

**Office of the City Secretary**

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Cathy Bourg, City Secretary  
Date: February 16, 2016  
Subject: Minutes from the February 2, 2016 Regular City Council Meeting

---

**City Council Action Requested:**

Consider approval of February 2, 2016 City Council Minutes

**Background Information:**

Attachment – February 2, 2016 Draft Minutes

**Board/Citizen Input:**

N/A

**Financial Impact:**

N/A

**Staff Contacts:**

Cathy Bourg, City Secretary  
817-616-3810  
cbourg@richlandhills.com

**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 02, 2016  
DRAFT MINUTES**

Roll Call:

Council present:

Roland Goveas, Place 1  
Allison Barrette, Place 2  
Robert DeSoto, Place 3  
Beverly Williams, Place 4  
Edward Lopez, Mayor Pro-tem

Council Absent:

Bill Agan, Mayor

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary

**WORK SESSION – Mayor Pro-tem Lopez Called to Order – Time 6:04 p.m.**

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time.

- 2. Discussion of budget priorities for FY 2016-2017 Budget.**

Eric Strong, City Manager discussed budget priorities for FY 2016-2017 Budget. Council provided a list of priorities they would like to see as part of the budget. The list included the following: Contingency Fund, Recreation Center Staff, Youth and Senior Recreation Programming, Municipal Court Assistant, Public Works Employee Retention, Free Dunk Give Away, Employee Raises, Additional Code Enforcement Staff, Roads, Medians and Parks.

- 3. Discussion of possible names for the new Richland Hills Activities Center.**

Kay Duffy, City of Richland Hills staff member presented information regarding the naming of the Richland Hills Activities Center. The top three names from previous discussions are (Richland Hills Activities Center (The RHAC), Richland Hills City Park Plaza (and City Park Center) and The Plaza @ Richland Hills). Council discussed the top three and added a new name to the list, "The Link".

**4. Discussion of items and presentations listed on tonight's City Council Agenda.**

- 5A. Jason Moore, Assistant to the City Manager presented the bids for construction of Kate Baker Park Improvements. The project was bid as a best-value bid with other criteria required other than just price. However, because the consultant, Schrickel and Rollins and Associates, estimate was around \$160,000 for the work, city staff used that as the construction budget number. Even though the bid would not necessarily be awarded based on low bid amount, the fact that the low bidder was nearly \$100,000 over our budget, staff would recommend rejecting all bids and consider re-bidding with some alternates at a future date.
- 5B. Jason Moore, Assistant to the City Manager presented a contract with Pacheco Koch to design drainage improvements for the Richland Hills Activities Center Project not to exceed \$59,190. Pacheco Koch is the civil engineer on the RHAC project (a sub-consultant to BRS). City staff proposes to contract with them directly, so that costs remain as efficient as possible.
- 2C. Eric Strong, City Manager presented Ordinance 1306-16, amending Ordinance 1289-15, which called a special election to determine whether to withdraw from the T, by changing the date of the special election to conform with state law. Election Day will be May 7, 2016.

Mayor Pro-tem Lopez called for a break at 6:53 p.m.

**REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:00 p.m.**

**Invocation** – Mayor Pro-tem Lopez

**Pledge of Allegiance** – Led by Councilmember Williams

**PRESENTATIONS**

**1A. Citizen Appearances/Public Comments**

No speakers

**CONSENT AGENDA**

***\*Item 5B moved to consent agenda.***

**Motion:** Motion was made by Councilmember Goveas, and seconded by Mayor Pro-tem Lopez to move item 5B to the consent agenda.

Motion carried by a vote of 5-0. Mayor Agan absent.

- 2A. Approval of minutes from the January 19, 2016 Regular City Council meeting.
- 2B. Consider approval of a Resolution 458-16, calling the May 7, 2016 General Election for Mayor and Council Places 2 and 4 (Considerere la aprobación de la Resolución que convoca a la Elección General del 7 de mayo de 2016 para elegir el Alcalde y los Concejales del Lugar 2 y 4 del Concejo Municipal)
- 2C. Consider approval of Ordinance 1306-16, amending Ordinance 1289-15, which called a special election to determine whether to withdraw from the T, by changing the date of the special election and the polling place (Considerere la aprobación de una ordenanza para enmendar la Ordenanza No. 1289-15, que convocó a una elección especial para determinar retirarse de la T y cambiar la fecha de la elección especial y el centro de votación)
- 2D. Authorize the City Manager to execute Change Order #1 and a contract amendment with Halff and Associates for the Baker Boulevard Improvement Project not to exceed \$92,700.
- 5B. Authorize the City Manager to execute a contract with Pacheco Koch to design drainage improvements for the Richland Hills Activities Center Project not to exceed \$59,190.

