

**RICHLAND HILLS PLANNING AND ZONING COMMISSION
REGULAR MEETING
MAY 9, 2016
MINUTES**

Roll Call:

Members present:

Athena Campbell, Chairman
Doug Knowlton, Place 2
David Baker, Place 3
Kyle LaPointe, Place 4
Lisa Skier, Vice Chairman

Members Absent:

Staff

Kelley Ledesma, Administrative Assistant
Don Dixon, Chief Building Official

1. CALL TO ORDER

Chairman Campbell called the meeting to order at 6:30 p.m.

2. ROLL CALL AND DETERMINATION OF A QUORUM

Chairman Campbell, constituting a quorum, at which time the follow business was conducted:

3. APPROVAL OF THE APRIL 11, 2016 MEETING MINUTES

Motion: Motion was made by Member Doug Knowlton, and seconded by Member David Baker to approve.

Motion carried by a unanimous vote of 5-0.

4. PUBLIC HEARING:

- A. Public Hearing to consider a request for a re-plat of Lot 4, Block 36, Richland Hills Addition to create two residential lots. The property is zoned Single Family-10 (SF-10), and is located at 7200 Richland Road, at the corner of Richland Road and Popplewell Drive.**

At 6:31 p.m. CBO Don Dixon presented on behalf of staff. Staff recommended to the commissioners, if they were to recommend the re-plat to continue for City Council approval, the following contingencies should be added:

- Addition of Owner's Dedication Block.
- Addition of Planning and Zoning Recommendation Block.
- Addition of the City Council Approval Block.

- Requires “city approved” engineered utilities drawings.

At 6:31 p.m. Chair Athena Campbell opened the Public Hearing.

At 6:40 p.m. Brock Stevenson, 7200 Richland Rd, spoke in favor of the re-plat.

At 6:48 p.m. Jeanette Stevenson, 7201 Richland Rd, spoke in favor of the re-plat.

At 6:49 p.m. Chair Athena Campbell closed the Public Hearing.

Motion: At 6:41 p.m. a motion was made by Member Lisa Skier, and seconded by Member Athena Campbell to approve re-plat with the staff recommended contingencies for City Council review.

Motion carried by a vote of 3-2. Members Doug Knowlton and David Baker voted against recommendation.

5. **EXECUTIVE SESSION:** Pursuant to section 551.071 of the Texas Government Code (a/k/a the Texas Open Meetings Act), the commissioners may meet in executive session at any time to receive advice from the City Attorney on a matter in which the duty of the attorney to the Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act.

None at this time.

6. **SET THE DATE AND TIME OF THE NEXT REGULARLY SCHEDULED COMMISSION MEETING.**

June 13, 2016 at 6:30 p.m.

7. **ADJOURN**

Motion: At 6:54 p.m. a Motion was made by Member David Baker and seconded by Member Doug Knowlton to adjourn.

Motion carried by a vote of 5-0.

There being no further business to come before the Commission, the meeting was adjourned at 6:57 p.m.

ATTEST

APPROVED

Kelley Ledesma, Admin. Assistant

Athena Campbell, Chairman