

**RICHLAND HILLS PLANNING & ZONING COMMISSION  
REGULAR MEETING  
JULY 25, 2023  
MINUTES**

Members Present

Michael Wilson, Chair  
Kenneth Keating, Place 1  
Jackson Durham, Place 3  
Mary Witt, Place 4

Members Absent

Kelle Jones, Place 5

Alternate Members Absent

Mary Sullivan, Alternate 1

Staff Present

Logan Thatcher, Assistant to the City Manager  
Lindsay Rawlinson, City Secretary  
Rachel Raggio, City Attorney

**1. CALL TO ORDER**

Chair Wilson called to order at 6:00 p.m.

**2. EXECUTIVE SESSION**

**Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071. Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the Planning and Zoning Commission to seek advice from the City Attorney as to the posted subject matter of this Planning and Zoning Commission meeting.

None.

**3. PUBLIC COMMENTS**

None

**REGULAR AGENDA**

**4. Approved minutes from the May 23, 2023 Planning and Zoning Commission meeting.**

**Motion:** Motion was made by Commissioner Durham and seconded by Commissioner Witt to approve the minutes from the May 23, 2023 Planning and Zoning Commission meeting.

Motion carried by a vote of 4-0.

**5. Approved a Specific Use Permit to permit the use “Outside Storage, Incidental Use” at the property described as Block 4 Lot 15 Henry A L Subdivision, Richland Hills, Texas, otherwise known as 6821 Baker Boulevard, Richland Hills, Texas 76118. PUBLIC HEARING**

Assistant to the City Manager Logan Thatcher presented the item to the Commission and advised that applicant Joe Cortez with True North Data is seeking a Specific Use Permit (SUP) for his property at 6821 Baker Boulevard, Suite C. The requested SUP is to allow Mr. Cortez to park vehicles behind the building. There is currently an eight-foot vinyl fence with a gate on the property and the enclosed fence area is 3,280 square feet. All vehicles would be parked within the enclosed fence area.

Chair Wilson opened the public hearing at 6:09 p.m. and asked to hear from any proponents followed by opponents of the case.

Hearing none, Chair Wilson closed the public hearing at 6:09 p.m.

**Motion:** Motion was made by Commissioner Durham and seconded by Commissioner Keating to approve a Specific Use Permit to permit the use “Outside Storage, Incidental Use” at the property described as Block 4 Lot 15 Henry A L Subdivision, Richland Hills, Texas, otherwise known as 6821 Baker Boulevard, Richland Hills, Texas 76118.

Motion carried by a vote of 4-0.

**6. ADJOURNMENT**

Chair Wilson declared the meeting adjourned at 6:10 p.m.

**ATTEST:**

**APPROVED:**

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Lindsay Rawlinson, City Secretary

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Michael Wilson, Chairman