

**Office of the City Manager**

City of Richland Hills, Texas

## Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Curtis E. Hawk, City Manager  
**Date:** September 3, 2013  
**Subject:** Amendments to the Richland Hills Home Rule Charter

---

**City Council Action Requested:**

No action requested. Discussion item only.

**Background Information:**

City Council approved Ordinance 1251-13 calling an Election on November 5, 2013 for voters to decide on possible amendments to the Richland Hills Home Rule Charter. The election will bring to completion the 2-year effort by City Council and a group of citizens to update the Charter. Staff has proceeded to follow up on the required actions to prepare for the election such as posting notices and preparing translations. The purpose of this item on tonight's agenda is to provide Council an opportunity to ask questions and discuss details as Council deems appropriate.

**Board/Citizen Input:**

Recommendations for the proposed election originated from Charter Review Committee appointed by Council.

**Financial Impact:**

The cost of the election has been included in the proposed FY 2013-14 Annual Budget.

**Staff Contacts:**

Curtis E. Hawk, City Manager  
817-616-3806  
[chawk@richlandhills.com](mailto:chawk@richlandhills.com)