

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Jason Moore, Assistant to the City Manager
Date: October 4, 2016
Subject: Approval of janitorial services contract extension

Council Action: Approve and authorize the City Manager to execute a one year extension with Regent Services for city-wide janitorial services

Background Information: Per RFB 1502, for janitorial services, the City stipulated that if work met satisfaction, up to 4 one year extensions could be utilized for janitorial services.

Since that is the case with Regent Services, staff would recommend a one year extension through June 30th, 2017. At that time, we will either request another renewal or re-bid the services.

Board/Citizen Input: N/A

Financial Impact: \$37,800

Staff Contacts: Jason Moore, Assistant to the City Manager, jmoore@richlandhills.com

Attachments: One year extension agreement

JANITORIAL SERVICE AGREEMENT - EXTENSION

This EXTENSION of AGREEMENT made and entered into this 5th day of October, 2016 by and between the City of Richland Hills, hereinafter referred to as "CITY" and Regent Services, hereinafter referred to as "CONTRACTOR".

This agreement represents the first of up to four one year extensions between the City and Contractor based on the original contract agreement executed on July 1st, 2015 as referenced as RFB 1502, Janitorial Services for City of Richland Hills.

(1) Effective Time

This one year extension shall be effective on the 1ST day of JULY, 2016.

(2) Term

This extension shall begin July 1, 2016 and continue for one year period ending on June 30, 2017 and may be extended by up to three additional one year terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in multiple originals as of the 5th day of October, 2016.

CITY OF RICHLAND HILLS

By: _____
Eric Strong, City Manager

CONTRACTOR

By: _____

Printed Name