

**RICHLAND HILLS PLANNING AND ZONING COMMISSION
REGULAR MEETING
APRIL 11, 2016
REGULAR MINUTES**

Roll Call:

Members present:

Athena Campbell, Chairman
Doug Knowlton, Place 2
David Baker, Place 3
Kyle LaPointe, Place 4

Members Absent:

Lisa Skier, Vice Chairman

Staff

Kelley Ledesma, Administrative Assistant
Don Dixon, Chief Building Official

1. CALL TO ORDER

Chairman Campbell called the meeting to order at 6:30 p.m.

2. ROLL CALL AND DETERMINATION OF A QUORUM

Chairman Campbell, constituting a quorum, at which time the follow business was conducted:

3. APPROVAL OF THE MARCH 15, 2016 MEETING MINUTES

Motion: Motion was made by Member David Baker, and seconded by Member Kyle LaPointe to approve.

Motion carried by a vote of 3-0. Member Doug Knowlton abstained.
Member Lisa Skier was absent.

4. PUBLIC HEARING:

- A. SUP 16-02 3200 Handley Ederville Rd. – Consider making a recommendation to the City Council to consider a specific use permit (SUP) to allow the operation of a contracting landscape business (Smith Lawn and Tree) with outside storage on the lot to the north. The property, zoned Light Commercial (L-C), is located at 3200 Handley Ederville Rd.**

At 6:32 p.m. staff presented the changes from the initial submission.

At 6:44 p.m. Chair Athena Campbell opened the public hearing.

No speakers.

At 6:44 p.m. Chair Athena Campbell closed the public hearing.

Motion: At 6:45 p.m. a motion was made by Member Kyle LaPointe, and seconded by Member David Baker to approve.

Motion carried by a vote of 4-0. Member Lisa Skier was absent.

5. **EXECUTIVE SESSION:** Pursuant to section 551.071 of the Texas Government Code (a/k/a the Texas Open Meetings Act), the commissioners may meet in executive session at any time to receive advice from the City Attorney on a matter in which the duty of the attorney to the Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act.

None at this time.

6. **SET THE DATE AND TIME OF THE NEXT REGULARLY SCHEDULED COMMISSION MEETING.**

May 9, 2016 at 6:30 p.m.

7. **ADJOURN**

Motion: At 6:46 p.m. a Motion was made by Member David Baker and seconded by Member Doug Knowlton to adjourn.

Motion carried by a vote of 4-0. Member Lisa Skier was absent.

There being no further business to come before the Commission, the meeting was adjourned at 6:46 p.m.

ATTEST

APPROVED

Kelley Ledesma, Admin. Assistant

Athena Campbell, Chairman