**Motion:** Motion was made by Mayor Pro-tem Lopez, and seconded by Councilmember DeSoto to approve all consent agenda items.

Motion carried by a vote of 5-0. Councilmember Goveas abstained from item 2A. Mayor Agan absent.

#### **PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**

- 3A. None at this time.

#### **ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS**

- 4A. Consideration of resolution regarding the name of the new Richland Hills Activities Center and surrounding spaces.

Item was discussed during the work session, under item 2.

**Motion:** Motion was made by Mayor Pro-tem Lopez, and seconded by Councilmember Goveas to table.

Motion carried by a vote of 5-0. Mayor Agan absent.

**4B. Consider and act upon adoption of Ordinance 1307-16, Providing for the Issuance of City of Richland Hills, Texas General Obligation Bonds, Series 2016; and Ordaining Other Matters Relating to the Subject.**

Sarah with First Southwest presented the Bond Transaction Summary for \$8,770,000 General Obligation Bonds, Series 2016.

- Provides the City \$8,900,000 for project after all costs
- The Bonds were priced through competitive sale; winning bidder – Citigroup Global Markets Inc. with an average interest cost of 3.222%
- Statistics
  - 30 year amortization
  - Average annual payment of \$482,867
  - Eligible for prepayment (without penalty) in 10 years
  - Final maturity date: August 15, 2046
  - Maximum debt tax increase of 7 cents

**Motion:** Motion was made by Councilmember Barrette, and seconded by Councilmember Goveas to approve the ordinance providing for the issuance of General Obligation Bonds.

Motion carried by a vote of 5-0. Mayor Agan absent.

**4C. Consider and act upon adoption of Ordinance 1308-16 Providing for the Issuance of City of Richland Hills, Texas Combination Tax and Waterworks and Sewer System Revenue Certificates of Obligation, Series 2016; and Ordaining Other Matters Relating to the Subject**

Sarah Bedford with First Southwest presented the Bond Transaction Summary for \$4,941,471 Certificates of Obligation, Series 2016.

- Provides the City \$4,941,471 for project after all costs
- The Bonds were priced through competitive sale; winning bidder – Citigroup Global Markets Inc. with an average interest cost of 2.720%
- Statistics
  - 20 year amortization
  - Average annual payment of \$331,475
  - Eligible for prepayment (without penalty) in 10 years
  - Final maturity date: August 15, 2036
  - 100% supported by sales tax and hotel occupancy tax

Sarah included the following information regarding “Credit Ratings”.

- Standard & Poor’s upgraded the “AA-” credit rating of the City to “AA”
- Also maintained the “Stable Outlook”

**Motion:** Motion was made by Councilmember Barrette, and seconded by Councilmember Goveas to approve the ordinance providing for the issuance of Certificates of Obligation.

Motion carried by a vote of 5-0. Mayor Agan absent.

### **CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

#### **5A. Consideration of Bids for the Kate Baker Park Project.**

Item was discussed during the work session, under item 4.

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to reject all bids.

Motion carried by a vote of 5-0. Mayor Agan absent.

#### **5B. Authorize the City Manager to execute a contract with Pacheco Koch to design drainage improvements for the Richland Hills Activities Center Project not to exceed \$59,190.**

Item was discussed during the work session, under item 4.

*\*Moved to consent agenda*

### **OTHER ITEMS FOR CONSIDERATION**

**6A. None at this time.**

### **REPORTS & DISCUSSIONS**

**7A. None at this time.**

#### **8. COMMUNITY INTEREST ITEMS**

- 6 Stones CPR Event – April 8<sup>th</sup> and 9<sup>th</sup>
- Lunch Bunch – February 11<sup>th</sup> and February 26<sup>th</sup>
- Brunch Bunch – February 17<sup>th</sup>
- Bulk Waste Collection – March 14<sup>th</sup>

#### **9. Executive Session**

None at this time.

**10. A motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to adjourn. Motion passed 5-0.**

There being no further business to come before the City Council, Mayor Pro-tem Lopez declared the meeting adjourned at 7:16 p.m.

**ATTEST**

**APPROVED**

\_\_\_\_\_  
Cathy Bourg, City Secretary

\_\_\_\_\_  
Edward Lopez, Mayor Pro-tem