

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Eric Strong, City Manager
Date: May 17th, 2016
Subject: Texpool Representatives

City Council Action Requested:

Approve Resolution amending authorized representatives for Texpool.

Background Information:

The authorized representatives to be added are Ariel Carmona and Cathy Bourg.

Board/Citizen Input:

N/A

Attachments: Resolution

Staff Contacts:

Eric Strong, City Manager
817-616-3806
estrong@richlandhills.com



Authorized Representative Deletion Form

Please complete this form to delete Authorized Representative(s) of the Participant.

*Required Fields

1. Participant Information

Participant Name* City of Richland Hills Location Number* 78215 Effective Date* 05182016

2. Deletions

Please print the name(s) of the individual(s) to be deleted:

As Authorized Representative(s):

- Barbara Mann
-
-

As Inquiry Only Representative(s):

-
-
-

3. Primary Contact

If the person being deleted is the Primary Contact, please provide the name of the TexPool Authorized Representative that will be the new Primary Contact. The Primary Contact is the individual who will receive the daily transaction confirmations, monthly statements, monthly newsletter, TexPool Updates, and other TexPool mailings.

Name Ariel Carmona Title Finance Director
Telephone Number 8176163815 Fax Number 8176163803 Email Address acarmona@richlandhills.com

4. Inquiry Only

If the person being deleted is an Inquiry Only Representative, please specify below if you wish to add another individual in this capacity. Please note: Inquiry Only Representatives cannot perform transactions.

Name _____ Title _____
Telephone Number _____ Fax Number _____ Email Address _____

5. Approvals

Please enter the name of two individuals who are currently Authorized Representatives and who authorize the deletion(s) of the individual(s) above.

Note: This authorization must be executed by a current Authorized Representative of the Participant as set forth in the duly enacted Resolution of the Participant, which is on file with TexPool.

<input type="text"/>	<input type="text" value="05/18/2016"/>
Authorized Representative Signature*	Date*
<input type="text" value="Eric Strong"/>	<input type="text" value="8176163807"/>
Printed Name*	Telephone Number
<input type="text" value="City Manager"/>	
Title*	
<input type="text"/>	<input type="text"/>
Authorized Representative Signature*	Date*
<input type="text"/>	<input type="text"/>
Printed Name*	Telephone Number
<input type="text"/>	
Title*	

6. Mailing Instructions

The completed Authorized Representative Deletion Form can be faxed to TexPool Participant Services at 1-866-839-3291, or mailed to:

TexPool Participant Services
1001 Texas Avenue, Suite 1400
Houston, TX 77002



Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.
This document supersedes all prior Authorized Representative forms.

* Required Fields

1. Resolution

WHEREAS,

City of Richland Hills
Participant Name

78215
Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Ariel Carmona
Name
Finance Director
Title
(817) 616-3815 / (817) 616-3803
Phone/Fax/Email
[Signature]
Signature

2. Eric Strong
Name
City manager
Title
(817) 616-3807 / (817) 616-3803
Phone/Fax/Email
[Signature]
Signature

1. Resolution (continued)

3. Cathy Bourg
 Name
City Secretary
 Title
817-616-3811 / 817-616-3803
 Phone/Fax/Email
 Signature

4. _____
 Name

 Title

 Phone/Fax/Email
 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Ariel Carmona
 Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

 Name

 Title

 Phone/Fax/Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the ____ day _____, 20 ____.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

 Name of Participant*

SIGNED

 Signature*

 Printed Name*

 Title*

ATTEST

 Signature*

 Printed Name*

 Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:
TexPool Participant Services
1001 Texas Avenue, Suite 1400
Houston, TX 77002

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX-REP

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