

**RICHLAND HILLS BUILDING BOARD OF APPEALS
REGULAR MEETING
MARCH 13, 2023
MINUTES**

Roll Call:

Board present:

Edward Lopez, Chair
Curtis A Bergthold, Vice Chair
Douglas Knowlton, Place 1
Travis Malone, Place 2
Javier Alvarez, Place 4
GW Estep, Place 5

Board Absent:

Staff

Candice Edmondson, City Manager
Lindsay Rawlinson, City Secretary
James Donovan, City Attorney

- 1. CALL TO ORDER – Chairman Edward Lopez Called to Order – Time 5:30 p.m.**
- 2. EXECUTIVE SESSION:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the Building Board of Appeals to seek advice from the City Attorney as to the posted subject matter of this Building Board of Appeals meeting.

None.

3. PUBLIC COMMENTS

None.

REGULAR AGENDA

- 4. Approval of minutes from the January 9, 2023 Building Board of Appeals meeting.**

Motion: Motion was made by Board Member Knowlton and seconded by Board Member Bergthold to approve the January 9, 2023 Building Board of Appeals meeting minutes.

Motion carried by a vote of 5-0.

- 5. Review and receive update on Case #2022-002 a substandard property described as Lot 10, Block 41, Richland Park Addition, an addition to the City of Richland Hills, Tarrant County, Texas, according to the Map or Plat thereof recorded in**

Volume 388-S, Page 45 of the Plat Records of Tarrant County, Texas, 6836 John Drive, Richland Hills, Texas 76118, and consideration of an order to cause the repair, vacation, relocation of occupants, removal, demolition or securing of the building.

Code Compliance Officer Melissa Schuettig provided a brief update on the case and advised that at the November 14, 2022 Building Board of Appeals meeting, property owner Carlos Soto presented a detailed "Petition for Allowance to continue Project" document providing a proposed 105 day timeline to complete repairs on the property located at 6836 John Drive. The concrete that had been poured into the house through the windows has been removed as of January 3, 2023 and the City received a letter from an engineer attesting to the structural integrity. Ms. Schuettig advised that many items have been completed and also provided a listing of items still needing correction.

Discussion ensued regarding contractor issues, new roof and piers and beams installed.

Contractor Paul Brazino advised that the materials purchased for the roof replacement were quality materials but the roof was initially not installed in accordance with current code. The roof has been repaired and brought to current code standards.

Owner Carlos Soto requested additional time to complete the outstanding repairs and acknowledged that they dealt with major setbacks initially but are working well to complete all required repairs.

City Attorney James Donovan clarified that the order issued on November 15, 2022, only relates to items which categorized the property as a substandard property. All issues in the Order have been addressed and any outstanding issues could be handled by City staff.

Motion: Motion was made by Board Member Malone and seconded by Board Member Estep to dismiss the Building Board of Appeals Substandard Order related to Case #2022-002 issued November 15, 2022 on the property known as 6836 John Drive, Richland Hills, Texas 76118.

Motion carried by a vote of 5-0.

6. ADJOURNMENT

There being no further business to come before the Building Board of Appeals, Chair Lopez declared the meeting adjourned at 5:57 p.m.

ATTEST:

APPROVED:

Lindsay Rawlinson, City Secretary

Edward Lopez, Chair