance – Led by Councilmember DeSoto

PRESENTATIONS

1A. Citizen Appearances/Public Comments

No speakers

1B. Presentation and update on proposed TOD.

Item was discussed during the work session, under item 3.

CONSENT AGENDA

2A. Approval of minutes from the December 1, 2015 Regular City Council meeting.

Motion: Motion was made by Councilmember Williams, and seconded by Councilmember DeSoto to approve the consent agenda.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. Public Forum for feedback on 2016-2017 Budget.

City Manager Strong stated, per the City Charter, in January, the City Council will hold a Public Forum for the express purpose of obtaining citizen comments on items they would like to see included or considered in the upcoming for the upcoming year.

Mayor Agan opened the public hearing: Time 7:29 p.m.

No speakers

Mayor Agan closed the public hearing: Time 7:29 p.m.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. None at this time.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. Consideration of request by Allied Waste for increase in rates.

Eric Strong, City Manager presented to council a request by Allied Waste for an increase in rates.

Jeri Harwell, representative for Allied Waste presented to council information regarding a request for a 6% increase for commercial and industrial rates. There is not a request to increase residential rates at this time.

Council would like to see comparison information regarding industrial rates before making a decision.

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember Barrette to table the item to the next meeting.

Motion carried by a vote of 5-0.

5B. Consideration of appointment of Halff Associates, Inc. Engineering Firm to act as official City Engineer and authorize the City Manager to execute the contract.

Eric Strong, City Manager presented to council a proposed contract with Halff Associates, Inc. for professional engineering services.

Lynn Lovell, representative for Halff Associates, Inc. spoke to council regarding the contract and cost for services.

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve appointment of Halff Associates, Inc. Engineering Firm to act as official City Engineer and authorize the City Manager to execute the contract.

Motion carried by a vote of 5-0.

OTHER ITEMS FOR CONSIDERATION

6A. None at this time.

REPORTS & DISCUSSIONS

7A. Update on Richland Hills Activity Center Project.

Eric Strong, City Manager presented to council an update on the Richland Hills Activity Center Project.

7B. Discussion regarding recommendation from P&Z for an update of the Code of Ordinances, Chapter 90 – Zoning, specifically Section 4.02.01 (C) defining Residential District Carports and adding 4.02.01 (D) defining Nonresidential District Carports and Section 8 concerning Definition of Carport.

Item was discussed during the work session, under item 3.

7C. Presentation of Monthly Department Reports.

Eric Strong, City Manager presented to council the monthly department reports.

8. COMMUNITY INTEREST ITEMS

- Lunch Bunch - January 14th and 22nd (second Thursday and fourth Friday of each month)
- Brunch Bunch - January 20th (third Wednesday of each month)
- Citizens Police Academy - January 7th through March 10th meets Thursday from 7 PM to 10 PM

9. Executive Session

None at this time.

10. A motion was made by Councilmember DeSoto, and seconded by Councilmember Williams to adjourn. Motion passed 5-0.

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 8:18 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor