

Office of the City Secretary

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: July 5, 2016
Subject: Minutes from the June 21, 2016 Regular City Council Meeting

City Council Action Requested:

Consider approval of June 21, 2016 City Council Minutes

Background Information:

Attachment – June 21, 2016 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
JUNE 21, 2016
DRAFT MINUTES**

Roll Call:

Council present:
Bill Agan, Mayor

Council Absent:
Roland Goveas, Place 1

Allison Barrette, Place 2
Robert DeSoto, Place 3
Beverly Williams, Place 4
Edward Lopez, Mayor pro-tem

Staff

Eric Strong, City Manager
Elizabeth Kennedy, Executive Assistant
Betsy Elam, City Attorney

WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

Motion: Motion was made by Councilmember Barrette, and seconded by Councilmember DeSoto to convene into executive session. Time: 6:01 p.m.

Motion carried by a vote of 3-0. Councilmember Goveas absent and Councilmember Williams not present in Chamber.

Mayor Agan reconvened into open session. Time: 6:36 p.m.

- 2. Discussion of items and presentations listed on tonight's City Council Agenda.**

7B. Presentation of Monthly Department Reports

- Lisa Harper Wood, Library Director gave an update on some of the growing Programs at the Library. Lisa highlighted a couple of the Children's Programs: Mighty Girls and Dangerous Book for Boys. There are a variety of other children's programs including Zooniversity, a wildlife education program. There are also Adult

Programs including Richland Hills Literary Society, Quarterly Music Concerts, and Arts on the Go.

- Jason Moore, Assistant to the City Manager gave an update regarding recreation. The Lunch Bunch will be going to once a month and will be on the 2nd Thursday of each month. Jason expressed appreciation to the Richland Hills Christian Church for hosting the Lunch Bunch.

2B. Eric Strong, City Manager presented information regarding Change Order #5 with Byrne Constructions Services for the LINK project for a combined total of \$64,258.00.

5A. Eric Strong, City Manager presented an amendment to Barker Rinker Seacat (BRS) contract to allow for design of Phase 2, Plaza improvements for the LINK project. Phase 2 will continue down Diana Drive and encompass portions of Rena Drive. It will also include the tennis court area and the actual design of the fountain. The fee for professional services to design the plaza is \$228,000, plus up to \$10,174 in reimbursable expenses. It is anticipated that the construction should end approximately the same time as the building.

6A. Eric Strong, City Manager presented information regarding the consideration of authorizing expenditure of Council Contingency fund for selected projects. The projects include: Paint Exterior of City Buildings on Complex, Paint Interior of City Hall, Clean up City Server Rooms, Miscellaneous Landscaping, Signage/Artwork inside City Hall, New Audio Visual System in City Hall, Upgrade Lighting at City Facilities, and Fix Garage Doors at Sally Port. The estimated cost of the projects is \$172,500.

REGULAR SESSION – Mayor Agan Called to Order – Time 7:00 p.m.

Invocation – Mayor Agan

Pledge of Allegiance – Led by Councilmember Williams

PRESENTATIONS

1A. PRESENTATIONS

Citizen Appearances/Public Comments

(Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken

on items that the Council has previously considered in a public hearing.)

No speakers

CONSENT AGENDA

**Items 5A and 6A moved to consent agenda.*

Motion: Motion was made by Councilmember Lopez, and seconded by Councilmember Barrette to move items 5A and 6A to the consent agenda.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

- 2A. Approval of minutes from the June 7, 2016 Regular City Council meeting.**
- 2B. Approval of Change Order #5 with Byrne Construction Services for the LINK project and authorize the City Manager to amend the guaranteed maximum price from \$10,903,040 to \$10,967,298.**
- 2C. Approval of authorization to change merchant services provider for credit card processing, by switching to JPMorgan Chase.**
- 2D. Approve update to Employee Handbook**
- 5A. Amendment to Barker Rinker Seacat (BRS) contract to allow for design of Phase 2, Plaza improvements for the LINK project.**
- 6A. Consideration of authorizing expenditure of Council Contingency fund for selected projects.**

Motion: Motion was made by Councilmember Barrette, and seconded by Councilmember DeSoto to approve all consent agenda items.

Motion carried by a vote of 4-0. Councilmember Goveas absent.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

- 3A. None at this time.**

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- 4A. None at this time.**

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. Amendment to BRS contract to allow for design of Phase 2, Plaza improvements for the LINK project.

Item was discussed during the work session, under item 2.

**Moved to consent agenda*

OTHER ITEMS FOR CONSIDERATION

6A. Consideration of authorizing expenditure of Council Contingency fund for selected projects.

Item was discussed during the work session, under item 2.

**Moved to consent agenda*

REPORTS & DISCUSSIONS

7A. Update on potential bamboo ordinance

Eric Strong, City Manager gave an update on a potential bamboo ordinance.

7B. Presentation of Monthly Department Reports

Item was discussed during the work session, under item 2.

7C. Update on July 4th Activity

The preparation is complete for the parade. The new location will be at the Richland Hills Middle School and will begin at 9:30 a.m. on Monday, July 4th.

8. COMMUNITY INTEREST ITEMS

- The T is looking at making modification to services. The changes may include: changing Route 41, taking away the Richland Hills Airporter Services and the street rebate payment to the City. The changes will take place in mid to late August. Please contact The T, if you would like additional information.
- Lunch Bunch – Friday, June 24th - Starting in July, the Lunch Bunch will go to once a month and will be held on the 2nd Thursday of each month.

9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None at this time.

- 10. A motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to adjourn. Motion passed 4-0.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:17 p.m.

ATTEST

Cathy Bourg, City Secretary

APPROVED

Bill Agan, Mayor